



**STIRLING**  
**Village of Stirling**  
**Meeting Minutes**

**April 3, 2024 - Regular Meeting of Council - 07:00 PM**

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, April 3, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Matthew Foss

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

**1. Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 7:04 p.m.

2024-092

**2. Adoption of Agenda**

**Moved By:** Councillor Foss

That the agenda be adopted as amended to include:

- Discussion Item 7.9: Ridge Utilities Ltd. Resolution of the Sole Shareholder

Carried

**3. Recognition**

None.

**4. Delegations**

None.

**5. Minutes**

2024-093

**5.1 Adoption of Minutes – March 20, 2024**

**Moved By:** Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on March 20, 2024 be approved as amended.

Carried

**5.2 Business Arising from the Minutes**

None.

**5.3 Motion Tracker**

Council reviewed.

**6. Financial Items**

2024-094

**6.1 Accounts Payable - #20240251 - #20240281**

**Moved By:** Councillor Bikman

That accounts payable cheque No. 20240251 to cheque No. 20240281 be approved.

Carried

2024-095

**6.2 Budget Report**

**Moved By:** Councillor Foss

That the Budget Report dated March 28, 2024 be accepted as information.

Carried

**7. Items for Discussion**

2024-096

**7.1 Land Sale Proposal 225 4 Avenue**

**Moved By:** Deputy Mayor Nilsson

To accept the offer and approve the sale of 225 - 4th Avenue, Stirling, Alberta for the price of \$85,000.00, and direct Administration to enter into a development agreement with the amended closing date of April 30, 2024 for the property to have a commercial business developed prior to the end of 2024.

Carried

2024-097

**7.2 2024 Proposed Budget/Mill Rate and 2025 Budget Forecast Report**

**Moved By:** Councillor Bikman

To accept the 2024 Budget, Mill Rate, and 2025 Budget Forecast Model report as information.

Carried

2024-098

**7.3 Capital Budget Proposal - Stirling Fire Department**

**Moved By:** Mayor Lewington

To direct the addition of the purchase of three (3) AFRAC radios to the 2024 Capital Budget, with the transfer of funds from operating to capital to pay for the expenditure.

Carried

2024-099

**7.4 Stirling Water License Report**

**Moved By:** Deputy Mayor Nilsson

To accept the Stirling Water License Report as information.

Carried

**7.5 Bylaw 547-24 Amending Bylaw 542-23 Fees Rates and Charges Bylaw**

2024-100

**7.5.1 Bylaw 547-24 Amending Bylaw 542-23: Fees Rates and Charges Bylaw - Second Reading**

**Moved By:** Councillor Foss

To provide Second Reading to Bylaw 547-24 to amend Bylaw 542-23: Fees, Rates and Charges Bylaw.

Carried

2024-101                    **7.5.2 Bylaw 547-24 Amending Bylaw 542-23 Fees Rates and Charges Bylaw - Third Reading**

**Moved By:** Councillor Bikman

To provide Third and Final Reading to Bylaw 547-24 to amend Bylaw 542-23: Fees, Rates and Charges Bylaw.

Carried

2024-102                    **7.6 125th Anniversary Corporate Logo**

**Moved By:** Councillor Foss

To approve the 125th Anniversary Corporate Logo and authorize its implementation for the 2024 calendar year.

Carried

2024-103                    **7.7 Library Board Information**

**Moved By:** Councillor Bikman

To accept the Library Board Information report as information.

Carried

2024-104                    **7.7.1 Library Board Appointment Motion**

**Moved By:** Deputy Mayor Nilsson

To appoint both Rhonda Holden and Crystal Wilde with their appointment to commence on March 7, 2024 and expire on March 7, 2027.

Carried

2024-105                    **7.8 Offer to Purchase 215 4 Street**

**Moved By:** Councillor Bikman

To counteroffer for \$47,560.00 with the development approval condition of the purchaser to remain.

Carried

2024-106                    **7.9 Ridge Utilities Ltd. Resolution of the Sole Shareholder**

**Moved By:** Councillor Foss

That Council, acting in its capacity as the sole shareholder of Ridge Utilities Ltd. (a municipally controlled corporation) approve the Resolution of the Sole Shareholder as proposed.

Carried

2024-107                    **8. CAO Report**

**Moved By:** Councillor Bikman

That the CAO Report be accepted as information.

Carried

## 9. Council Committee Meeting Reports

Mayor Lewington:

- Attended the Southern Alberta Economic Summit hosted by Southgrow in Lethbridge on March 21st.
- Hosted the Four Mayors Quarterly Meeting (Raymond, Stirling, Cardston & Magrath) at the Stirling Community Centre on March 22nd to discuss issues of mutual concern.
- Met with Councillor Chris Koehn (Village of Warner) to better understand collaboration opportunities between the Veterans Memorial Highway Association and the Canada's Western Gateway initiative.

Deputy Mayor Nilsson

- Family and Community Support Services (FCSS)
  - Passed the audited 2023 financials
  - Young Canada Works - one position

Councillor Bikman:

- Community Futures - Lethbridge Region (CFLR)
  - Operating lean (small staff); offering help with tourism and starting new businesses.
- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)
  - Committed to eventually taking over complete maintenance/management.
  - Got grant to study potential superstations and improved measuring of costs toward optimization.
  - Circular Materials - can be contracted at no cost to us to collect paper, plastics & packaging (no glass or oil) - contact Marian for details.

Councillor Foss:

- Nothing to report.

2024-108

## 10. Correspondence and Items for Information

**Moved By:** Deputy Mayor Nilsson

That the following correspondence be accepted as information:

Carried

### 10.1 FCSS

### 10.2 Alberta Municipal Affairs

### 10.3 Government of Alberta

### 10.4 Alberta Environment and Protected Areas

2024-109

## 11. Council Highlights

**Moved By:** Councillor Foss

To highlight the following from this Council Meeting for immediate public release:

- Not raising the residential mill-rate (stays flat)
- 125th Stirling Anniversary corporate logo
- Learning about Water Licenses

Carried

2024-110


## 12. Adjournment


**Moved By:** Councillor Bikman

That the agenda matters have been concluded and that the meeting be adjourned at 8:32 p.m.

Carried

These minutes to be approved on the 17th day of April 2024.

  
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Mayor - Trevor Lewington

  
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CAO - Scott Donselaar