



# Village of Stirling

February 6, 2019

The Village of Stirling Council meeting held at the Stirling Community Centre on February 6, 2019. In attendance: Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, and Kevin Nelson, Larry Nilsson, Interim CAO Scott Barton and Administrative Assistant Aletta Lightfoot.

CALLED TO ORDER Mayor Lewington called the meeting to order at 7:02 p.m.

2019-030 AGENDA

Councillor Edwards moved to adopt the agenda.

Carried

RECOGNITION

Council recognizes Savannah McKee. She has been invited to join the University of Lethbridge Pronghorn women's basketball program next season.

Council recognizes Sandra Nelson for her work towards receiving three grants totalling approximately \$75,000.

Council recognizes Scott Barton for his 29 years of Public Service with the town of Raymond.

DELEGATION(S)

Stirling Soccer Association president Brian Bohn presented:

- Seeking the input and support of the Village to help facilitate necessary changes over the next five years. The request is both advisory as well as financial and regulatory.
- Raymond is putting in a bid to host the Alberta Summer games in 2020. As part of their bid, they must join the Alberta Soccer Association (ASA). Part of the ASA regulations are that they must play other ASA teams. Stirling is not currently a member of ASA, and since Raymond is one of the major sources for competition for our teams, by necessity they will be joining the ASA for the 2020 season.
- In previous years, Stirling put off joining the ASA for many reasons including the increase of fees, stricter rules, and the potential alienation of some of the surrounding communities because Stirling would no longer be able to play against them.
- One condition for putting in a bid for the 2020 Summer Games is that Raymond must be part of ASA during the application year (this year).

- Magrath, Cardston, and Stirling have agreed that they are not ready to join ASA this year but will prepare to join next year.
- One of the goals in joining ASA is to have the ability to host tournaments, either alone or in conjunction with Raymond, which will bring increased traffic and potential revenue to the Village. The current facilities are inadequate to host such tournaments, and probably won't meet ASA standards for field quality.
- Exploring costs and options associated with some of the proposed projects and would like input from the Village in seeing these projects to completion. Some of the projects on the 5-year plan are:
  - Improving the playing and overall condition of the main soccer field by proper grading, drainage, and re-seeding.
  - Addition of bathrooms, water fountains, and a storage facility that would be maintained and overseen solely by the Stirling Soccer Association.
  - Increased seating at the soccer field, either permanently-installed bleachers or removable bleachers similar to what is currently in place.
  - Improvements to the field behind the school to be determined at a later date.
  - Priority is the state of the soccer field.
  - Looking to become an association, and thereby being able to apply for grants, casinos, etc.
  - Mayor Lewington suggested the CFIP Grant (Community Facility Improvement Program) but stressed that it has to be an association to apply, cannot be from the Village.
  - Engineering could be a challenge cost-wise.
  - Keep Council up-to-date and forward copies to Council.
  - Talk to other community organizations about starting up associations for

2019-031 MINUTES

Councillor Nilsson moved to adopt the minutes as amended of the January 23, 2019 Council Meeting.

Carried

BUSINESS ARISING  
FROM THE  
MINUTES

Motion Tracker

Task List

2019-032	<u>ACCOUNTS PAYABLE</u>	Councillor Foss moved to accept accounts payable cheques #20190114-#20190147, excepting #20190136.	Carried
2019-033		Councillor Foss moved to accept cheque #20190136.	Councillor Nilsson abstained. Carried
	<u>BUDGET REPORT</u>	Interim CAO Scott Barton presented current information.	
	<u>STATUS OF REMEDICATION AND LAND PREPARATION OF LOT 28, BLOCK 13, PLAN 081 4600</u>	<ul style="list-style-type: none"> <li>- Options include demolition or selling "as is" and letting someone else remove the home from site.</li> <li>- Because of age of the residence, an assessment is required for full disclosure regardless of selling or demolishing (e.g.: asbestos).</li> <li>- Received quotes: \$1,250.00 + GST for the assessment itself and then a possible \$250.00 + GST if something is found.</li> </ul>	
2019-034		Councillor Nilsson moved to approve the expense of up to \$1,500.00 + GST for the assessment, and that those costs be tracked and then be recovered on the sale of land.	Carried
2019-035	<u>BYLAW NO. 478-19: FEES AND CHARGES BYLAW</u>	Councillor Nilsson moved 2 <sup>nd</sup> Reading of Bylaw No 478-19 Fees, Rates and Charges.	Carried
2019-036		Councillor Edwards moved 3 <sup>rd</sup> Reading of Bylaw No 478-19 Fees, Rates and Charges.	Carried
2019-037	<u>CANNABIS POLICIES</u>	Mayor Lewington moved to approve the Medical Cannabis Policy.	Carried
2019-038		Mayor Lewington moved to approve the Recreational Cannabis/Non-prescribed Substances Policy.	Carried
2019-039		Mayor Lewington moved to approve the Suspected Employee Impairment Policy.	Carried

BYLAW NO 449-13:  
CAO BYLAW

Council discussed.

Administration to edit as discussed and bring back to Council for review on February 20, 2019.

MUNICIPAL SIGN  
LEASING POLICY

- Benefit to residents by marketing within the Village.
- Sign package(s) for tourism location located at Kiosk.
- More opportunities with larger companies that are presently involved with the Village and ask for their continued help.
- Administration to draft policy for corporate signage and opportunities.

2019-040

Councillor Edwards moved that Council direct Administration to develop a sign leasing policy and required contract documents to support new revenue sources for the Village. And further that Council authorizes the Mayor to engage with key community partners to gauge their interest in sign leasing opportunities.

Carried

T-SHIRT DESIGN  
CONTEST

- 120<sup>th</sup> Anniversary of Stirling in May.
- Contest timeline to focus on Honored Guest (held in April), Chautauqua/Settler Days.
- Good time to start branding, generating ideas and interest.
- Need to sort out judging panel, but information and advertising to flow through the office to keep things transparent.

2019-041

Councillor Nilsson moved that Council approve up to \$2,000 be allocated for a commemorative t-shirt design contest in recognition of the 120<sup>th</sup> Anniversary of the founding of the Village, and further moves that the proposed contest rules be approved.

VILLAGE CENSUS

- Census numbers have not changed from 2017 to 2018 and there were no building starts.

2019-042

Councillor Nelson moved to hold the Census for 2019.

Defeated

ELECTRONIC  
INFORMATION  
KIOSK

An interactive, self-help electronic kiosk that is being funded through the Mormon Trail Committee (MTC) would provide visitors with information on the Village.

- Would require power and direct line to internet.
- Would require some foundation work such as a cement pad.
- Signage.
- Placement location: the administration office, pool.

Administration to gather prices for installation and maintenance and bring back to Council for review.

MORMON TRAIL  
COMMITTEE -  
FINANCES

Administration presented background information:

- Magrath oversaw the Chautauqua finances for the 2018 year; the Village did not pay or receive any financial transactions during that year.
- Magrath was to invoice out each community for their individual requisitions. The MTC is currently looking into the history of the financing responsibility for clarification.
- Approximately \$32k in requisitions.
- In 2018 Magrath paid all the bills and the revenues then billed Stirling for the deficit. Village Administration has been keeping all the invoices.
- Discussed with Raymond administration – they're looking into it as well.

Councillor Nilsson presented:

- MTC is looking at becoming a society. The name will have to be changed because some grants will not fund a society that is seen as a religious organization.
- Looking for a name/feedback from Council on this initiative.
- Raymond met and came up with a name: Land of Second Chance in reference to the opportunities for people coming to this area looking for a second chance at life.
- Chinook Tourism is not here – looking help with cost of promotion. Milk River is interested.
- Some keys words they are looking for include Pioneer, Heritage, Settler, and South.
- The MTC has been in the area and represented the four communities for 10 years.

- Chautauqua will be in its fourth year this year.
- Badlands, Alberta Southwest, Chinook Tourism (much smaller but still present). Stirling is seen as a part of a tour, but not independently.
- Can't compete with Waterton or Drumheller. Create or even duplicate an organization that we can then personalize?
- Need to distinguish the Village from the rest of the Badlands.

STIRLING SILVER  
SADDLE CLUB –  
LEASE RENEWAL

- Administration yet to meet with the SSSC.
- Drafting/Editing changes we made, including: 10-year term, termination clause includes mediation and removed arbitration, double-checked the Village liability (\$2 million remains reasonable), quiet possession definition (possess premise in peace with the right to undisturbed use and enjoyment of the property), and added clause about hosting any Village-sponsored events.

SUBDIVISION  
APPEAL BOARD

- Deadline date of April 1, 2019. \$500 annual fee (includes training cost) plus cost of any hearing. Local board members could be hearing board in Stirling. Hoping for 60 qualified individuals – if there is an appeal in Stirling, and any Stirling members qualify and are available, they are the first to be used.
- Looking for at least three community members. ORRSC (Oldman River Regional Services Commission) would look after the training. If individuals are not trained and in place by April 1, 2019, ORRSC would have to use someone within their pool of members.
- At present, two Village members have been trained, so could be used in our “pool” and would be Stirling's priority.
- Training is required every three years.
- There would be opportunity to do appeals in surrounding communities and would receive compensation.
- ORRSC Membership in general – this training is run as independent function.
- We can evaluate annually – remain a benefit for Stirling?
- There is a clause to let communities leave.
- ORRSC will take as many members as each community

sends and will keep them trained.

Moving forward, Administration to draft a Stirling-specific bylaw using the ORRSC template.

COUNCIL  
COMMITTEE  
MEETING REPORT

Councillor Foss: nothing to report.

Councillor Edwards reported:

- CMRSWA policy meeting – policy discussion.
- Commission: discussing proportional representation as opposed to what is currently in place. This process was already done.

Mayor Lewington reported:

- Fire Dept: Chief Fisher has developed several tools that have been adopted by various communities in our area.
- Offering training to residents in and around our community.
- Stirling Volunteer Fire Department celebrating its 60th anniversary this year.

Councillor Nelson: Nothing to report.

Councillor Nilsson reported:

- MTC review as previously mentioned.
- FCSS – presentation to Council?
- Going to meet with Fraser Shaw from Historical Resources to view and discuss the Michelsen Farmstead.

2019-043 CORRESPONDENCE  
AND ITEMS FOR  
INFORMATION

Councillor Foss moved to accept the correspondence as information, as presented.

Carried

Aletta Lightfoot left at 8:56 p.m.

2019-044 CLOSED SESSION

Councillor Nelson moved to go into closed session at 8:56 p.m., as per section 17 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2019-045


Councillor Foss moved to come out of closed session at 9:17 p.m.

Carried

2019-046 ADJOURN

Councillor Nelson moved to adjourn at 9:17 p.m.

Carried



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Mayor



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CAO