



Village of Stirling

January 9, 2019

The Village of Stirling Council meeting held at the Stirling Community Centre on January 9, 2019.

In attendance: Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, and Kevin Nelson, Interim CAO Scott Barton and Administrative Assistant Aletta Lightfoot.

Councillor Nilsson was excused

CALLED TO ORDER Mayor Lewington called the meeting to order at 7:02 p.m.

2019-001 AGENDA Councillor Nelson moved to adopt the agenda.

Carried

RECOGNITION Council recognizes Kathy Kawade and the Stirling High School Student Council for collecting and donating 806 lbs of food for the Lethbridge Food Bank, as well as the Stirling School Hope Squad for raising \$225 which was also donated to the Lethbridge Food bank.

Council recognizes Westwind School Division representatives Darren Mazutinec and Josh Smith who stopped by the Village Office with a Christmas basket on December 17, 2018. They thanked the Village for their collaboration throughout the year and look forward to working together in 2019.

DELEGATION(S) None

2019-002 MINUTES Councillor Edwards moved to adopt the minutes as amended of the December 12, 2018 Council Meeting.

Carried

BUSINESS ARISING Motion tracker updated for review.

FROM THE

MINUTES

Administrator tracking list updated for review.

2019-003 ACCOUNTS Councillor Foss moved to accept accounts payable cheques
PAYABLE #20190011-20190064, excepting #20190030, #20190051 and
#20190055.

Carried

- 2019-004 Councillor Nelson moved to accept cheque #20190051.
Councillor Edwards abstained
Carried
- 2019-005 Councillor Foss moved to accept cheque #20190030.
Mayor Lewington abstained
Carried
- 2019-006 Councillor Edwards moved to accept cheque #20190055
Councillor Nelson abstained.
Carried
- 2019-007 BANK RECONCILIATION Councillor Edwards moved to accept the November 2018 bank reconciliation as presented.
Carried

BUDGET REPORT

Interim CAO Scott Barton presented current information:
- School Modernization: update on recent donations

Revenue:

- Recreation Services: revenue coming in was a bit short (pool & campground fees)
- Developmental Services budgeted \$12k, brought in \$4,400

Expenses:

- About \$40k extra throughout the year (majority is Fire Dept)
- Purchasing property - \$100k reflected in budget
- Over in Recreation – wages, but extra in pool expenditures (approximately \$6k)
- \$1,971,000 – spent \$1,905,000
- Operational surplus of \$108k – will change
- FGTF grant in, MSI grant in
- Brought in \$265k more – goes back to MSI in March of 2018
- Capital spending - \$13k under budget
- Looking at revising operational GL's to better reflect allocation

Overall, budget looks very good.

AHS: A
COMMUNITY
CONVERSATION

Discussion about health and wellness in the Oldman River Health Advisory Council area that stretches the southwestern-most corner of the province, representing municipalities like Lethbridge, Pincher Creek, Fort Macleod and Cardston.

Council discussed.

CHAUTAUQUA
2019

- Sandra Nelson was present and discussed with Council dates and requirements for this year's events, including the Stirling Silver Saddle Club (they start scheduling in March).
- The play is about Raymond and will be presented in the Raymond theatre. The script will be ready by mid-March and then casting will begin.
- Can Stirling's new theatre be used? The consensus is that the theatre production should be shown in the town that the history is about. However, the original agreement from four years ago to promote tourism in our area has changed over the years including evolving structure, obligations, a 2-day event from the original 4-day event.
- Village Commitment: personnel - public works will be required (over-time), licensing and insurance.
- Sandra to talk with Interim CAO Scott Barton and with Jim Depew to figure out specifics of what is required.
- Advertising: Home & Garden Show (Village of Stirling, Mayors and Reeves, etc.)
- This is the last year of commitment. There will be no more money from Travel Alberta after this.
- Always need volunteers.

FEES AND
CHARGES
SCHEDULE

- Administration provided background information.
- Raise of \$.03 by Water Commission. Increase our water by the same amount to stay at par.
 - Administration to discuss changes to schedule.
 - Family Pool Day Use Pass: Definition of family is critical for guidelines.
 - Discussion of amortization for pool.
 - CMRSWA requisition going up by 5%; \$2,300 on Village requisition. Repair costs vs contracting out services still being discussed (incorporate into recommendation - \$1.15 to be precise)

2019-008

Mayor Lewington moved that Council set residential water flat rate for 2019 to \$30, increase current consumption charge across

all categories (rural, institutional, commercial) by \$.03. and further move an increase residential wastewater flat rate from \$21 to \$22.

Carried

2019-009

Councillor Edwards moved to direct Administration to make recommendations to the 2019 fees and charges schedule and bring back to Council for consideration.

Carried

NEPTUNE UPDATE

Tabled to January 23, 2019 meeting.

MASS TEXTING –

Tabled to January 23, 2019 meeting.

EMERGENCY

NOTIFICATIONS

BYLAW NO 477-18 –

- Any violation in provision to this bylaw.

CONSUMPTION OF

- Section 7, subsection (2) This section shall not prevent an officer from issuing a violation ticket requiring a court appearance of the defendant pursuant to the Provincial Offences Procedures Act or from laying an information instead of issuing a violation ticket.

CANNIBIS IN

- Penalty – 1st offence and 2nd offence – costly if it is challenged.

PUBLIC SPACES

- All provincially rated.

2019-010

Mayor Lewington moved to pass the second reading of Bylaw No. 477-18 – Consumption of Cannabis in Public Spaces.

Carried

2019-011

SUBDIVISION AND

Councillor Edwards moved that Council direct Administration to develop and initiate a subdivision application and re-development strategy for Lot 5, Block 34 Plan 752J to:

LAND

PREPARATION OF

LOT 5, BLOCK 34,

PLAN 752J

a) Demolish or offer for salvage the existing structures on the lot.

b) Subdivide the existing lot into 4 new lots.

c) Prepare the new lots for utility servicing and rough grading as required.

d) Prepare the required titles and other processes to offer the new lots for sale to the public.

And further moved that Administration utilize existing internal resources where possible and report progress monthly.

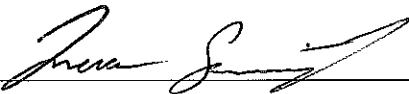
Carried

- 2019-012 STATUS OF
REMEDICATION
AND LAND
PREPARATION OF
LOT 28, BLOCK 13
PLAN 081 4600 Councillor Foss moved that Council direct Administration to develop a remediation plan for Lot 28, Block 13, Plan 081 4600 using internal resources where possible and alternatively by engaging external services providers so as to prepare the lot for sale to the public in a reasonable timeframe. Further that the costs for such remediation work be added to the tax roll and be a factor for negotiation in any future land sale.
- Carried
- 2019-013 PAVING AND
REDEVELOPMENT
OF 3 STREET Mayor Lewington moved that Council direct Administration to develop design options and recommendations for the redevelopment and paving of 3rd street between 4th and 5th avenues and further that public works engage with engineering consultants, school division and other relevant community representatives to review the design so as to:
- Improve student/pedestrian safety
 - Optimize parking in light of recent additions to off-street parking upgrades at the school and church
 - Calm traffic on this street
 - Provide dedicated school bus parking
 - Ideally reduce future maintenance and paving costs for this road
- And further directs Administration to engage with Westwind School Division to provide plans for future development.
- Carried
- 2019-014 RENEWABLE
ENERGY PROJECT
COORDINATION
COMMITTEE Mayor Lewington moved the amended terms of references for the Stirling Renewable Energy Project Coordination Adhoc Committee.
- Carried
- COUNCIL
COMMITTEE
MEETING REPORT Councillor Foss reported:
- Ridge Regional Public Safety Services meeting January 10, 2019.
 - Discussed options of man-power regarding Magrath's departure - keep status quo.
 - Requisition has been adjusted due to a surplus this year due to only 2 officers and approved.
- Councillor Edwards reported:
- CMRSWA – 5% increase to requisition as previously mentioned.

Mayor Lewington reported:
- Mayors and Reeves – Peaks to Prairies Electrical Network is installing 20 level-2 charging stations along Hwy 3 up to Calgary, as well as a station along Hwy 4 in Warner. Stations will be in ground and functioning by end of 2019. Plan to connect with BC's network, and spaced with Montana's network, based on distance.

Councillor Nelson reported:
- Water Commission: increase rate to \$.03, carbon filter next year, the service truck is donated to a community each year - inline for the Village this year.
Ridge Country Housing Authority: more building in Milk River; Stirling to come up a plan of when, where, how much for possible future development of low-income housing, senior lodging, assisted living, etc. What are priorities in our region? Priorities for Stirling?

- 2019-015 CORRESPONDENCE AND ITEMS FOR INFORMATION Councillor Edwards moved to accept the correspondence as information, as presented. Carried
Aletta Lightfoot left at 8:49 p.m.
- 2019-016 CLOSED SESSION Councillor Foss moved to go into closed session at 8:50 p.m., as per section 17 of the *Freedom of Information and Protection of Privacy Act*. Carried
- 2019-017 Mayor Lewington moved to come out of closed session at 9:28 p.m. Carried
- 2019-018 Councillor Edwards moved that Council approves up to \$4,500 for initial travel and accommodation expenses as well as background checks and other related administrative costs related to the recruitment and selection of a new Chief Administrative Officer. Carried
- 2019-019 ADJOURN Councillor Nelson moved to adjourn at 9:28 p.m. Carried



Mayor



CAO