



# Village of Stirling Municipal Planning Commission Meeting Minutes

August 12, 2020

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 417 – 2 Street, on Wednesday, August 12, 2020, commencing at 6:00 p.m.

## IN ATTENDANCE

Mayor Trevor Lewington, Councillors Matthew Foss, Kevin Nelson, and Larry Nilsson

ORRSC Development Officer, Hailey Winder  
Administrative Assistant, Aletta Lightfoot  
CAO Designate, Scott Donselaar

## CALL TO ORDER

The Meeting was called to order at 6:01 p.m.

Acting Chair: Mayor Lewington

## ACCEPTANCE OF AGENDA

2020-008      MOVED by Nilsson that the agenda be adopted as presented.

CARRIED

*Councillor Nelson arrived at 6:02 p.m.*

## APPROVAL OF MINUTES

2020-009      MOVED by Councillor Foss that the minutes of the Municipal Planning Commission held February 5, 2020 to be adopted as presented.

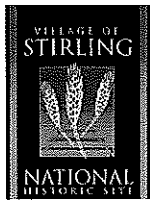
CARRIED

## ITEM FOR DISCUSSION

DA 2020-05: Residential Property – Discretionary Use – Covered Parking Structure

Development Officer Hailey Winder presented the report on Development Application DA 2020-005.

Applicant Submission: Roy Moser  
Written Submissions: None.  
Public Presentations: None.  
Rebuttal: None.



# Village of Stirling

## Municipal Planning Commission

### Meeting Minutes

Councillor Foss closed the public portion of the Municipal Planning Commission at 6:14 p.m.

*CAO Designate , Scott Donselaar, was in attendance*

2020-010      MOVED by Councillor Nilsson that the Commission approve Development Application 2020-05 and to have Development Officer Hailey Winder issue a notice of decision/development permit subject to the following conditions as amended:

1.            The development is to conform to the approved site plan submitted as part of the development application deemed complete July 30, 2020.
2.            The applicant is responsible for completing the final grade so drainage flows away from the accessory building but so as not to adversely affect the neighbouring land.
3.            Construction of the accessory building, including exterior finishes, is to be completed within 12 months from the date of issue of this development permit.
4.            All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal. Construction waste is not allowed to be taken to the Village Transfer Station.
5.            The applicant is responsible for obtaining a building permit from Park Enterprises Ltd. prior to commencement of construction and any other applicable safety codes permits from the designated safety codes officer.

Informative:

1.            The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2.            Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.

CARRIED

#### ADJOURNMENT

2020-011      MOVED by Councillor Nelson that the agenda matters have been concluded and that the meeting be adjourned at 6:22 p.m.

CARRIED

These minutes to be approved on the 4 day of November 2020.

Chair – Robert Edwards

Development Officer – Scott Donselaar