

# Village of Stirling Municipal Planning Commission Meeting Minutes

October 2, 2019

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers in the Stirling Community Centre on Wednesday, October 2, 2019, commencing at 6:00 p.m.

## IN ATTENDANCE

Mayor Trevor Lewington, Councillors, Robert Edwards, Matthew Foss, and Larry Nilsson

Development Officer, Bob Payette  
Administrative Assistant, Aletta Lightfoot

## CALL TO ORDER

The Meeting was called to order at 6:04 p.m.

## ACCEPTANCE OF AGENDA

2019-020      MOVED by Mayor Lewington that the agenda be adopted.

CARRIED

## APPROVAL OF MINUTES

2019-021      MOVED by Councillor Nilsson that the minutes of the Municipal Planning Commission held July 10, 2019 to be adopted as amended.

CARRIED

*Councillor Foss declared conflict of interest and excused himself from the meeting at 6:05 p.m.*

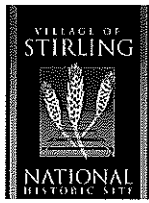
## ITEM FOR DISCUSSION

### DA 2019-20: Accessory Building & Discretionary Use

Development Officer Bob Payette presented a report on Development Application DA 2019-020.

Applicant Submission: Joshua Shockey  
Written Submissions: None.  
Public Presentations: None.  
Rebuttal: None.

Councillor Edwards closed the public portion of the meeting at 6:16 p.m.



# Village of Stirling

## Municipal Planning Commission

### Meeting Minutes

2019-022

MOVED by Councillor Nilsson that the Commission approve Development Application 2019-020 and to have Development Officer Bob Payette issue a notice of decision/development permit subject to the following conditions:

1. The development is to conform to the approved site plan submitted as part of the development application dated September 13, 2019. A variance is granted to the site coverage footprint requirement to allow construction of the 2,116 ft<sup>2</sup> accessory building.
2. The development is to conform to the approved site plan submitted as part of the development application dated September 13, 2019. A variance is granted to the height requirement to allow construction to a height of 21 feet for the accessory building.
3. Construction of the accessory building, including exterior finishes, is to be completed within 12 months from the date of issue of this development permit.
4. All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal. Construction waste is not allowed to be taken to the Village Transfer Station.
5. The applicant is responsible for obtaining a building permit prior to commencement of construction and any other applicable safety codes permits from the designated safety codes officer.

Informative:

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2. Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.
3. The accessory building is located within the Kipp Coulee Area Overlay and may be subject to seasonal flooding and potential flood damage. Development of the accessory building within the Kipp Coulee Area Overlay is at the applicant's risk and approval of the development permit shall not create liability on the part of, or a cause of action against the Municipal Planning Commission or Village of Stirling for any flood damages that may result. The applicant may wish to consult with an engineer regarding flood mitigation design measures; any resultant alteration to the building design that increases the building height or footprint will require a new development permit approval. Alteration of natural drainage and drainage courses requires approval by Alberta Environment and Parks.

CARRIED

ADJOURNMENT

2019-023

MOVED by Mayor Lewington that the agenda matters have been concluded and that the meeting be adjourned at 6:19 p.m.

CARRIED



# Village of Stirling Municipal Planning Commission Meeting Minutes

These minutes to be approved on the 5<sup>th</sup> day of February 2020.

A handwritten signature in black ink, appearing to be "R. Edwards", written over a horizontal line.

Chair – Robert Edwards

A handwritten signature in black ink, appearing to be "B. Payette", written over a horizontal line.

Development Officer – Bob Payette

A handwritten signature in black ink, appearing to be "B. Payette", written below the name of the Development Officer.