



Village of Stirling

May 16, 2018

The Village of Stirling Council meeting held at the Stirling Community Centre on May 16, 2018. In attendance: Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson and Larry Nilsson, CAO Mike Selk and Administrative Assistant Aletta Lightfoot.

CALLED TO ORDER Mayor Lewington called the meeting to order at 7:02 p.m.

2018-096 AGENDA Councillor Nilsson moved to adopt the agenda as amended, adding items 7(f) Drainage Concern 1A Street and 2 Avenue, 7(g) Strategic Planning Review and 7(h) Raw Water Project Update.
Carried

RECOGNITION Council recognizes those who participated in the Highway Clean Up on Saturday, May 5, 2018.

Council recognizes those who volunteered at the Stirling Cemetery Clean Up on Saturday, May 12, 2018.

DELEGATION(S) RCMP Sgt. Kelly McCoy spoke to Council for the Quarterly Report:

- Annual Performance Plan: The Village of Stirling is asked to provide the RCMP with a list of two or three items that need to be focused upon.
- Discussed the Public Facing Crime Mapping Project for the region. The pilot project for the initiative is St. Albert, the link is: <https://stalbert.ca/city/maps/rcmp-crime-map>. The project focuses on property crime; updated weekly; will be implemented in Stirling in July at the earliest.
- Sgt. McCoy is officially retiring on June 1, 2018 after nearly 30 years of service.

2018-097 MINUTES Councillor Foss moved to adopt the minutes of the May 2, 2018 Council Meeting.
Carried

2018-098 ACCOUNTS PAYABLE Councillor Edwards moved to accept accounts payable cheque #20180319 and #20180320-20180360.
Carried

2018-099 INVESTMENT Councillor Nilsson moved to amend Policy #022-17 as presented.
POLICY #022-17 Carried
AMENDMENT

2018 OPERATIONAL Council discussed the draft amendment to the 2018 Operation
BUDGET Budget.
AMENDMENT

2018-100 Councillor Edwards moved:
Whereas the Council of the Village of Stirling recognizes certain strategic priorities as outlined in the community's Five Year Strategic Plan 2018 to 2022: "Realizing our Potential" are important to the long-term viability of the Village and;
And whereas Council wishes to ensure reserves for future projects as part of prudent fiscal management;
And whereas Council wishes to be transparent about direction for any anticipated operating budget surplus in the 2018 operational budget;
Now therefore, be it resolved that Council authorizes one-time adjustments to the previously approved 2018 operating budget as follows:
- Incremental allocation to the Fire Department budget of \$5,000 for increased operating and unanticipated expenses;
- Incremental allocation to the Library Board of \$2,000 which is restricted to retaining external support for the preliminary design and engineering of the library relocation under potential consideration for 2019;
- Incremental allocation to administration of \$3,000 which is restricted to retaining external support for the preliminary design of a future residential neighbourhood to support growth;
And be it further resolved that Council directs administration that all remaining operational surplus funds in the 2018 budget be allocated to reserves based on actual financial results in accordance with policy #022-17, the Investment & Surplus Management Policy.

Carried

TRAFFIC Council discussed the traffic concerns on 100 to 400 Block of 6
CONCERNS/ Street brought forward by Warren Kennedy at the May 2, 2018
CONTROL – 100-400 Council meeting:
BLOCK OF 6 STREET - Ideas of enforcing current speed zones, reducing speed

zone, adjusting traffic control signs, adding traffic control signs.

2018-101

Councillor Nilsson motioned to change the orientation of the yield signs at the intersection of 2 Avenue and 6 Street, placing them on the North and South sides of the intersection from the current East and West placement.

Carried

RAILWAY
CROSSING/ CPR
COMMUNICATION

Mayor Lewington presented background information on the draft letter to the Director of Government Affairs at Canadian Pacific Railway (CPR).

2018-102

Mayor Lewington moved:

Whereas the condition of railway crossings north of the Village on Highway 846 are an ongoing safety concern;

And whereas other crossings in the region with lower traffic volumes have seen upgrades in recent years;

Now therefore, be it resolved that the Council of the Village of Stirling authorize the Mayor to prepare correspondence for and subsequently engage with Canadian Pacific Railway to seek information on prioritizing crossing improvements on Highway 846.

Carried

SCHOOL
MODERNIZATION
FUNDRAISING
UPDATE

Tentative summer activities are being planned, including live music. Discussion of the possibility of combining events with Settler Days.

DRAINAGE
CONCERN 1A
STREET AND 2
AVENUE

Council reviewed the recommendation from the Committee of the Whole meeting on May 16, 2018:

2018-103

Mayor Lewington moved:

Whereas residents have raised concerns with respect to storm water management issues in the 100 block between 1st Avenue and 3rd Avenue and;

Whereas improvements can potentially be made in the public road allowance at the north end of 1A Street and 2nd Avenue where a municipal storm water pipe daylight and;

Whereas portions of the private lands owned by the affected residents are below the elevation of adjacent drainage ditches creating standing water and;

Whereas no structures or other tangible property are at immediate risk;

Now therefore, be it resolved that Council in the Village of Stirling directs administration through public works to make whatever improvements might be reasonably made to the public road allowance with existing equipment and materials as available internal resources permit and;

Be it resolved that the land owner(s) be responsible for relocating the unapproved fence to within their property at their own cost so as to re-open access to the public road allowance and;

Be it further resolved that the land owner(s) be responsible to comply with policy 012-10 Road Allowance Rental, where use of public road allowances are desired and;

Be it further resolved that the land owner(s) be encouraged to seek professional advice to add sufficient "fill" so as to build up and contour their land, if appropriate in their respective circumstances, to allow for drainage to existing storm water structures and;

Be it further resolved that administration prepare written correspondence with affected residents of these resolutions.

Carried

2018-104

Mayor Lewington moved:

Whereas drainage along the 1st Avenue to 3rd Avenue block of Highway 846 appears to be constrained by partially obstructed culverts and;

Whereas the grade of the ditches in the provincial road right of ways adjacent to the highway are, in several locations, at higher elevations that some surrounding properties creating the potential for runoff from the provincial road right of way,

Now, therefore, be it resolved that Council in the Village of Stirling directs the CAO to prepare correspondence for and subsequently engage with Alberta Transportation to seek information on potential solutions for drainage and runoff concerns.

Carried

STRATEGIC
PLANNING
REVIEW

Council reviewed the information and reception from the Town Hall Meeting held on May 9, 2018.

Council discussed ways of continued community engagement:

- Continue with public engagement component and feedback.
- Discuss various formats for resident response and opportunities for such.
- Focus responses on each pillar.
- Timelines.
- Format and content for Fall Town Hall Meeting.

RAW WATER
PROJECT UPDATE

Administration provided background information on meeting with public works and contracted engineers:

- Discussed the idea of pipeline size to accommodate future hook-up, which would be based on supply and demand.
- Looking at an installation time around mid-July for the cemetery.

CAO REPORT –
MAY 16, 2018

Administration reported on a vehicle accident last week, involving a Village of Stirling Public Works vehicle.

Provided an update on the Solar Ground Mount installation.

ROUNDTABLE

Councillor Foss reported:

- Ridge Regional Public Safety Services will have two officers on duty over the summer months. They are currently only handling complaints relating to bylaw infractions.

Councillor Edwards nothing to report.

Mayor Lewington reported:

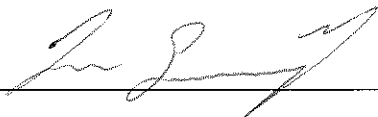
- Discussed the recent Mayors and Reeves meeting.
- STARS Air Ambulance can no longer service Raymond Hospital. The landing pad is not up to provincial standards according to Transport Canada.

Councillor Nelson nothing to report.

Councillor Nilsson reported:

- Historical Society Meeting on May 16, 2018. They are applying for a \$25,000 New Horizons Seniors grant.

- 2018-105 CORRESPONDENCE AND ITEMS FOR INFORMATION Mayor Lewington moved to accept the correspondence as information, as presented. Carried
- 2018-106 CLOSED SESSION Councillor Edwards moved to go into closed session at 9:02 p.m., as per section 17 of the *Freedom of Information and Protection of Privacy Act*. Carried
- 2018-107 Councillor Nilsson moved to come out of closed session at 9:26 p.m. Carried
- 2018-108 CAO ANNUAL PERFORMANCE REVIEW PROCESS POLICY #023-18 Mayor Lewington moved:
Whereas Bylaw number 449-13 has established the role, responsibilities and duties of the Village's Chief Administrative Officer (CAO) and;
Whereas it is the desire of the Village of Stirling Council to continue to fulfill its obligations under section 205.1 of the Municipal Government Act;
Now, therefore, be it resolved that Council approves Policy #023-18 CAO Annual Performance Review Process. Carried
- 2018-109 ADJOURN Councillor Nilsson moved to adjourn at 9:31 p.m. Carried



Mayor



CAO