



# STIRLING

## Village of Stirling

### Meeting Minutes

March 6, 2024 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, March 6, 2024, commencing at 7:00 p.m.

#### IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Matthew Foss

ORRSC Senior Planner, Bonnie Brunner

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

#### 1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2024-055

#### 2. Adoption of Agenda

**Moved By:** Deputy Mayor Nilsson

That the agenda be adopted as amended to add:

- 3.0: Public Hearing - Proposed Bylaw 543-23: Road Closure (Undeveloped Lane)

Carried

#### 3. Public Hearing - Proposed Bylaw 543-23: Road Closure (Undeveloped Lane)

Mayor Lewington called the Public Hearing to order at 7:00 p.m.

Mayor Lewington confirmed that there were no written submissions and no one was registered to speak.

Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner provided a brief overview of Bylaw 543-23: Road Closure (Undeveloped Lane). Senior Planner Brunner also confirmed that the following list of agencies had been notified, and that all review agencies responded indicating no issues or concerns and no requirement for easements or utility right-of-way:

- Altalink
- ATCO Gas
- ATCO Pipelines
- AB Transportation
- FortisAlberta
- Telus
- County of Warner

Mayor Lewington asked the members of the gallery if they had any questions, comments and/or wished to speak.

Mayor Lewington asked Administration if they had any questions, comments and/or wished to speak.

Mayor Lewington asked the Commission members if they had any questions, comments and/or if they wished to speak.

Mayor Lewington called a final time if anyone present wished to speak.

Mayor Lewington Closed the Public Hearing at 7:04 p.m.

**4. Closed Session: Section 16 and 25 of the Freedom of Information and Protection of Privacy Act**

2024-056

**4.1 Motion to Enter Closed Session**

**Moved By:** Councillor Foss

To enter into Closed Session at 7:04 p.m. as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

*Mr. Edwin Quinteros was present  
Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner was present*

Carried

**4.2 Development Proposal**

2024-057

**4.3 Motion to Come Out of Closed Session**

**Moved By:** Councillor Bikman

To come out of Closed Session at 7:23 p.m.

*Mr. Edwin Quinteros left the meeting at 7:25 p.m.*

Carried

2024-058

**4.4 Motion from Closed Session**

**Moved By:** Councillor Bikman

To direct Administration to enter into a contract that will allow a period of 45 days option for exclusivity for the following:

Block 20, Lot 19, Plan 7711550

Block 33, Lots 4 & 5, Plan 752J

Carried

**5. Recognition**

Council offers congratulations to the Stirling Wrestling team who captured both the girls and boys 1A/2A High School Rural Wrestling Championship banners. Congratulations to all volunteers, coaches, teachers and sponsors who helped Stirling School welcome 120 athletes from 30 schools from across the province to our community to host a very successful provincial championships on February 23 & 24th.

Council was saddened to learn of the passing of Lorne Buis, Mayor of the Village of Foremost over the weekend. A life-long resident of Foremost, he was a passionate leader who served his community as a member for the Village's council for 17 years before becoming mayor in 2018. Lorne also served as a volunteer firefighter and EMT with their volunteer fire department for 40+ years. Council extends our heartfelt condolences to Lorne's family, friends, and the people of Foremost at this difficult time.

**6. Delegations**

None.

**7. Minutes**

2024-059

**7.1 Adoption of Minutes – February 21, 2024**

**Moved By:** Councillor Bikman

That the minutes of the regular meeting of Council held on February 21, 2024 be approved as presented.

Carried

**7.2 Business Arising from the Minutes**

None.

**7.3 Motion Tracker**

Council reviewed.

**8. Financial Items**

2024-060

**8.1 Accounts Payable - #20240153 - #20240166, #20240171 - #20240184**

**Moved By:** Deputy Mayor Nilsson

That accounts payable cheque No. 20240153 to cheque No. 20240166, and 20240171 to 20240184 be approved.

Carried

2024-061

**8.2 Budget Report**

**Moved By:** Councillor Bikman

That the Budget Report dated March 1, 2024 be accepted as information.

Carried

**9. Items for Discussion**

2024-062

**9.1 Bylaw 543-23: Road Closure (Undeveloped Lane)**

**Moved By:** Councillor Foss

That Council direct Administration to forward the Road Closure package to Alberta Transportation for ministerial approval.

*ORRSC Senior Planner Bonnie Brunner left the meeting at 7:33 p.m.*

Carried

**9.2 Bylaw 545-24 Dangerous and Unsightly Premises Bylaw**

Carried

2024-063

**9.2.1 Bylaw 545-24 Dangerous and Unsightly Premises Bylaw - Second Reading**

**Moved By:** Councillor Bikman

To provide Second Reading of Bylaw 545-24 Dangerous and Unsightly Premises Bylaw, as amended.

Carried

|          |  |                                       |  |         |
|----------|--|---------------------------------------|--|---------|
| 2024-064 | <b>9.2.2 Bylaw 545-24 Dangerous and Unsightly Premises Bylaw - Third Reading</b> | <b>Moved By:</b> Councillor Foss      | To provide Third and Final Reading of Bylaw 545-24 Dangerous and Unsightly Premises Bylaw, as presented.   | Carried |
| 2024-065 | <b>9.3 HS03-24: Vehicle and Equipment Safety Policy</b>                          | <b>Moved By:</b> Councillor Bikman    | To approve policy HS03-24 Vehicle and Equipment Policy as amended.   | Carried |
| 2024-066 | <b>9.4 Honoured Guest Party</b>  | <b>Moved By:</b> Deputy Mayor Nilsson | To approve the donation of \$500.00 be made for the Honoured Guest Party and direct Administration to issue a cheque to the ward hosting the event.                      | Carried |
| 2024-067 | <b>9.5 Stirling Library Board Appointments and Resignation</b>                   | <b>Moved By:</b> Councillor Bikman    | To accept the resignation of Eliza Yawney from the Stirling Library Board and appoint Rhonda Holden and Crystal Wilde to be members of the Stirling Library Board.       | Carried |
| 2024-068 | <b>9.6 Community Event's Committee Appointment</b>                               | <b>Moved By:</b> Councillor Bikman    | To appoint Mike Amen as the County of Warner representative on the Community Events Committee.   | Carried |
| 2024-069 | <b>9.8 Stirling Fire Department Volunteer Employee Handbook</b>                  | <b>Moved By:</b> Councillor Bikman    | To table the Stirling Fire Department Volunteer Employee Handbook and direct Administration to return to the Stirling Volunteer Fire Department for suggested revisions. | Carried |
| 2024-070 | <b>10. CAO Report</b>  | <b>Moved By:</b> Councillor Bikman    | That the CAO Report be accepted as information.  | Carried |

## 11. Council Committee Meeting Reports

Mayor Lewington:

- Participated in the opening ceremonies of the Rural Wrestling Provincial Championship being hosted by Stirling School on Friday, February 23rd.
- Attended a virtual meeting of the Oldman River Health Advisory Council on Monday, February 26 to learn about AHS South Zone initiatives and physician recruitment efforts.
- Attended meetings with CAO Donselaar and an interested party with respect to housing development opportunities in the Village on Tuesday, February 27th.
- Attended the 2024 Budget Address at the Legislature in Edmonton and a number of meetings with government officials on Thursday, February 29th.
- Participated in the Community Events Committee on Monday, March 4th with Councillor Bikman as the group continues to plan our 125th Anniversary celebrations.
- Along with Council, hosted the County of Warner All Councils Meeting at the Stirling Community Centre on Monday, March 4th and were pleased to hear from MP Motz, MLA Hunter, Alberta Municipalities and the RCMP.

Deputy Mayor Nilsson:

- Family and Community Support Services (FCSS)
  - Youth Sensory Suitcase
    - Helps youth deal with issues (available to use for free) Zak for details
- Ridge Water Commission (RWC) - Next meeting is March 7

Councillor Bikman:

- Community Events Committee: well organized and moving forward on celebration plans; very inspiring, well informed, willing and capable volunteers.
- Chinook Arch Marketing & Communications meeting in Lethbridge; reviewed plans for trustee training; evaluated recent local library initiatives and selected the most creative/effective for awards recognition
- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC) - virtual meeting to evaluate auditor RFPs and selected Mercer/Wilde as the most cost effective choice for the next 5 years.

Councillor Foss:

- Cemetery AGM was February 28
  - Next project?
  - Cemetery Bylaw to be updated
  - Look into the possibility of grant funding
  - Cemetery Clean-Up: May 11, 9am - 12pm

2024-071

## 12. Correspondence and Items for Information

Moved By: Deputy Mayor Nilsson

That the following correspondence be accepted as information:

Carried

### 12.1 CMRSWSC

### 12.2 Fortis Alberta Donation

### 12.3 Alberta Municipalities

### 12.4 Alberta Municipal Affairs

2024-072

## 13. Council Highlights

Moved By: Councillor Bikman



To highlight the following from this Council Meeting for immediate public release:

- Council Nominations are open for the By-Election
- Stirling Volunteer Fire Department Handbook
- Cemetery Clean-Up: schedule for Saturday, May 11, 9am - 12pm

Carried

2024-073


14. **Adjournment**


**Moved By:** Councillor Bikman

That the agenda matters have been concluded and that the meeting be adjourned at 8:16 p.m.

Carried

These minutes to be approved on the 20th day of March 2024.

  
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Mayor - Trevor Lewington

  
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CAO - Scott Donselaar