

Village of Stirling

Meeting Minutes

October 5, 2022 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, October 5, 2022, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman (via Zoom), Devynn Bohn and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2022-275

2. Adoption of Agenda

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

3. Recognition

Village Administration would like to acknowledge the efforts of the Community Events Committee (Councillor Bohn, Councillor Bikman, Aimee Donselaar, Emilie Foss, Brennan Lightfoot, and Karma McClenaghan) in planning and hosting a very successful Settler Days. The Stirling Fire Department for providing on site first aid services and also all the community members who volunteered their time to make this event possible. The efforts of these people are why events in Stirling are as great as they are.

4. Delegations:

4.1 S.T.A.R.S.

4.2 Stirling Medical Clinic

4.3 Stirling Seniors Club

4.4 Mike Selk - Land Proposal

5. Closed Session Pursuant to Section 16 of the Freedom of Information and Protection of Privacy Act

2022-276

5.1 Motion to Enter Closed Session

Moved By: Councillor Foss

To enter Closed Session pursuant to Section 16 of the Freedom of Information and Protection of Privacy Act. at 7:36 p.m.

Carried

2022-277

5.2 Motion to Exit Closed Session

Moved By: Deputy Mayor Nilsson

To exit Closed Session.at 8:08 p.m.

Carried

6. Minutes

2022-278

6.1 Adoption of Minutes – September 7, 2022

Moved By: Councillor Foss

That the minutes of the regular meeting of Council held on September 7, 2022 be approved as presented.

Carried

6.2 Business Arising from the Minutes

None.

6.3 Motion Tracker

Council reviewed and discussed.

7. Financial Items

2022-279

7.1 Accounts Payable - #20220940 - #20220968, #20220987 - #20221020

Moved By: Deputy Mayor Nilsson

That accounts payable cheque No. 20220940 to cheque No. 20220968 and cheque No. 20220987 to cheque No. #20221020, excepting 20221006, be approved.

Carried

2022-280

7.1.1 Accounts Payable - #2021006

Moved By: Councillor Foss

That accounts payable cheque No. 20221006 be approved.

Mayor Lewington abstained

Carried

2022-281

7.2 Bank Reconciliation - August 2022

Moved By: Councillor Bohn

That Council approve the Bank Reconciliation for August 2022 as presented.

Carried

2022-282

7.3 Budget Report - October 4, 2022

Moved By: Deputy Mayor Nilsson

That the Budget Report dated October 4, 2022 be accepted as information.

Carried

8. Items for Discussion

2022-283

8.1 Council Delegation: S.T.A.R.S.

Moved By: Deputy Mayor Nilsson

That Council move to direct Administration to include the donation amount as an option for the 2023 operating budget and return with a policy to manage donation requests in the future.

Carried

2022-284

8.2 Council Delegation: Stirling Medical Clinic

Moved By: Mayor Lewington

That Council direct Administration to include the Stirling Medical Clinic as part of advocacy efforts for Autumn and gather additional information for a future meeting.

Carried

2022-285

8.3 Council Delegation: Stirling Seniors Club

Moved By: Councillor Bohn

That Council direct Administration to build guidelines and create a Community Centre Policy and bring back to Council for further discussion.

Carried

2022-286

8.4 Chinook Arch Regional Library Board: 2023-2026 Budget and Member Levy

Moved By: Councillor Bohn

That the Stirling Village Council reject the Chinook Arch Regional Board Library 2023-2026 Budget and Member Levy, as presented.

Defeated

2022-287

8.5 ICF Fire Agreement

Moved By: Councillor Foss

To direct Mayor Lewington and CAO Donselaar to sign the Fire Services Agreement and provide a copy back to the County of Warner, thereby concluding the ICF agreement.

Carried

2022-288

8.6 October 19 Regular Council Meeting and Organizational Meeting

Moved By: Councillor Bohn

To cancel the regular Council Meeting on the October 19, 2022 and hold the Organizational Meeting on Wednesday, October 12, 2022 at 7:00pm.

Carried

2022-289

8.7 ATCO Franchise Fee Agreement

Moved By: Deputy Mayor Nilsson

To approve no adjustment to the ATCO Franchise fee agreement, currently set at twelve percent (12%) for the ATCO franchise fee for 2023, and maintain the current rate.

Carried

2022-290

8.8 Fortis Franchise Fee

Moved By: Councillor Foss

To maintain the Fortis Franchise Fee at 12% (flat rate) and direct Administration to report back such to Fortis by the means requested.

Carried

2022-291

8.9 Delegation Jeff and Mackayla Hudson

Moved By: Councillor Bohn

To accept the potbelly pig report as information and direct that no further action need be taken.

Carried

2022-292

9. CAO Report

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Quarterly Four Mayors Meeting with Raymond, Magrath & Cardston on September 16th to discuss areas of mutual interest.
- Alberta Municipalities Annual Conference from September 21-23 including meetings with: a) Solicitor General & RCMP regarding police funding model and b) Alberta Transportation regarding Alberta Water / Waste Water Program grant application.
- Represented Stirling at the Vimy Ridge Armoury for Reservists Recognition Day on September 24 at the invitation of the 20th Independent Field Battery.
- Attended provincial police service engagement session with Minister Shandro on September 27.
- Hosted representatives of the Association of Alberta Municipalities Board on October 1st who came to Stirling on a fact finding mission

Deputy Mayor Nilsson

- Family and Community Support Services (FCSS)
- Alberta Municipalities Convention
 - Seniors Housing class/presentation
 - Small Communities class/presentation

Councillor Bikman

- Community Futures
- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)

Councillor Bohn

- Community Events Committee
 - Fall Festival a big hit
 - Getting things in order for Christmas
 - Saturday, December 3, 2022
 - Purchases of long-term necessities (grills, tents, etc.)

Councillor Foss

- Ridge Regional Public Safety Services Commission (RRPSSC)
 - hired a 4th officer - starting Oct 15
- Cemetery Society
 - five 'ask' items
 - Priority item - columbarium
- Ridge Water Services Commission (RWSC)
 - Organizational Meeting on meeting Oct 6

2022-293

11. Correspondence and Items for Information

Moved By: Councillor Bohn

That the following correspondence be accepted as information:

Carried

- 11.1 Government of Alberta - Call to Action
- 11.2 FCSS - October 2022 Newsletter
- 11.3 ORRSC - Periodical - Short Term Rentals Fall 2022
- 11.4 Letter to Minister of Justice and Solicitor General
- 11.5 South Zone Healthcare Planning Survey - What Matters to You?
- 11.6 Service Line Warranties of Canada
- 11.7 Update on EMS 10-Point Plan
- 11.8 Letter from Minister Shandro
- 11.9 Health Engagement Tour Update
- 12. Closed Session: Section 16, 17 and 25 of the Freedom of Information and Protection of Privacy Act

2022-294

12.1 Motion to Enter Closed Session

Moved By: Deputy Mayor Nilsson

To enter Closed Session pursuant to Sections 16, 17 and 25 of the *Freedom of Information and Protection of Privacy Act* at 9:28 p.m.

Carried

2022-295

12.2 Motion to Exit Closed Session

Moved By: Councillor Foss

To exit closed session at 10:22 p.m.

Carried

2022-296

12.3 Motion from Closed Session - Development Agreement

Moved By: Councillor Bikman

To move that Council direct Administration to draft a Development Agreement with Stonecraft Homes for further discussion that provides a partnership for new infill development as proposed, and further direct that Administration to enter into negotiations to bring a final Development Agreement back to Council for approval by the end of the year.

Carried

2022-297

12.4 Motion from Closed Session - Pool Supervisor/Recreation Coordinator & Policy HR02-22: Payroll and Benefits

Moved By: Councillor Bohn

That Council approve, in principle, the addition of a Pool Supervisor/Recreation Coordinator position and direct Administration to develop an interim 2023 Operating Budget that includes the wage rate matrix as proposed, and further directs Administration to include options for a one-time, cost of living lump sum adjustment to be paid in the 2022 budget year.

Carried

2022-298

13. Council Highlights

Moved By: Mayor Lewington

To highlight the following items from this Council Meeting for immediate public release:

- Fall Festival was a great success
- Community Christmas event - December 3
- Holding flat on Franchise Fees
- Support Local
- Medical Clinic - recruiting doctors

Carried

2022-299

14. Adjournment

Moved By: Councillor Bohn


That the agenda matters have been concluded and that the meeting be adjourned at 10:27 p.m.

Carried

These minutes to be approved on the 2nd day of November, 2022.



Mayor - Trevor Lewington



CAO - Scott Donselaar