



# Village of Stirling

## Municipal Planning Commission

### Meeting Minutes

February 5, 2020

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers in the Stirling Community Centre on Wednesday, February 5, 2020, commencing at 6:00 p.m.

#### IN ATTENDANCE

Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson and Larry Nilsson

Development Officer, Bob Payette  
ORRSC Senior Development Officer, Bonnie Brunner  
Administrative Assistant, Aletta Lightfoot

#### CALL TO ORDER

The Meeting was called to order at 6:01 p.m.

#### ACCEPTANCE OF AGENDA

2020-001      MOVED by Mayor Lewington that the agenda be adopted as presented.

CARRIED

#### APPROVAL OF MINUTES

2020-002      MOVED by Councillor Nilsson that the minutes of the Municipal Planning Commission held October 2, 2019 to be adopted as presented.

CARRIED

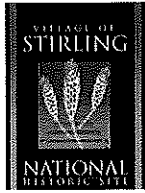
*Council Nelson arrived at 6:03 p.m.*

#### ITEM FOR DISCUSSION

DA 2020-01: Commercial Property – Construction of a Medical Clinic including a Pharmacy, and a Waiver to Off-Street Parking Requirements.

Development Officer Bob Payette presented a report on Development Application DA 2020-001.

Applicant Submission: Jim Seely  
Written Submissions: None.  
Public Presentations: None.  
Rebuttal: None.



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2020-003      MOVED by Councillor Foss that the Commission approve Development Application 2020-01 and to have Development Officer Bob Payette issue a notice of decision/development permit subject to the following conditions:

1.      The development is to conform to the approved site plan submitted as part of the development application dated Dec 20, 2019. A variance is granted to the parking requirements and corner lot sight triangle.
2.      The applicant is responsible for completing the final grade so drainage flows away from the accessory building but so as not to adversely affect the neighbouring land, including the undeveloped road allowances.
3.      Construction of the building, including exterior finishes, is to be completed within 12 months from the date of issue of this development permit.
4.      All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal. Construction waste is not allowed to be taken to the Village Transfer Station.
5.      The applicant is responsible for obtaining a building permit prior to commencement of construction and any other applicable safety codes permits from the designated safety codes officer.

Informative:

1.      The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2.      Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.

CARRIED

ICF/IDP

The Commission reviewed and discussed.

Subdivision Application: Lot 5, Block 34, Plan 752J

2020-00      MOVED by Councillor Nelson that the subdivision of Lot 5, Block 34, Plan 752J (Certificate of Title No. 191 124 861), to create three lots of approximately 0.38 acres (0.15± ha) from a titled area of 1.21 acres (0.49 ha); BE APPROVED subject to the following:

CONDITIONS:

1.      That a 20 foot (6.1 m) wide right-of-way running the entire length of Lot 5, Block 34, Plan 752J adjacent to the lane is dedicated as road on the final plan of subdivision, including a corner cut-off road dedication.
2.      That an engineered drainage plan is submitted and deemed acceptable by the Subdivision Authority to indicate the drainage patterns and how run-off will be addressed, and accompanying drainage easements and agreements, as applicable, are registered with the final plan of subdivision.

CARRIED



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#### ADJOURNMENT

2020-007      MOVED by Councillor Nilsson that the agenda matters have been concluded and that the meeting be adjourned at 6:56 p.m.

CARRIED

These minutes to be approved on the 12 day of August 2020.

A handwritten signature in cursive script, appearing to be "P. J. ...", written over a horizontal line.

Chair –

A handwritten signature in cursive script, appearing to be "Donnie Brown", written over a horizontal line.

Development Officer –