



Village of Stirling

Meeting Minutes

November 17, 2021 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, November 17, 2021, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Devynn Bohn, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **Regular Council Meeting - Call Meeting to Order**

The Meeting was called to order at 7:01 p.m.

2021-379

2. **Adoption of Agenda**

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as amended to include:

Discussion Items:

- Minister McIver - Briefing Note
- Bylaw 518-21: Land Use Bylaw Amendment
- Hwy 4 Electric Vehicle (EV) Bus Pilot Update
- Alberta Municipal Water/Waste Water Grant Application

Correspondence Item:

- Fortis Ground Mount Plate Change Update

Carried

3. **Recognition**

Council recognizes CAO Donselaar, Village public works team, Bishop Drew Walters, Chaplain Al Litchfield, Stirling Fire Department, Stirling Elementary Choir, Stirling Grade 5 Class and all those in the community who helped support the dedication of the Village's new cenotaph on November 11th. Council further recognizes the participation of and expresses appreciation to the 20th Independent Field Battery of the Royal Canadian Army, Royal Canadian Mounted Police, RCMP Veterans Association, Royal Canadian Legion, and MLA Grant Hunter.

Council recognizes CAO Scott Donselaar and Mayor Trevor Lewington for all their work on the Remembrance Day program.

4. **Minutes**

2021-380

4.1 **Adoption of Minutes – November 3, 2021**

Moved By: Councillor Bikman

To adopt the minutes as presented.

Carried

4.2 Business Arising from the Minutes

- Mormon Trail Committee

5. Financial Items

2021-381

5.1 Accounts Payable - #20211034 - #20211073

Moved By: Councillor Bohn

That accounts payable cheque No. 20211034 to cheque No. 20211073, excepting cheque No. 20211056, be approved.

Carried

2021-382

5.1.1 Accounts Payable - #20211056

Moved By: Councillor Foss

That accounts payable cheque No. 20211056 be approved.

Mayor Lewington abstained

Carried

2021-383

5.2 Budget Report for November 12, 2021

Moved By: Councillor Bikman

That the Budget Report dated November 12, 2021 be accepted as information.

Carried

6. Discussion Items

2021-384

6.1 Photocopier/Scanner

Moved By: Deputy Mayor Nilsson

To direct Administration to proceed with the purchase of a new copier and scanner based upon the quotes provided, and further direct that the 2021 Capital budget be amended accordingly.

Carried

2021-385

6.2 Assessment Review Board - Council Representative

Moved By: Mayor Lewington

To appoint Councillor Matthew Foss to be the Village of Stirling representative on the Regional Assessment Review Board.

Carried

2021-386

6.3 Community Foundations Grant for Washroom Construction

Moved By: Councillor Foss

To direct Administration to coordinate the installation of one (1) new washroom facility as long as

it fits within the budget of \$22,000.00 as outlined by Sandra Nelson, and maintain in-kind support to redevelop the site as proposed.

Carried

2021-387 **6.4 2022 Fees, Rates & Charges Bylaw**

Moved By: Councillor Bikman

To accept as information and direct Administration to add Laminating Services to the 2022 Fees and Charges schedule.

Carried

2021-388 **6.5 Minister McIver Briefing Note**

Moved By: Deputy Mayor Nilsson

That Council approve the Ministerial Briefing note as amended, and further directs Administration to confirm arrangements for a planned meeting with the Minister of Municipal Affairs and submit the briefing note in advance of the meeting.

Carried

2021-389 **6.6 Bylaw 518-21 Land Use Bylaw Amendment**

Moved By: Councillor Bohn

To provide First Reading of Bylaw 518-21: Land Use Bylaw Amendment, and further direct Administration to advertise for the two weeks required and schedule a Public Hearing for the regular Council Meeting of December 15, 2021.

Carried

2021-390 **6.7 HWY 4 Electric Vehicle (EV) Bus Pilot Update**

Moved By: Deputy Mayor Nilsson

To accept as information.

Carried

2021-391 **6.8 Alberta Municipal Water/Waste Water Grant Application**

Moved By: Mayor Lewington

That the Village of Stirling make application to the Alberta Municipal Water/Wastewater Partnership (AMWWP) program for the Lift Station Upgrades and Forcemain Twinning project.

Carried

2021-392 **7. CAO Report**

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

8. Council Committee Meeting Reports

Mayor Lewington:
- Attended Mayor's & Reeves monthly on Friday, November 5th focus on provincial police force report, doctor shortage.

- Meeting with STARS on Tuesday, December 9 about rural engagement.
- Cenotaph delivery and set up on Tuesday, November 9th and the set up and execution of the dedication ceremony on November 11th.
- Attended rural outreach session with Minister Nate Horner (Agriculture & Forestry) on Tuesday, November 16th. (Consider completing the survey: <https://www.alberta.ca/rural-economic-development-engagement.aspx>)

Deputy Mayor Nilsson:

- Nothing to report

Councillor Bikman:

- Community Events Committee
- Community Futures - orientation meeting

Councillor Bohn:

- Community Events Committee - Light Up Stirling event Dec 4

Councillor Foss:

- Nothing to report

2021-393

9. Correspondence and Items for Information

Moved By: Councillor Bikman

That the following correspondence be accepted as information:

Carried

9.1 Mayors & Reeves Minutes - October 2021

9.2 RRPSSC - October 2021 Stats

9.3 ORRSC Minutes

9.4 AHS: Covid-19 Updates

9.5 Fortis Alberta Letter

9.6 MSI Correspondence

9.7 Rural Economic Development Engagement

9.8 Fortis Ground Mount Plate Change Update

2021-394


10. Adjournment

Moved By: Councillor Bikman

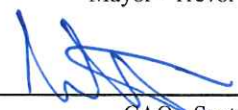
That the agenda matters have been concluded and that the meeting be adjourned at 8:21 p.m.

Carried

These minutes to be approved on the 1st day of December, 2021.



Mayor - Trevor Lewington



CAO - Scott Donselaar