

Village of Stirling

Meeting Minutes

July 13, 2022 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 13, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Devynn Bohn, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 7:00 p.m.

2022-199

2. **Adoption of Agenda**

Moved By: Councillor Foss

That the agenda be adopted as presented.

3. **Recognition**

None.

4. **Delegation:**

4.1 **Dana Hirsche**

Delegation was not present.

5. **Minutes**

2022-200

5.1 **Adoption of Minutes – June 15, 2022**

Moved By: Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on June 15, 2022 be approved as presented.

Carried

5.2 **Business Arising from the Minutes**

None.

5.3 **Motion Tracker**

Council reviewed and discussed.

	6. Financial Items	
2022-201	6.1 Accounts Payable - #20220541 - #20220580, #20220617 - #20220657	
	Moved By: Deputy Mayor Nilsson	
	That accounts payable cheque No. 20220541 to cheque No. 20220580, and cheque No. 20220617 to cheque No. 20220657 be approved.	
		Carried
2022-202	6.2 Budget Report	
	Moved By: Councillor Bikman	
	That the Budget Report dated July 8, 2022 be accepted as information.	
		Carried
	7. Items for Discussion	
2022-203	7.1 Cemetery Plot Re-Acquisition	
	Moved By: Councillor Bohn	
	To accept as information.	
		Carried
2022-204	7.2 Capital Budget Update Report	
	Moved By: Deputy Mayor Nilsson	
	To accept as information.	
		Carried
2022-205	7.3 ATB Agency Changes	
	Moved By: Councillor Bohn	
	To accept as information.	
		Carried
2022-206	7.4 Town of Picture Butte & Town of Cardston Parade Requests	
	Moved By: Mayor Lewington	
	To approve Councillor Foss to attend the Heritage Days Parade in Cardston with a candy budget of \$300.00	
		Carried
2022-207	7.5 Bylaw 528-22 Municipal Development Plan	
	Moved By: Councillor Foss	
	To give first reading to Bylaw 528-22: Municipal Development Plan.	
		Carried
2022-208	7.6 Public Hearing - Proposed Bylaw 528-22: Municipal Development Plan	

Moved By: Deputy Mayor Nilsson

To direct Administration to set the Public Hearing date for proposed Bylaw 528-22: Municipal Development Plan for September 7, 2022 and advertise such in accordance with the Municipal Government Act and Bylaw 499-20, and further move that the Council Meeting for September 21, 2022 be cancelled.

Carried

2022-209 7.7 **Letter Supporting Utilitynet Request**

Moved By: Councillor Bikman

To approve the Draft Letter to be sent to Minister Savage and further direct Mayor Lewington to sign the letter and have Administration send it to all copied parties.

Carried

2022-210 7.8 **Clean Energy Improvement Program Incentives**

Moved By: Councillor Bikman

To not offer any additional financial incentives for successful applicants to the CEIP program; and not offer any advances for contractor payments on approved projects; and direct Administration to set an interest rate clause based on the Village's cost of borrowing plus 1%.

Carried

2022-211 7.9 **Wild Life Museum Opportunity**

Moved By: Councillor Bikman

To accept as information.

Carried

2022-212 7.10 **Delegation from June 15th - Chris Clawson - Update**

Moved By: Councillor Foss

To direct Administration to have a conversation with the property owner and provide the costing information once cost from Fortis is received.

Carried

2022-213 7.11 **Library Board Financial Reviewer**

Moved By: Deputy Mayor Nilsson

To appoint Clark Holt as the Financial Reviewer for the Stirling Library Board, effective from January 2022 and for every year forthwith.

Carried

2022-214 7.12 **Council Delegation - Dana Hirsche**

Moved By: Deputy Mayor Nilsson

To table item upon further conversation with property owner.

Mayor Lewington left the meeting at 8:06pm

Mayor Lewington returned to the meeting at 8:08pm

Deputy Mayor Nilsson left the meeting at 8:11pm

Deputy Mayor Nilsson returned to the meeting at 8:13pm

Carried

2022-215

7.13 License of Occupation Request

Moved By: Councillor Foss

To direct Administration to enter into the Road Allowance License of Occupation with Abe Caldwell for the 6 Avenue section, but deny the Road Allowance License of Occupation for 5 Avenue section, and further direct Administration to enter a License of Occupation with the current occupier forthwith.

Carried

2022-216

7.14 Road Allowance Closure

Moved By: Mayor Lewington

To deny the Road Allowance Closure request from 6 Street, between 4 Avenue and 5 Avenue, and have Administration to begin preliminary investigation for a Road Closure Bylaw and costs for the section of 5 Avenue between 6 Street and 7 Street.

Carried

2022-217

8. CAO Report

Moved By: Councillor Foss

That the CAO Report be accepted as information.

9. Council Committee Meeting Reports

Mayor Lewington:

- SouthGrow AGM on June 23
 - Mitacs speaker
 - Increased requisition in 2020 to \$1 per capita
 - Electric Vehicle (EV) Grant
 - business in SouthGrow region will receive a discount
 - Hawkers
 - may be of interest for the Economic and Tourism Development Committee
 - Moveable c-can spaces (business, etc.)

Deputy Mayor Nilsson

- Ridge Country Housing (RCH)
 - agreement with the union for the next three years

Councillor Bikman:

- Tourism and Economic Development
- Community Futures
 - financial services are readily available
- Chief Mountain Solid Waste Services Commission (CMSWSC)
 - Marion Carlson (new SEO) compiled reports on each transfer station and took feedback from Chief Mountain members
 - Condition, action to upgrade/maintain/repair/curb appeal
 - cost operations and efficiencies
 - ownership?
- Community Events Committee

- o Settler Days

Councillor Bohn:

- Nothing to report

Councillor Foss:

- ICF

2022-218

10. Correspondence and Items for Information

Moved By: Councillor Bikman

That the following correspondence be accepted as information:

Carried

- 10.1 County of St. Paul - Rising Cost of Utility Fee
- 10.2 CMRSWSC Minutes - June 2022
- 10.3 FCSS Newsletter - July 2022
- 10.4 National Trust for Canada
- 10.5 Rural Economic Development and Rural Broadband Strategy Letter
- 10.6 Chief Mountain Notice Correspondence
- 10.7 Mayors and Reeves Minutes - May 2022
- 10.8 Call to Action Government of Alberta
- 10.9 Counselling Alberta - July 2022
- 10.10 Rate Renewals
- 10.11 Correspondence Release of Municipal Affairs 2021-22 Annual Report

2022-219

11. Council Highlights

Moved By: Councillor Bohn

To highlight the following three (3) items from this Council Meeting for immediate public release:

- Settler Days
- First Reading of MDP Bylaw
- Open House (Sept 14)

Councillor Bikman left the meeting at 8:46 p.m.

Councillor Foss left the meeting at 8:49p.m.

Councillor Bikman returned at 8:49 p.m.

Councillor Foss returned 8:50 p.m.

Carried

12. Closed Session: Section 19 Confidential Evaluations, of the Freedom of Information and Protection of Privacy Act

2022-220

12.1 Motion to Enter into Closed Session

Moved By: Councillor Bikman

That Council go into Closed Session at 8:51 p.m. pursuant to Section 19 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2022-221

12.2 Motion to Come out of Closed Session

Moved By: Councillor Bikman

That Council come out of Closed Session at 9:39 p.m.

Carried

2022-222

12.3 Motion from Closed Session - Confidentiality

Moved By: Councillor Bohn

That Council direct that the Closed Session meeting discussion, reports, and documents remain confidential pursuant to sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2022-223

12.4 Motion from Closed Session - CAO Annual Performance Review

Moved By: Deputy Mayor Nilsson

That Council approve the CAO Annual Performance Review and corresponding compensation recommendation, and further move that Council authorize the Mayor to sign, deliver, and execute the same.

Carried

2022-224

12.5 Motion from Closed Session - Salary Grid

Moved By: Councillor Bikman

That Council direct Administration to include cost of living salary grid adjustment options (as distinct from costs related to planned movement within the grid) for further Council deliberation during the preparation of the 2023 Operating Budget.

Carried

2022-225

13. Adjournment

Moved By: Councillor Bohn

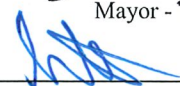
That the agenda matters have been concluded and that the meeting be adjourned at 9:43 p.m.

Carried

These minutes to be approved on the 10th day of August, 2022.



Mayor - Trevor Lewington



CAO - Scott Donselaar