



STIRLING

Village of Stirling

Meeting Minutes

October 4, 2023 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, October 4, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Councillors Gary Bikman, Devynn Bohn, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 6:20 p.m.

2023-292

2. **Adoption of Agenda**

Moved By: Councillor Foss

That the agenda be adopted as presented.

Carried

3. **Closed Session: Section 17 and 25 of the Freedom of Information and Protection of Privacy Act**

2023-293

3.1 **Motion to Enter into Closed Session**

Moved By: Councillor Foss

To enter into Closed Session at 6:21 p.m. as per Sections 17 and 25 of the *Freedom of Information and Protection of Privacy Act*.

Municipal Clerk Lightfoot left the meeting at 6:21 p.m.

Carried

2023-294

3.2 **Motion to Come out of Closed Session**

Moved By: Councillor Bikman

To come out of Closed Session at 6:54 p.m.

Municipal Clerk Lightfoot returned to the meeting at 6:54 p.m.

Carried

2023-295

3.3 **Motion from Closed Session**

Moved By: Councillor Bohn

To approve the amendments to Policy HR02-23 Payroll and Benefits Policy with the updates to Schedule A as presented.

Carried

4. Recognition

None.

5. Delegation

5.1 Michael Penner

Rural water application

2023-296

5.1.1 Council Delegation - Michael Penner

Moved By: Councillor Foss

To approve Michael Penner's proposed rural water connection at LSD 8 15 - 6 - 20 West of the 4th, pending engineer evaluation with cost, and further direct Administration to prepare the necessary contracts, including the Rural Water User Agreement.

Carried

6. Minutes

2023-297

6.1 Adoption of Minutes – September 20, 2023

Moved By: Councillor Bikman

That the minutes of the regular meeting of Council held on September 20, 2023 be approved as amended.

Carried

6.2 Business Arising from the Minutes

None.

6.3 Motion Tracker

Council reviewed.

7. Financial Items

2023-298

7.1 Accounts Payable - #20231035 - #20231067

Moved By: Councillor Foss

That accounts payable cheque No. 20231035 to cheque No. 20231067, excepting cheque No. 20231048, be approved.

Carried

2023-299

7.1.1 Accounts Payable - Cheque No. #20231048

Moved By: Councillor Bikman

That accounts payable cheque No. 20231048 be approved.

Mayor Lewington abstained.

Carried

2023-300

7.2 Budget Report

Moved By: Councillor Bikman

That the Budget Report dated September 29, 2023 be accepted as information.

Carried

8. Items for Discussion

2023-301

8.1 Assessment Services Contract

Moved By: Councillor Bohn

To direct Administration to enter into the new 5-year agreement with Benchmark Assessment Consultants Inc.

Carried

2023-302

8.2 225 - 4 Avenue

Moved By: Councillor Bohn

Councillor Bikman left the meeting at 7:30 p.m.

Councillor Bikman returned to the meeting at 7:33 p.m.

To direct Administration to list 225 - 4 Avenue for sale as a commercial property subject to the owner removing the structure and completing only necessary environmental remediation, and further directs that Administration also capture the required expense for preparing the lot and completing servicing in the 2024 Capital Plan should no buyer come forward in a reasonable timeframe. Council further directs Administration to prepare the subdivision process to create two (2) commercial lots including the necessary road allowance for future access when demolition proceeds.

Carried

8.3 Twinning Cities Opportunity

2023-303

8.4 Fortis Franchise Fee Rate Setting

Moved By: Councillor Bikman

To approve maintaining the Fortis Franchise Fee at twelve percent (12%) and direct Administration to notify Fortis of our maintaining the rate.

Carried

2023-304

8.5 Bylaw 542-23: Fees, Rates and Charges Bylaw

Moved By: Councillor Bikman

To provide First Reading to Bylaw 542-23: Fees, Rates and Charges Bylaw.

Carried

2023-305

9. CAO Report

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Attended the Annual Conference of Alberta Municipalities in Edmonton from September 27 to 29th. This included a private meeting with Hon. Ric McIver, Minister of Municipal Affairs to discuss Stirling's concerns with the forthcoming Local Government Fiscal Framework (LGFF) formula.
- Met with PrairiesCan on October 4th.

Councillor Bikman:

- Tourism and Economic Development meeting
 - Re: YOLO Nomads
 - 125th Anniversary
 - School Apprenticeship Trades program

Councillor Bohn:

- Attended the Annual Conference of Alberta Municipalities in Edmonton from September 27 to 29th. This included a private meeting with Hon. Ric McIver, Minister of Municipal Affairs to discuss Stirling's concerns with the forthcoming Local Government Fiscal Framework (LGFF) formula.

Councillor Foss:

- Nothing to report

2023-306

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 FCSS

2023-307

12. Council Highlights

Moved By: Councillor Bohn

To highlight the following from this Council Meeting for immediate public release:

- First Reading for Bylaw 542-23: Fees, Rates and Charges
- Commercial property for sale, and commercial lease opportunity
- Village clean-up/beautification for 125th anniversary

Carried

2023-308


13. Adjournment

Moved By: Councillor Foss

That the agenda matters have been concluded and that the meeting be adjourned at 8:27 p.m.

Carried

These minutes to be approved on the 18th day of October 2023



Deputy Mayor - Larry Nilsson



CAO - Scott Donselaar