



# Village of Stirling Regular Council Meeting Minutes

January 20, 2021

The regular meeting of the Council of the Village of Stirling was held in the Village Office on Wednesday, January 20, 2021, commencing at 7:00 p.m.

Virtual Attendees: ZOOM platform  
<https://youtu.be/dVKGah7PU2U>

## IN ATTENDANCE

Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson, and Larry Nilsson.

CAO, Scott Donselaar  
Administrative Assistant, Aletta Lightfoot

## CALL TO ORDER

The Meeting was called to order at 7:00 p.m.

## ACCEPTANCE OF AGENDA

2021-015      MOVED by Councillor Foss that the agenda be adopted as presented.

CARRIED

## RECOGNITION

None.

## DELEGATION(S)

None.

## APPROVAL OF MINUTES

2021-016      MOVED by Councillor Edwards that the minutes of the regular meeting of Council held on January 6, 2021 be approved as presented.

CARRIED

## BUSINESS ARISING FROM THE MINUTES

Council Motion Tracker 2020 was reviewed.

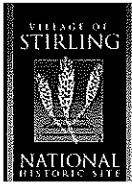
*Councillor Nilsson joined the virtual meeting at 7:06pm.*

## FINANCIAL

### Accounts Payable

2021-017      MOVED by Councillor Edwards that accounts payable cheque No. 20210022 to cheque No. 20210030, and cheque No. 20210040 to cheque No. 20210079 be approved.

CARRIED



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Bank Reconciliation  
2021-018 MOVED by Councillor Nilsson that the December 2020 Bank Reconciliation be approved.

CARRIED

Budget Report  
2021-019 MOVED by Councillor Nelson that the Budget Report January 15, 2021 be accepted as information.

CARRIED

#### ITEMS FOR DISCUSSION

2021 ORRSC Meeting Calendar  
2021-020 MOVED by Councillor Foss to accept the 2021 ORRSC Meeting Calendar as information.

CARRIED

All-Net Meeting Agenda  
2021-021 MOVED by Councillor Edwards to direct Administration to have the proposed cost for All-Net Solutions added to the 2021 Operating Budget for later discussion once all budget numbers are in.

CARRIED

Chinook Arch Library Board Report  
2021-022 MOVED by Councillor Edwards to accept the Chinook Arch Library Board report as information.

CARRIED

Community Centre Security – Capital Budget  
2021-023 MOVED by Mayor Lewington to table the Community Centre Security – Capital Budget item until additional information can be provided.

CARRIED

DV02-21: Sign Leasing Management Policy  
2021-024 MOVED by Councillor Edwards to approve Policy DV02 – 21 Sign Lease Management Policy as presented, repealing Policy 026-19.

CARRIED



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#### 2020 Year End Energy Program Review

2021-025

MOVED by Councillor Nelson to accept the 2020 Energy Program Review scorecards confirming the Village's status as "net zero" for municipal purposes as information.

CARRIED

2021-026

MOVED by Councillor Nilsson that Council approve transitioning the Village's electrical consumption from the existing AUMA/AMSC contract to Ridge Utilities Ltd. to realize overall cost savings and efficiencies for all sites. Further moved that Council direct Administration to minimize any potential penalties and work with both vendors to ensure a smooth transition adjusting the implementation timeline and including any site-specific considerations, as necessary. Further moved that the Mayor and CAO be authorized to sign any contracts or agreements required to support the outcomes of this motion.

CARRIED

2021-027

MOVED by Councillor Nelson that Council approve transitioning the Village's natural gas consumption from the existing AUMA/AMSC contract to Ridge Utilities Ltd. to realize overall cost savings and efficiencies for the three low use sites including: Michelson Farmstead, Lift Station, Reunion Centre Administration Building and Community Centre. Further moved that Council direct Administration to minimize any potential penalties and work with both vendors to ensure a smooth transition adjusting the implementation timeline and including site specific considerations, as necessary. Further moved that the Mayor and CAO be authorized to sign any contracts or agreements required to support the outcomes of this motion.

CARRIED

2021-028

MOVED by Councillor Foss that Council request Administration (Public Works) to explore options to both refurbish and properly secure or remove the Camp Kitchen/Shelter for consideration in the 2022 Capital Plan.

CARRIED

2021-029

MOVED by Councillor Nilsson that Council request Administration (Public Works) to explore options to both refurbish and properly secure the Tourism Kiosk/Visitor Centre structure for consideration in the 2022 Capital Plan. Further moved that Council request the Historical Society to explore grants and resources to replace and repair damaged display panels at the Tourism Kiosk/Visitor Centre structure.

CARRIED



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2021-030      MOVED by Councillor Edwards that Council request Administration explore decommissioning electrical service to the soccer field to eliminate costs associated with fixed transmission charges and explore options to purchase an appropriately sized solar/battery system (including appropriate vandalism mitigation) for the operation of the irrigation system.

CARRIED

2021-031      MOVED by Councillor Nelson that Council request Administration to develop a procedure and process to ensure regular monitoring of the Village's solar generation systems to maximize potential revenues and promptly action unplanned downtime events. Further move that Administration report back at or before the April 7<sup>th</sup> regular meeting of Council.

CARRIED

#### Capital Project – Ridge Utilities Business Centre

2021-032      MOVED by Councillor Edwards to approve the location of the Ridge Utilities Business Centre to developed inside existing Office space and for the development of the Village Office to be developed inside former Library space as per the plans provided/or as detailed by Council with the understanding that further refinements will be brought back to Council for discussion.

CARRIED

2021-033      MOVED by Councillor Nilsson to approve the spending under the 2021 Capital Budget for the Village Office/Ridge Utilities Ltd. Business Centre.

CARRIED

#### CAO Report

2021-034      MOVED by Councillor Nelson to accept the CAO report as information.

CARRIED

#### COUNCILLOR REPORTS

Mayor Lewington: nothing to report.

Councillor Edwards:

- Chief Mountain Regional Solid Waste Commission Services (CMRSWCS)
  - o Budget

Councillor Foss:

- Oldman River Regional Services Commission (ORRSC)



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- o Requisition based upon total equalized assessment
- o \$1,100 surplus for this year

#### Councillor Nelson:

- Ridge Water Services Commission (RWSC)
  - o Contract between Commission and the Town of Raymond
  - o Clear accounting process (with other commissions as well)

#### Councillor Nilsson:

- Working with Village Administration for grants
  - o Received 100% funding for Student works in 2020

#### CORRESPONDENCE

2021-035      MOVED by Councillor Foss that the following correspondence be accepted as information:

- a) RRPSS December 2020 Stats
- b) Alberta Order of Excellence Nominations

CARRIED

2021-036      MOVED by Councillor Nelson to go into Closed Session at 9:15 p.m. pursuant to 40 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

2021-037      MOVED by Councillor Nilsson to come out of Closed Session at 9:30 p.m.

CARRIED

#### Motion from Closed Session

2021-038      MOVED by Councillor Foss that Council accept information provided by legal counsel Stringham LLP as information, and that the closed meeting discussions and documents with respect to legal matters reviewed remain confidential pursuant to Sections 17 (Harmful to Personal Privacy), 20 (Harmful to Law Enforcement), and 27 (Privileged Information) of the Freedom of Information and Protection of Privacy Act.

CARRIED

#### ADJOURNMENT

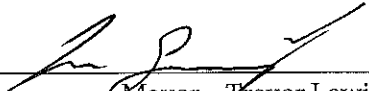
2021-039      MOVED by Councillor Edwards that the agenda matters have been concluded and that the meeting be adjourned at 9:31 p.m.


CARRIED



# Village of Stirling Regular Council Meeting Minutes

These minutes to be approved on the 3<sup>rd</sup> day of February, 2021.

  
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Mayor – Trevor Lewington

  
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CAO – Scott Donselaar