



STIRLING
Village of Stirling

Meeting Minutes

August 21, 2024 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, August 21, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss

Oldman River Regional Services Commission (ORRSC) Senior Planner, Bonnie Brunner
CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 6:38 p.m.

2024-218

2. Adoption of Agenda

Moved By: Councillor Foss

That the agenda be adopted as presented.

Carried

3. Closed Session: Section 16 and 25 of the Freedom of Information and Protection of Privacy Act

2024-219

3.1 Motion to Enter into Closed Session

Moved By: Councillor Bikman

To enter into Closed Session at 6:39 p.m. as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

ORRSC Senior Planner Bonnie Brunner was not present for Council Closed Session.

Carried

2024-220

3.2 Motion to Come out of Closed Session

Moved By: Councillor Bikman

To come out of Closed Session at 6:59 p.m.

ORRSC Senior Planner Bonnie Brunner returned to the Council Meeting.

Carried

4. Recognition

Administration would like to recognize the efforts and exemplary planning of the 125th Anniversary Settler Days Event done by our Community Events Committee. Administration would also like to thank the Operations staff for all their time and efforts for the event as well as all the volunteers and community groups who participated in helping us make this event a success.

Administration would like to recognize the Stirling Fire Department members Lieutenant Andre Thibaudeau and Fire Fighter Dom Mrak for volunteering to be deployed to Jasper to assist with subduing the wild fire that devastated the community.

Council also offers congratulations to Stirling Fire Department Member Andre Thibaudeau on his recent promotion to Lieutenant.

Council offers their condolences to Jerry Nelson's family. Jerry was an active member of the community and a valued member of the Village's public works team for over 10 years before his retirement in November 2019. He will be missed.

5. Delegations

2024-221

5.1 Shannon Still

Moved By: Mayor Lewington

To direct Administration to table the Vicious Dog conversation with Ms. Still for twelve (12) months and request that the Ridge Regional Public Safety Services officers review the file at that time, and bring information back to the CAO no later than August 30, 2025.

Carried

6. Minutes

2024-222

6.1 Adoption of Minutes – July 17, 2024

Moved By: Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on July 17, 2024 be approved as amended.

Carried

6.2 Business Arising from the Minutes

None.

6.3 Motion Tracker

Council reviewed.

7. Financial Items

2024-223

7.1 Accounts Payable - #20240733 - #20240896

Moved By: Deputy Mayor Nilsson

That accounts payable cheque No. 20240733 to cheque No. 20240896 be approved.

Carried

2024-224

7.2 Budget Report

Moved By: Councillor Foss

That the Budget Report dated August 16, 2024 be accepted as information.

Carried

	8. Items for Discussion	
2024-225	8.1 Bylaw 549-24: Land Use Bylaw	
	Moved By: Councillor Davis	
	To give First Reading to Bylaw 549-24: Land Use Bylaw and direct Administration to circulate the Bylaw to all required agencies. Council further directs a public hearing be scheduled for the regular council meeting of October 16, 2024 to allow public input on the proposed bylaw.	
		Carried
2024-226	8.2 216 - 5 Avenue: Contract Extension Request	
	Moved By: Councillor Bikman	
	To approve the amendment as proposed with the additional information submitted this evening and authorize CAO to sign and execute.	
		Carried
2024-227	8.3 Fire Hall Upgrade Project Scope Change	
	Moved By: Mayor Lewington	
	<i>Council broke for a recess at 7:46 p.m.</i>	
	<i>Council reconvened from the recess at 7:55 p.m.</i>	
	To approve the project scope change and funding allocations as identified in the report.	
		Carried
2024-228	8.4 Development Agreement for 225 - 4 Avenue	
	Moved By: Councillor Foss	
	To edit clause 11 of the contract to deal with the condition related to the dwelling, specifically the removal of the current dwelling located on the lands, either by demolition, or through removal to a lot outside of the Village boundary; or the conversion of the residential dwelling into a commercial-use that meets the standards of the development authority as the sitting of Municipal Planning Commission.	
		Carried
2024-229	8.5 Stirling Water Conservation Efforts	
	Moved By: Councillor Davis	
	To accept the Stirling Water Conservation Efforts report as information.	
		Carried
2024-230	8.6 Stirling Library Board	
	Moved By: Councillor Bikman	
	To direct Administration to engage with the Stirling Library Board to ensure compliance with The Library Act.	
		Carried

2024-231

8.7 Council Representative for Stirling Library Board - Conflict of Interest

Moved By: Deputy Mayor Nilsson

Acknowledges the resignation of Councillor Davis as Council Representative from the Stirling Library Board; Councillor Bikman will return to the position of Councillor Representative for the Stirling Library Board with Councillor Foss as alternate, and Councillor Davis has volunteered to act as Council Representative for the Stirling Cemetery Society.

Carried

2024-232

8.8 Stirling Wrestling Association Donation

Moved By: Councillor Davis

To approve a donation of \$500.00 from the Community Events Committee Budget be made to the Stirling Wrestling Association for their volunteer efforts in operating of the bouncy castles for the Stirling Fall Festival.

Carried

2024-233

9. CAO Report

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Supported Settler Days events through July 18 to 20.
- Attended Community Events Committee meeting on August 12.

Deputy Mayor Nilsson:

- Nothing to report

Councillor Bikman:

- Our library board received 6 applications for the position of Librarian. We reviewed all and selected 3 "finalists". Our hiring committee, Crystal Wilde, Marsha Edwards & I, meet to interview them on the 14th. After a thorough interview with each (following reference checks), we unanimously selected Jennifer Davis.
 - With her becoming our new library manager, it might be best if her husband was not on the board.
- The Events Committee met and plans for Fall Festival are proceeding, under the able stewardship of Aimee, with help from Karma and others as required.

Councillor Davis:

- Stirling Library Board
- Chinook Arch Regional Library System

Councillor Foss:

- Nothing to report

2024-234

11. Correspondence and Items for Information

Moved By: Deputy Mayor Nilsson

That the following correspondence be accepted as information:

Carried

11.1 United Way Lethbridge & South Western Alberta

11.2 Southgrow

11.3 Family & Community Support Services

11.4 Alberta Municipal Affairs

11.5 Alberta Municipal Affairs

11.6 Clean Energy Improvement Program

11.7 Royal Canadian Mounted Police

11.8 Ridge Regional Public Safety Services Commission

11.9 ATCO Gas

12. Motions from Closed Session

2024-235

12.1 Motion #1 from Closed Session

Moved By: Councillor Davis

To direct Administration to inquire about property located at Block 34, East half of Lot 4, Plan 752J, and make an offer as discussed.

Carried

2024-236

12.2 Motion #2 from Closed Session

Moved By: Deputy Mayor Nilsson

To approve that Administration use the maximum lot size for subdivision located at Block 33, Lots 5 and 6, Plans 752J in order to expand lots and eliminate green space.

Carried

2024-237

13. Council Highlights

Moved By: Councillor Bikman

To highlight the following from this Council Meeting for immediate public release:

- Bylaw 549-24: Land Use Bylaw was read for a first time.
A public hearing is scheduled for October 16
- Fall Festival is Saturday, September 14! Stop by the office to register for a craft table.
- Thank you, Laura Quinton, for your many years of service to the Stirling Library!

Carried

2024-238

14. Adjournment

Moved By: Councillor Foss


That the agenda matters have been concluded and that the meeting be adjourned at 8:41 p.m.

Carried

These minutes to be approved on the 4th day of September 2024.



Mayor - Trevor Lewington



CAO - Scott Donselaar