



STIRLING
Village of Stirling
Meeting Minutes

June 5, 2024 - Municipal Planning Commission - 06:00 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, June 5, 2024, commencing at 6:00 p.m.

IN ATTENDANCE

Commission Chair Matthew Foss, Mayor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Justin Davis

Development Officer, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. MPC Meeting – Call Meeting to Order

The Meeting was called to order at 6:00 p.m.

Councillor Davis arrived at 6:01 p.m.

2024-014

2. Adoption of Agenda

Moved By: Mayor Lewington

That the agenda be adopted as presented.

2024-015

3. Minutes From May 1, 2024

Moved By: Deputy Mayor Nilsson

That the Minutes of the Municipal Planning Commission held May 1, 2024 to be adopted as presented.

Carried

4. Items for Discussion

4.1 DV01-24 Dwelling Similar to a Shop House and Temporary Use of a Shipping Container

2024-016

4.1.1 Motion to Enter into Closed Session

Moved By: Mayor Lewington

To enter into Closed Session at 6:14 p.m. as per Section 17 of the *Freedom of Information and Protection of Privacy Act*.

Carried

4.1.2 Development Officer Report Update

4.1.3 Applicant Resubmissions

4.1.4 May 1 Submissions

2024-017

4.1.5 Motion to Come out of Closed Session

Moved By: Deputy Mayor Nilsson

To come out of Closed Session at 6:46 p.m.

Carried

2024-018

4.1.6 Motion from Closed Session re: DV01-24

Moved By: Mayor Lewington

To approve the development of a detached single-family dwelling described in Application No. DA01-24 with the following conditions:

1. The development shall conform to all Land Use Bylaw 415-08, specifically Schedule 2 Residential (R) and Schedule 5 Development Standards and all applicable sections therein.
2. All applicable building permits and safety codes permits, and approvals shall be obtained prior to commencement of construction. These can be acquired by contacting Park Enterprises at 403-329-3747.
3. The final building grade shall be such that drainage flows away from the building and does not adversely affect the neighbouring lots. Lot drainage must be maintained on the property or directed towards the street.
4. The construction of the Dwelling, including exterior finishes is to be completed within 12 months from the date of issue of this development permit.
5. The construction shall conform to the second set of elevations (on Page 2) sent on April 22, 2024 with the attachment Document 2, which is attached as reference to this permit.
6. No front yard variance is granted and the entire dwelling shall be setback as per the minimum setbacks allowable in Land Use Bylaw 415-08. A new site plan is required to be submitted prior to construction showing the dwelling in conformity to the Land Use Bylaw's minimum setback requirements.
7. Metal Exterior finishes shall be of the white panel variety which was submitted to the Municipal Planning Commission for the June 5, 2024 meeting.
8. A temporary Shipping Container is granted for use during construction and shall be removed no later than December 31, 2024.
9. The yard shall be landscaped to the satisfaction of the Development Officer in accordance with the Land Use Bylaw and shall be completed within 12 months of issue of the development permit.
10. In accordance with provincial legislation, storm, ground, and surface water **cannot** be placed in the sanitary sewer collection system. This includes weeping tile around foundation of dwelling.
11. All refuse on the construction site shall be properly screened or placed in an approved enclosure until removed for disposal. Construction waste is not allowed to be taken to the Village Transfer Station.

Informative:

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.

Carried

2024-019

5. Adjournment

Moved By: Councillor Bikman

That the agenda matters have been concluded and that the meeting be adjourned at 6:47 p.m.

Carried

These minutes to be approved on the 17th day of July 2024.



Acting Chair - Trevor Lewington



CAO - Scott Donselaar