



Village of Stirling

Meeting Minutes

June 15, 2022 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, June 15, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Devynn Bohn, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 6:54 p.m.

2022-175

2. **Adoption of Agenda**

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as amended to include:

- 6.2 Bank Reconciliation - May 2022

Carried

3. **Closed Session: Section 25 of the Freedom of Information and Protection of Privacy Act**

3.1 **Road allowance dedication and costing**

2022-176

3.2 **Motion to Enter Closed Session**

Moved By: Councillor Bikman

That Council go into Closed Session at 6:55 p.m. pursuant to Section 25 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2022-177

3.3 **Motion to Come out of Closed Session**

Moved By: Councillor Bikman

That Council come out of Closed Session at 6:59 p.m.

Carried

4. **Recognition**

Council recognizes Director of Operations Shane Still for the large amount of unpaid overtime he has put into the pool this season, to ensure we are able to have a pool season. In just last weekend alone he put in 30 hours, with 14 hours the weekend before. This dedication to ensuring our pool can operate open and operate is appreciated.

Council recognizes Mason Barton for his help with the Cemetery Clean-Up.

5. Delegation

5.1 Chris Clawson

2022-178

5.2 Council Delegation - Chris Clawson

Moved By: Councillor Foss

That Administration explore the cost to install a catch basin and storm water management system at the corner of 6A street and 2 Avenue, and report back to Council.

Carried

5.2.1 Administration Report

6. Minutes

2022-179

6.1 Adoption of Minutes – June 1, 2022

Moved By: Councillor Foss

That the minutes of the regular meeting of Council held on June 1, 2022 be approved as presented.

Carried

6.2 Business Arising from the Minutes

- Speed limit signage around soccer field - doesn't end
- Health benefits provider - continuing to pursue to options
- Needs Assessment

6.3 Motion Tracker

Council reviewed and discussed.

7. Financial Items

2022-180

7.1 Accounts Payable - #20220488 - #20220527

Moved By: Councillor Foss

That accounts payable cheque No. 20220488 to cheque No. 0220527 be approved.

Carried

2022-181

7.2 Bank Reconciliation - May 2022

Moved By: Councillor Foss

To approve the Bank Reconciliation for May 2022 be approved.

Carried

8. Items for Discussion

2022-182

8.1 RCMP Statistics

Moved By: Councillor Bikman

To accept as information.

Carried

8.2 Bylaw 527-22: Stirling Campground Bylaw

2022-183

8.2.1 Bylaw 527-22: Stirling Campground Bylaw - Second Reading

Moved By: Deputy Mayor Nilsson

To proceed with Second Reading of Bylaw 527-22: Stirling Campground Bylaw as presented.

Carried

2022-184

8.2.2 Bylaw 527-22: Stirling Campground Bylaw - Third Reading

Moved By: Mayor Lewington

To proceed with Third and Final Reading of Bylaw 527-22: Stirling Campground Bylaw as presented.

Carried

2022-185

8.3 2022 Council Summer Meeting Schedule

Moved By: Councillor Bohn

That Council adopt a summer meeting schedule of one Council Meeting each month, on July 13, 2022 and on August 10, 2022.

Councillor Bikman left the meeting at 7:31 p.m.

Carried

2022-186

8.4 Fortis Street Light Quote for 7 Avenue

Moved By: Councillor Foss

To direct Administration to enter into the contract for the installation of the light standard and have the costs associated with the installation added to the 2022 Capital budget for its next reporting period subject to inquiry with Fortis to inquire about the cost of a new pole.

Carried

2022-187

8.5 F01-22 First Aid Program Policy

Moved By: Councillor Foss

To approve F01-22 First Aid Program Policy as presented.

Councillor Bikman returned at 7:33 p.m.

Carried

2022-188

8.6 AM Fall Convention - September 21 to 23

Moved By: Mayor Lewington

To table the AM Fall Convention (September 21 to 23, 2022) item until August 10, 2022 Council Meeting.

Carried

- 2022-189 **8.7 Library Board Member Appointment Dates**
- Moved By:** Councillor Foss
- Requested by public service library branch of public affairs To appoint the following individuals to the Village of Stirling Library Board:
 Kayleigh Nelson – term commencing April 21, 2022 and expiring April 20, 2025
 Marsha Edwards – term commencing April 21, 2022 and expiring April 20, 2025
 Amy Donselaar – term commencing April 21, 2022 and expiring April 20, 2025
- Carried
- 2022-190 **8.8 Tourism and Economic Development Committee Nominees**
- Moved By:** Deputy Mayor Nilsson
- To appoint Ron Bore, Sandra Nelson and Josh Shockey as members to the Tourism and Economic Development Committee, and invite Virginia Reeder, Evan Barr and Scott Barton (if accepted through communication with Administration following this Council Meeting) and further nominate Councillors Gary Bikman and Devynn Bohn.
- Carried
- 2022-191 **8.9 Coutts, Magrath and Coaldale Parade Requests**
- Moved By:** Councillor Foss
- To approve the following Council members to attend each parade with the candy cost to be set at the passed amount:
- Raymond - Councillor Foss - Candy \$300.00
 Magrath - Councillor Foss - Candy \$300.00
- Carried
- 2022-192 **8.10 Community Events Committee Resignation**
- Moved By:** Councillor Bohn
- To accept as information.
- Carried
- 2022-193 **8.11 Council Open House**
- Moved By:** Councillor Bikman
- To schedule the Town Hall Meeting for Wednesday, September 14, 2022 at 7:00 p.m.
- Advertising EARLY
- (Invite: RCMP, TELUS, FCSS, RRPSSC, Fire Dept, local businesses, list of Committees, SSSC, municipal depts, ER equipment, M.F. Tours)
- Carried
- 2022-194 **9. CAO Report**
- Moved By:** Councillor Bikman
- That the CAO Report be accepted as information.
- Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- CAO Review
- Attended the Construction Association breakfast with CAO Donselaar

Deputy Mayor Nilsson

- Ridge Water Commission (RWC)
 - Replacing filters
 - Updating computer systems
 - Solar panels
 - looking at 4 partners for Federal grant (Stirling for the land)

Councillor Bikman:

- Chief Mountains Regional Solid Waster Services Commission (CMRSWSC)
 - Met new SEO Marion Carlson
 - Email of topics board members would like addressed
 - Marion and Lee Beazer - visiting each Transfer Station

Councillor Bohn:

- Community Events Committee
 - Settlers Days
 - Ideas for a possible Fall event

Councillor Foss:

- Ridge Regional Public Safety Services Commissions (RRPSSC)
 - Approval of ticket writing officer on numbered highways for a one-year term
- Oldman Regional River Services Commission (ORRSC)
 - Subdivision numbers are up
- Cemetery Society
 - Not much of turn out for cemetery clean-up
 - Reviewed bylaw
 - Plots
 - Columbarium

2022-195

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 Letters from Tofield

11.2 Chinook Arch Regional Library Board Report - April 2022

11.3 RRPSS Statistics May

11.4 ORRSC Reports

11.5 Government of Alberta Correspondence

11.6 Statistics Canada

11.7 MDP Response from the Ministry of Transportation

11.8 Fortis Green Canopy Grant Award

2022-196

12. Motion from Closed Session

Moved By: Councillor Foss

Full dedication of road allowance to be submit with the Property Owner of Lot: 21 Block: 20 Plan: 9711709 with their subdivision, and to further direct Administration to enter into negotiations of cost with the land owner and share costs of such dedication.

Carried

2022-197

13. Council Highlights

Moved By: Councillor Bohn

To highlight the following three (3) items from this Council Meeting for immediate public release:

- New Street Light
- Passed Bylaw 527-22: Stirling Campground Bylaw
- Townhall - Sept. 14/22

Carried

2022-198

14. Adjournment

Moved By: Councillor Bohn

That the agenda matters have been concluded and that the meeting be adjourned at 8:56 p.m.


These minutes to be approved on the 13th day of July 2022.

Carried

These minutes to be approved on the 13th day of July, 2022.



Mayor - Trevor Lewington



CAO - Scott Donselaar