



STIRLING
Village of Stirling
Meeting Minutes

November 20, 2024 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, November 20, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis (via digital communication), and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2024-309

2. Adoption of Agenda

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

3. Recognition

Council extends appreciation to Major Robert Mein of the 20th Independent Field Battery (Royal Canadian Artillery) and Corporal Travis Norton of the Raymond/Magrath RCMP for their participation in Stirling's Remembrance Day ceremonies. Council also wishes to thank CAO Donselaar for organizing and coordinating the ceremony.

4. Delegations

4.1 Raymond Royal Canadian Mounted Police Q3 Report

Raymond/Magrath RCMP welcome Corporal Travis Norton to the detachment.

Presented their quarterly Community Policing Report, covering July 1, 2024 to September 30, 2024.

4.2 Sandra Nelson

Spoke about the development of the downtown core/commercial business and expanded upon Brennan Lightfoot's lighting/sign request from Council

- Tourism and Economic Development Committee to be involved with spear-heading ideas

Wanted to bring attention to the following outstanding items in the Community Centre

- garburator - runs very slow

- garburator sink - faucet is broken
- other faucets on sink - limited movement
- Will provide CAO with a full list

Update on deep cleaning

- deep cleaned the ovens and stove tops
- de-scaled the dish sanitizer two times
- more work to be done, but happy with progress being made

5. Minutes

2024-310

5.1 Adoption of Minutes – November 6, 2024

Moved By: Councillor Bikman

That the minutes of the regular meeting of Council held on November 6, 2024 be approved as amended.

Carried

5.2 Business Arising from the Minutes

None.

5.3 Motion Tracker

Council reviewed and discussed.

6. Financial Items

2024-311

6.1 Accounts Payable - #20240990 - #202400993, #181 - # 193, and #206 - #209

Moved By: Councillor Foss

That accounts payable cheque No. 20240990 to cheque No. 20240993, cheque No. 181 to cheque No. 193, and cheque No. 206 to cheque No. 209, excepting cheque No. 182 be approved.

Carried

2024-312

6.2 Accounts Payable - #182

Moved By: Councillor Bikman

That accounts payable cheque No. 182 be approved.

Councillor Davis abstained

Carried

7. Items for Discussion

2024-313

7.1 2025 Stirling Fire Department 5 Year Strategic Business Plan

Moved By: Deputy Mayor Nilsson

To accept the 2025 Stirling Fire Department 5-Year Strategic Business Plan as amended, as information.

Carried

2024-314

7.2 Bylaw 551-24: 2025 Fees Rates and Charges Bylaw

Moved By: Councillor Bikman

To provide First Reading to Bylaw 551-24: 2025 Fees Rates and Charges Bylaw.

Carried

2024-315 **7.3 Community Centre Conversation**

Moved By: Councillor Foss

That Council direct Administration to provide a means of access to the Seniors Room at the Community Centre to the satisfaction of the Chief Administrative Officer (CAO), and further direct that procedures for booking the space and scheduling drop-in sessions be clarified with the building users.

Carried

2024-316 **7.4 Recreation Report - Budget Planning Considerations**

Moved By: Councillor Foss

That Council direct Administration to revise the financial management policy to include a recreation reserve and amend the Village's general ledger as required.

Carried

2024-317 **7.5 Plough Truck/Equipment Rental Report**

Moved By: Councillor Bikman

That Council direct Administration to investigate the costs of re-certification of existing assets as compared to a new plough truck, and further direct Administration to provide additional information on truck utilization and capacity needs for consideration in Capital Budget deliberations.

Carried

2024-318 **7.6 2025 Interim Operating Budget and 2025 Capital Budget**

Moved By: Mayor Lewington

To table the Interim Operating Budget until the December 18, 2024 Council Meeting.

Carried

2024-319 **7.6.1 2025 Interim Operation Budget and 2025 Capital Budget**

Moved By: Deputy Mayor Nilsson

To table the Interim Capital Budget until the December 18, 2024 Council Meeting.

Carried

2024-320 **7.7 Bylaw 552-24: Lift Station Forcemain Debenture Bylaw**

Moved By: Councillor Bikman

To provide First Reading to Bylaw 552-24: Borrowing Bylaw for the Forcemain and Lift Station Capital project, as amended.

Carried

2024-321 **7.8 Local Growth and Sustainability Grant Submission Approval**

Moved By: Deputy Mayor Nilsson

To direct Administration to apply to the Local Growth and Sustainability Grant for our potable

water project to commence in 2025; under the Sustainability Component; as the system failures in 2024 pose an imminent risk of potable water loss to our community.

Carried

2024-322 **7.9 Community Event's Committee Appointment**

Moved By: Councillor Bikman

To appoint Sandra Nelson as a Community Events Committee member.

Carried

2024-323 **7.10 SouthGrow Community Economic Development Plans**

Moved By: Mayor Lewington

To write a letter of support for SouthGrow's Community Economic Development Planning and Implementation Project grant application to fund a three-year Community Economic Development program.

Carried

2024-324 **8. CAO Report**

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

9. Council Committee Meeting Reports

Mayor Lewington:

- Spoke at and participated in the Village's Remembrance Day ceremony on November 11th
- Attended the meeting of the Community Events Committee on November 12th.
- Attended an "affordability roundtable" discussion in Lethbridge on November 13th with Premier Smith and Minister Neudorf.

Deputy Mayor Nilsson:

- Nothing to report

Councillor Bikman:

- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)
 - Requisition will be going up 3%.
 - Contract with SEO renewed for 2 years at same pay.
 - Larry Liebelt (Milk River) is the new board chair.

Councillor Davis:

- Nothing to report

Councillor Foss:

- Nothing to report

2024-325 **10. Correspondence and Items for Information**

Moved By: Deputy Mayor Nilsson

That the following correspondence be accepted as information:

Carried

- 10.1 Oldman River Regional Services Commission (ORRSC)
- 10.2 Ridge Regional Public Safety Services Commission (RRPSSC)
- 10.3 Chinook Arch Regional Library System
- 10.4 Family & Community Support Services (FCSS)
- 10.5 Office of the Minister
- 10.6 AB Munis
- 10.7 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)
- 2024-326 11. Council Highlights

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Capital and Operational budget discussions have begun
- Thank you to everyone who attended the Remembrance Day ceremony
- Stirling Volunteer Fire Department brought forward their 5-Year Strategic Plan

Carried

2024-327

12. Adjournment

Moved By: Councillor Davis


That the agenda matters have been concluded and that the meeting be adjourned at 9:42 p.m.

Carried

These minutes to be approved on the 4th day of December 2024.



Deputy Mayor - Larry Nilsson



CAO - Scott Donselaar