



# Village of Stirling Regular Council Meeting Minutes

November 20, 2019

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers in the Stirling Community Centre on Wednesday, November 20, 2019, commencing at 7:00 p.m.

## IN ATTENDANCE

Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson and Larry Nilsson.

CAO, Bob Payette  
Administrative Assistant, Aletta Lightfoot

## CALL TO ORDER

The Meeting was called to order at 7:00 p.m.

## ACCEPTANCE OF AGENDA

- 2019-233      MOVED by Councillor Foss that the agenda be adopted as amended to include:
- 11) Closed Sessions: *FOIP Section 2, Subsection 16*
  - Delegation: Abe Caldwell
  - Edit order of Discussion Items: move Discussion Item 7i) Playground Zone to 7a) and re-number.

CARRIED

## RECOGNITION

- 1) Congratulations to Jade Nelson for winning a large scholarship award through 4H Club. (As reported by Lethbridge News Now on 11/8/19)
- 2) Congratulations to Dr. Brad Cornish on the opening of Village Dental in the community.
- 3) Express appreciation to Laraine Dean for her work over the last few years to maintain a restaurant presence in the community through the store front operations of Laraine's Light Lunches. (Wishing her well in her future endeavours.)
- 4) Congratulations Devynn & Brian Bohn on the planned opening of Hickory Street restaurant in the new year.

## DELEGATIONS

- Stirling Library Board, presented by Suzanne Montague:
- Discussed the updated Terms of Service which requires public consultation.
  - Attendees were a mix of long-time residents of Stirling, to newcomers, as well as Library Board Members.
  - Consultation was done at the same time as the Village Survey, so it was decided to share the information with Council.



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Ridge Regional Public Safety Services (RRPSS): quarterly report, presented by Sgt. Kevin Wright:

- Reviewed and discussed third-quarter statistics.

Abe Caldwell:

- Brought forth concerns about the deep ditches along 6 street between 2 Avenue and 3 Avenue, especially regarding surface water drainage from the Reunion Centre area.
- Consideration of public safety for families and children along that road when there can be fast flow of meltwater or rainwater.

#### APPROVAL OF MINUTES

2019-234 MOVED by Councillor Edwards that the minutes of the Organizational Meeting held on October 16, 2019 be approved as amended.

CARRIED

2019-235 MOVED by Councillor Nilsson that the minutes of the regular Council Meeting of Council held on October 16, 2019 be approved.

CARRIED

#### BUSINESS ARISING FROM THE MINUTES

Council Motion Tracker 2019 was reviewed and discussed.

#### FINANCIAL

##### Accounts Payable

2019-236 MOVED by Councillor Nilsson that accounts payable cheque No. 20191092, No. 20191109 to cheque No. 20191147 and No. 20191159 to No. 20191193 excepting cheque No. 20191122, No. 20191130 and cheque No. 20191176 be approved

CARRIED

2019-237 MOVED by Councillor Foss that accounts payable cheque No. 2019122 be approved.

Mayor Lewington abstained  
CARRIED

2019-238 MOVED by Councillor Edwards that accounts payable cheque No. 20191130 be approved.

Councillor Nilsson abstained  
CARRIED

2019-239 MOVED by Mayor Lewington that accounts payable cheque No. 20191176 be approved.

Councillor Nelson abstained  
CARRIED



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Bank Reconciliation  
2019-240 MOVED by Councillor Edwards that the Bank Reconciliation for the months of August, September and October, 2019 be approved.

CARRIED

Budget Report  
2019-241 MOVED by Councillor Foss that the Budget Report dated November 15, 2019 be accepted as information.

CARRIED

#### ITEMS FOR DISCUSSION

Playground Zone  
Council reviewed and discussed.  
Sgt. Kevin Wright was available for discussion and comments.

2019-242 MOVED by Mayor Lewington that Council direct Administration to proceed with creating the playground zone around the soccer field and to post appropriate permanent signage on imposing playground speed zones for 5th Avenue between 1st Street to 2nd Street and 2nd Street from 4th Avenue to 5th Avenue, to be implemented prior to the next soccer season.

CARRIED

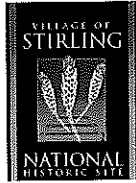
Regional Emergency Management Agreement – Five Municipality Final Proposal  
2019-243 MOVED by Councillor Nelson that Council approve the County of Warner Regional Emergency Management Partnership (COWREP) Agreement and authorize the Mayor and CAO to sign the same.

CARRIED

2019-244 MOVED by Councillor Edwards that Bylaw 483-19: Regional Emergency Management being a Bylaw to establish a Municipal Emergency Management Agency be read a first time. Further move that Council direct Administration to gather relevant feedback from appropriate stakeholders such as the Stirling Fire Chief and report back any concerns to Council prior to second reading.

CARRIED

2019-245 MOVED by Councillor Nilsson that Council appoint the CAO (Bob Payette) as the Deputy Director of Emergency Management (DDEM) when Bylaw 483-19 is passed and the COWREP Agreement are approved by all parties. Further move that Council appoint Mason Barton as the Alternate Deputy Director of Emergency Management (A/DDEM) in the absence of or when required to support the Deputy Director of Emergency Management, and provide the CAO with direction to undertake a



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review of existing policies and procedures in order to complete a full integration of the COWREP with Village of Stirling Emergency Management Operations.

CARRIED

### Community Survey

2019-246 MOVED by Mayor Lewington that Council express appreciation to all residents who invested the time to respond to the 2020 Budget and Priorities Community Input Survey. Further move that the summary report of the survey feedback be accepted as information and used by Council to inform their operating and capital budget deliberations.

CARRIED

### CAO Service Fee Approval

2019-247 MOVED by Councillor Edwards that Council approve the fee for service agreement between the Town of Milk River and the Village of Stirling to provide the services and support of the Chief Administrative Officer on an interim basis. Further move that Administration be directed to make the necessary arrangements to support the implementation of the agreement and mitigate any potential negative impacts on the operations and functions of the Village of Stirling.

CARRIED

### Business Improvement Loan

2019-248 MOVED by Mayor Lewington that Council approve, in principle, the interest free Business Improvement loan program. Further move that Council directs administration to work with Community Futures – Lethbridge Region to design, develop, advertise and promote the program for the Village of Stirling. Further move that Council direct Administration to allocate a maximum pool of \$3,000 in the 2020 operational budget to support the interest payments required under the program.

CARRIED

### 2020 Fees and Charges

Council reviewed and discussed, including review of Bulk Water Station upgrades.

### SDAB

2019-249 MOVED by Councillor Nilsson that in accordance with Bylaw 480-19, the Village may appoint up to three members to the Chinook SDAB for a minimum of two years to a maximum term of three years by resolution of Council, and further moves to appoint residents Bill Bier and Ray Smith as Subdivision and Development Appeal Board representatives.

CARRIED



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#### Neptune System

Council reviewed and discussed.

Cost of upgrade to meter reading system will be included in the Capital Budget.

#### CAO REPORT

2019-250 MOVED by Councillor Nelson to accept the CAO report as information.

CARRIED

2019-251 MOVED by Councillor Edwards to subdivide the property located at Lot 5, Block 34, Plan 752J into three lots.

CARRIED

#### COUNCILLOR REPORTS

Mayor Lewington:

- Working with Enmax Distributed Energy on a promo video and potential "ribbon cutting" event for our net zero solar project.
- Meeting with the Fire Department (and CAO) to discuss their budget and work through options.
- Meeting with STARS about a mobile fuel cache in Stirling to better support helicopter based medical transport in our region.
- Stirling Wind Project- attended the recent Land Owners Meeting to hear an update on the project.
- Meeting with the Mayor Milk River to review and discuss ongoing support needs, areas of collaboration in the future.
- Mayors & Reeves monthly meeting - Randy Taylor is the new Reeve of County of Warner.
- Conference call with Utilitynet to explore energy marketing opportunities for Village of Stirling.

Councillor Edwards:

- Chief Mountain Regional Solid Waste Authority (CMRSA) – budget.
- Chinook Arch Library – meeting Nov. 21/19.
- SouthGrow – meeting next week.

Councillor Foss:

- Cemetery Society – discussed priorities, including columbarium, permanent flower vases, raw water, gazebo.
- Ridge Regional Public Safety Services meeting.

Councillor Nelson:

- Ridge Country Housing (RCH) – in the process of hiring a new CAO
- Community Coordination Committee – discussed community calendar and events



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- Was elected chair of the Water Commission

Councillor Nilsson:

- Mormon Trail Committee (MTC) meeting.
- Community Futures meeting.
- FCSS – required to re-apply for funding for Parent Link centers.

## CORRESPONDENCE

- 2019-252      MOVED by Councillor Foss that the following correspondence be accepted as information:
- FCSS June 2019 – Board Minutes
  - Ridge Country Housing September 2019 – Board Minutes
  - GPRS Newsletter

CARRIED

- 2019-253      MOVED by Mayor Lewington to go into Closed Session at 9:02 p.m. as per Section 2, subsection 16 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

- 2019-254      MOVED by Councillor Nelson to come out of Closed Session at 9:22 p.m.

CARRIED

## ADJOURNMENT

- 2019-255      MOVED by Councillor Nelson that the agenda matters have been concluded and that the meeting be adjourned at 9:22 p.m.

CARRIED

These minutes to be approved on the 4<sup>th</sup> day of December 2019.

  
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Deputy Mayor – Kevin Nelson

  
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CAO – Bob Payette