



# Village of Stirling Regular Council Meeting Minutes

October 7, 2020

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 417 – 2 Street, on Wednesday, October 7, 2020, commencing at 7:00 p.m.

## IN ATTENDANCE

Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson, and Larry Nilsson.

Chief Administrative Officer, Scott Donselaar  
Administrative Assistant, Aletta Lightfoot

## CALL TO ORDER

The Meeting was called to order at 7:01 p.m.

## ACCEPTANCE OF AGENDA

2020-252      MOVED by Councillor Edwards that the agenda be adopted as presented.

CARRIED

## RECOGNITION

None.

## DELEGATION(S)

None.

## APPROVAL OF MINUTES

2020-253      MOVED by Councillor Nilsson that the minutes of the regular meeting of Council held on September 16, 2020 be approved.

CARRIED

## BUSINESS ARISING FROM THE MINUTES

Council Motion Tracker 2020 was reviewed

- Motion 2019-183 – details to be updated
- Motion 2019-269 – details to be updated

Human Resources  
HR Policy  
CARES Grant– Mayor Lewington



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#### FINANCIAL

##### Accounts Payable

2020-254 MOVED by Councillor Edwards that accounts payable cheque No. 20200820 to cheque No. 20200863 be approved.

CARRIED

##### Bank Reconciliation

2020-255 MOVED by Councillor Nilsson that the Bank Reconciliation for September 2020 be approved.

CARRIED

##### Budget Report

2020-256 MOVED by Councillor Nelson that the Budget Report October 2, 2020 be accepted as information.

CARRIED

#### ITEMS FOR DISCUSSION

##### MAP Review Update

2020-257 MOVED by Councillor Nilsson that Administration continue to proceed with the MAP requirements and ensure the Village achieves compliance by June 1, 2021.

CARRIED

##### Bylaw 498-20: Utilities Bylaw

2020-258 MOVED by Councillor Edwards that Bylaw 498-20, Utilities Bylaw be passed for Second Reading, as presented.

CARRIED

2020-259 MOVED by Councillor Nelson that Bylaw 498-20, Utilities Bylaw be passed for Third and Final Reading, as presented.

CARRIED

##### Fortis Alberta Franchise Fee 2021

2020-260 MOVED by Councillor Foss to keep the Fortis Franchise Fee rate at the same level, at 12%, effective January 1, 2021.

CARRIED



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- 2020-261 Human Resources Policies HR01 - 20 to HR10 - 20  
MOVED by Mayor Lewington that Human Resource Policies HR01-20 to HR10-20 be adopted and approved for implementation.  
CARRIED
- 2020-262 Alberta Wildland Fire Program  
MOVED by Councillor Edwards to accept this as information.  
CARRIED
- 2020-263 Pembina Institute  
MOVED by Councillor Nelson to accept this as information.  
CARRIED
- 2020-264 Flu Shot Clinic  
MOVED by Councillor Nelson to accept this as information.  
CARRIED
- 2020-265 New Horizons for Seniors Program Information  
MOVED by Councillor Nelson to accept this as information.  
CARRIED
- 2020-266 AUMA Interim Alberta Police Advisory Board Survey  
MOVED by Mayor Lewington that Council complete the Interim Alberta Police Advisory Board municipality survey as requested and submit the response before October 19, 2020.  
CARRIED
- 2020-267 Municipal Operating Support Transfer  
MOVED by Councillor Edwards to direct the Mayor and CAO to enter into Municipal Operating Support Transfer agreement.  
CARRIED
- 2020-268 War Memorial/Cenotaph Project  
MOVED by Councillor Nilsson that Council support, in principle, the Village's application for the Commemorative Partnership Program with Veterans Affairs Canada for the purpose of creating a Community War Memorial.



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Further move that Council authorize the Mayor to complete and submit the applicable application as well as move forward with initial design for community feedback.

Further move that Council direct Administration to include the cash contribution component of the project in the capital budget planning process for future deliberation.

CARRIED

2020-269 Walking Trail Exploratory Working Group  
MOVED by Councillor Edwards that Council direct Administration to support the Walking Trail Working Group with preliminary ideas and form a committee to come up with a route and concept, and allocate appropriate resources for initial engineering in the 2021 Capital Budget Planning process for further deliberation.

#### CAO Report

2020-270 MOVED by Councillor Nelson to accept the CAO Report as information.

CARRIED

#### COUNCILLOR REPORTS

Mayor Lewington:

- Alberta Urban Municipalities Association (AUMA)
  - o Virtual Conference
    - Police cost model
- Stirling Lions Club meeting
- Ridge Utilities
- 4 Mayors meeting Oct. 19, 2020
- Quad Community Group meeting Oct. 25, 2020

Councillor Edwards:

- Stirling Library Board
  - o Budget

Councillor Foss:

- Ridge Regional Public Safety Services Commission (RRPSSC)
  - o Warner
  - o Budget
  - o Enforcement vehicle
  - o Coaldale

Councillor Nelson:

- Ridge Water Services Commission (RWSC)
  - o Blue algae bloom



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- o Letter to the province

Councillor Nilsson:

- Family Community and Support Services (FCSS)
  - o Addition of two more programs
  - o 211 service availability
    - For counselling, mental illness, etc.
    - Link on [www.fcss.ca](http://www.fcss.ca) – upper right-hand corner

#### CORRESPONDENCE

2020-271 MOVED by Councillor Foss that the following correspondence be accepted as information:

- a) CMRSWC Minutes – September 2020
- b) ORRSC – 2019 Financial Statement (hard copy)

CARRIED

2019-272 MOVED by Councillor Nelson to go into Closed Session at 8:46 p.m. as per Section 17 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

*Aletta Lightfoot left the meeting at 8:48 p.m.*

2020-273 MOVED by Councillor Nilsson to come out of Closed Session at 9:25 p.m.


CARRIED

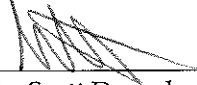
#### ADJOURNMENT

2020-274 MOVED by Councillor Nilsson that the agenda matters have been concluded and that the meeting be adjourned at 9:26 p.m.

CARRIED

These minutes to be approved on the 21<sup>st</sup> day of October 2020.

  
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Mayor – Trevor Lewington

  
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CAO – Scott Donselaar