



Village of Stirling

Meeting Minutes

July 13, 2022 - Municipal Planning Commission - 06:00 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 13, 2022, commencing at 6:00pm.

IN ATTENDANCE

Commission Chair Matthew Foss, Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Devynn Bohn

Development Officer, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **MPC Meeting – Call Meeting to Order**

The Meeting was called to order at 6:00 p.m.

2022-019

2. **Adoption of Agenda**

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

3. **Minutes**

2022-020

3.1 **Adoption of the Minutes - June 15, 2022**

Moved By: Mayor Lewington

That the Minutes of the Municipal Planning Commission held on June 15, 2022, to be adopted as presented.

Carried

3.2 **Business Arising from the Minutes**

4. **Items for Discussion**

2022-021

4.1 **DA12-22 Add Secondary Suite with Variance on Suite Size**

Moved By: Deputy Mayor Nilsson

to approve the development of a single detached dwelling as identified in application DA12-22 with the following conditions:

1. The development is to conform to all applicable requirements of Land Use Bylaw 415-08 and conform to the approved site plan submitted as part of the development application

dated June 8, 2022.

2. All applicable building permits and safety codes permits, and approvals shall be obtained prior to commencement of construction from Park Enterprises at (403) 329-3747.
3. The addition of a secondary suite is permitted.
4. A variance is hereby granted to permit the development of a secondary suite with a total square footage of 1,150 square feet.
5. Any additional water meters must be purchased from the Village of Stirling Administration Office.
6. In accordance with provincial legislation, storm, ground and surface water **cannot** be placed in the sanitary sewer collection system. This includes weeping tile around foundation of dwelling.
7. All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal. Construction waste is not allowed to be taken to the Village Transfer Station.

Carried

4.1.1 Application Submissions

4.1.2 Public Submissions

None.

4.1.2.1 Written Submissions

None.

4.1.2.2 Scheduled Presenters

None.

4.1.3 Applicant Rebuttal

None.

2022-022

4.2 DA13-22 Garage Addition with Variance

Moved By: Mayor Lewington

To deny application DA13-22: Garage Addition with Variance for the following reasons:

1. The development does not conform to the setback requirements of Land Use Bylaw 415-08.
2. Insufficient information was provided to demonstrate that the proposed side yard setback would not create a non-conforming property with the eaves of the building encroaching into the neighboring parcel.

Carried

4.2.1 Application Submissions

4.2.2 Public Submissions

None.

4.2.2.1 Written Submissions

None.

4.2.2.2 Scheduled Presenters

None.

4.2.3 Applicant Rebuttal

None.

5. **Closed Session: Section 17 Confidential Evaluations, of the Freedom of Information and Protection of Privacy Act**

2022-023

5.1 **Motion to Enter Closed Session**

Moved By: Mayor Lewington

That the Commission go into Closed Session at 6:15 p.m. pursuant to Section 17 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2022-024

5.2 **Motion to End Closed Session**

Moved By: Deputy Mayor Nilsson

To come out of Closed Session at 6:30 p.m.

Carried

2022-025

6. **Adjournment**

Moved By: Councillor Bikman

That the agenda matters have been concluded and that the meeting be adjourned at 6:37 p.m.

These minutes to be approved on the 10th day of August, 2022.



Chair - Matthew Foss



CAO - Scott Donselaar