



## Village of Stirling

### Meeting Minutes

August 11, 2021 - Municipal Planning Commission - 06:00 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, August 11, 2021, commencing at 6:00pm.

#### IN ATTENDANCE

Mayor Trevor Lewington, Councillors Robert Edwards, Matthew Foss, Kevin Nelson, and Larry Nilsson

ORRSC Senior Planner, Bonnie Brunner

Development Officer, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

1. **MPC Meeting – Call Meeting to Order**

The Meeting was called to order at 6:02 p.m.

2021-009

2. **Adoption of Agenda**

**Moved By:** Councillor Foss

That the agenda be adopted as presented.

*Councillor Nilsson arrived at 6:03 p.m.*

Carried

2021-010

3. **Minutes From July 7, 2021**

**Moved By:** Mayor Lewington

That the Minutes of the Municipal Planning Commission held July 7, 2021 to be adopted as presented.

Carried

3.1 **Business Arising from the Minutes**

None.

4. **Items for Discussion**

2021-011

4.1 **DA 06-21 - Tim Span - Business Shop Extension**

**Moved By:** Deputy Mayor Nilsson

That the Commission approve the construction of the accessory structure for Development Application DA06-21 and have Development Officer Scott Donselaar issue a notice of the decision:

In the matter of the development of property located at: Lot East half of Block 50, Plan 752J Construction of a 16.8 m x 8.56 m accessory building over concrete pad addition and operation of a sawmill business similar in use to an agricultural operation has been APPROVED subject to the following conditions:

1. The development shall conform to all Land Use Bylaw 415-08, specifically Schedule 2 Agricultural-A and Schedule 5 Development Standards and all applicable sections therein.
2. All applicable building permits and safety codes permits, and approvals shall be obtained prior to commencement of construction. These can be acquired by contacting Park Enterprises at 403-329-3747.
3. The accessory building shall conform to the plan provide and to all conditions of Schedule 2 Agriculture-A section.
4. The final building grade shall be such that drainage flows away from the building and does not adversely affect the neighbouring lots. Lot drainage must be maintained on the property or directed towards the street.
5. The construction of the accessory building, including exterior finishes is to be completed within 12 months from the date of issue of this development permit.
6. Outdoor storage is permitted to be located in the area identified in the site plan provided with the application, for materials associated with the operation of the sawmill.
7. Operation of a sawmill business is permitted as a similar use to an agricultural operation.
8. In accordance with Provincial legislation, storm and surface water cannot be placed in the sanitary sewer collection system. This includes weeping tile around the foundation of the dwelling.
9. Prior to commencement of construction the developer is required to contact the Village at 403-756-3379 to determine sanitary sewer service grades and elevations. The developer is responsible for installation and costs of sewer and water lines from the property line to the dwelling and must obtain approval for the size from the Village engineer prior to commencement of construction.

#### INFORMATIVE

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2. Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.

Carried

#### **4.1.1 Development Officer Report**

#### **4.1.2 Submissions - Tim Span**

#### **4.1.3 Public Submissions**

None.

#### **4.1.4 Rebuttal**

None.

#### **4.2 DA08-21 - Don Snell - Secondary Suite Variance**

**Moved By:** Councillor Foss

That the Commission approve the variance of 60 square feet allowing for a 960 square foot secondary suite for Development Application DA08-21 and have Development Officer Scott Donselaar issue a notice of the decision:

In the matter of the development of property located at: Lot 15, Block 34, Plan 2010803 a single detached dwelling with secondary suite has been APPROVED subject to the following conditions

1. The development shall conform to all Land Use Bylaw 415-08, specifically Schedule 2 Residential-R and Schedule 5 Development Standards and all applicable sections therein.

2. All applicable building permits and safety codes permits, and approvals shall be obtained prior to commencement of construction. These can be acquired by contacting Park Enterprises at 403-329-3747.
3. The dwelling shall conform to all setback requirements as per Schedule 2 Residential-R and conform to the plan presented with this application.
4. The final building grade shall be such that drainage flows away from the building and does not adversely affect the neighbouring lots. Lot drainage must be maintained on the property or directed towards the street.
5. The construction of the dwelling, including exterior finishes is to be completed within 12 months from the date of issue of this development permit.
6. The dwelling is required to connect to the municipal water and wastewater system. The developer is required to pay for all the costs associated with the required connections. The developer is required to purchase and install a Village approved water meter with radio frequency readout, which must be obtained from the Village.
7. A variance of 60 Square Feet is hereby granted to permit the development of the secondary suite to be 960 Square Feet.
8. In accordance with Provincial legislation, storm and surface water cannot be placed in the sanitary sewer collection system. This includes weeping tile around the foundation of the dwelling.
9. Prior to commencement of construction the developer is required to contact the Village at 403-756-3379 to determine sanitary sewer service grades and elevations. The developer is responsible for installation and costs of sewer and water lines from the property line to the dwelling and must obtain approval for the size from the Village engineer prior to commencement of construction.

INFORMATIVE

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2. Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.

Carried

**4.2.1 Development Officer Report**

**4.2.2 Submissions - Donald Snell**

**4.2.3 Public Submissions**

None.

**4.2.4 Rebuttal**

None.

2020-013

**4.3 MDP Survey Results Report**

**Moved By:** Deputy Mayor Nilsson

To accept as information and direct Administration to post it on the Village website and Village of Stirling Facebook page.

*Councillor Nelson arrived at 6:28 p.m.*

Carried

2020-014

**5. Adjournment**

**Moved By:** Mayor Lewington

That the agenda matters have been concluded and that the meeting be adjourned at 6:28p.m.

These minutes to be approved on the 2 day of February, 2022.



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Chair - Matthew Foss



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CAO - Scott Donselaar