

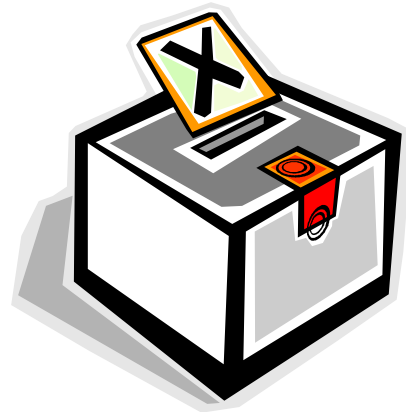
Village of Stirling

2024 By-Election

Nomination Package



STIRLING



IMPORTANT DATES

Nomination Period - February 7, 2024 8:00am - 4:00pm to April 9, 2024 8:00am - 12:00pm at the Village Office

Withdrawal Deadline - April 9, 2024 no later than 12:00pm in writing at the Village Office

Election Day - May 7, 2024 - 10:00am-8:00pm at the Stirling Community Centre

Official Results Announced - May 8, 2024 - 12:00pm

Last Day for Recount Request - May 9, 2024 by 4:00pm

Nomination Period

Nomination papers are to be received by the Returning Officer beginning February 7, 2024, 8:00 a.m. to 4:00 p.m. Monday to Friday, excluding holidays, and no later than April 9, 2024 at 12:00 pm in the Village Administration Office located at 237 - 4th Avenue, Stirling, Alberta, T0K 2E0.

Nomination papers will only be accepted in person; however; they may be handed in by any person.

Nomination papers may be examined by any person, with the presence of the Returning Officer. The examination of nomination papers must be done during regular business hours of 8:00 a.m. to 4:00 p.m. Monday to Friday, excluding holidays.

Election Day

The election will be held on Tuesday, May 7, 2024 between 10:00 a.m. and 8:00 p.m. at the Stirling Community Centre, 409 - 2nd Street, Stirling, Alberta, T0K 2E0.

Candidate Eligibility

According to *Sections 21 - 23* of the Local Authorities Election Act, an individual is eligible to be nominated as a candidate if the person is:

- (a) is eligible to vote in that election,
- (b) has been a resident of the local jurisdiction and the ward, if any, for the 6 consecutive months immediately preceding nomination day, and
- (c) is not otherwise ineligible or disqualified.

According to *Section 22* of the Local Authorities Election Act, a person is not eligible to be nominated as a candidate if the person:

- (a) the person is the auditor of the local jurisdiction for which the election is to be held;
- (b) subject to subsection (4), the person is an employee of the local jurisdiction for which the election is to be held unless the person takes a leave of absence under this section;
- (c) the person is indebted to the municipality of which the person is an elector for taxes in default exceeding \$50, excluding from that amount
 - (i) any indebtedness for current taxes, and
 - (ii) any indebtedness for arrears of taxes for which the person has entered into a consolidation agreement with the municipality, unless the person is in default in the payment of any money due under the agreement;
- (d) the person is indebted to the local jurisdiction for which the election is to be held for any debt exceeding \$500 and in default for more than 90 days;

(d.1) the person has, within the previous 10 years, been convicted of an offence under this Act, the Election Act, the Election Finances and Contributions Disclosure Act or the Canada Elections Act (Canada).

Voter Eligibility

According to *Section 47* of the Local Authorities Election Act:

“A person is eligible to vote in an election held pursuant to this Act if the person”

- (a) is at least 18 years old,
- (b) is a Canadian citizen, and
- (c) resides in Alberta and the person’s place of residence is located in the local jurisdiction on election day.

Notes

1) RESEARCH

Are you wondering what it means to be the Mayor or a Councillor in municipal government? If you are deciding whether running for office is right for you, consider a variety of research, such as:

- (a) Read “A Candidate’s Guide: Running for Municipal Office in Alberta” ([included](#))
- (b) Read “Pecuniary Interest for Municipal Councillors” ([included](#))
- (c) Attend Council meetings
- (d) Speak with Returning Officer Scott Donselaar at the Village Administration Office (403-756-3379 or cao@stirling.ca)
- (e) Speak with residents of the Village of Stirling

2) PUBLIC FORUM

The Village of Stirling does not organize or participate in public forums for candidates. Candidates or an interested group may organize such a forum, and the Village will make the community centre available upon request.

3) SIGNAGE

- No signage is permitted:
 - To be stapled or taped to telephone or power poles.
 - On public property, such as churches, schools, parks or municipal facilities.

- At any polling station.
- Signs are permitted on boulevards only with permission of the property owner on whose residence the signage is located.
- Signs must be removed from all sites within 24 hours of the election. If the signs are not removed, the Village crew will be instructed to remove and dispose of them.

4) *POLLING STATION*

- The polling station is designated as the Stirling Community Centre, located at 409 – 2 Street, Stirling, Alberta, T0K 2E0; and includes all facilities which share the same building, grounds, parking lot and public sidewalk around the facility.
- On Election Day, no candidate or agent is permitted to greet voters at the polling station. However, a designated area will be available for all candidates, or their agent, to observe the election process.
- An agent must be designated in advance on the authorized form.
- The candidate or agent may be present during the counting of the ballots. Only one (1) representative for each candidate may be present.



VILLAGE OF STIRLING

Consent to Disclose Candidate's Information

The Village of Stirling will post prospective candidates' names and the office they are running for on stirling.ca.

Candidates who would like more information posted on the Village's website, such as their email, website, social media contacts, are required to fill out the following information and return it to the Village Office at 237 - 4 Avenue, or email a scanned copy to office@stirling.ca.

Candidate Name

(as to appear on the Village website)

Candidate Information	
Picture to be published	Yes No (please circle one)
Civic Address <i>*will not be published</i>	
Phone Number(s) <i>*to be published</i>	
Email <i>*to be published</i>	
Website Link <i>*to be published</i>	
Other Information <i>*to be published</i>	

I hereby agree to have my submitted information and provided image published to the Village of Stirling website www.stirling.ca and/or Village of Stirling social media pages at the sole discretion of the Village of Stirling administration. My contact information will be given to the Village of Stirling for the sole purpose of disseminating information regarding the 2024 Candidate Forum.

Signature

Date

**Application for Registration of Notice of Intent
To Become a Candidate for Municipal Office**
Local Authorities Election Act (Sections 68.1, 147.21)

Form 3A

INDIVIDUAL'S INTENT TO BECOME A CANDIDATE

I, _____, solemnly swear (affirm) THAT I:
(Name of Intended Candidate)

- intend to submit nomination papers to the Returning Officer on Nomination Day;
- have not accepted any financial contributions intended for campaigning in the relevant election from any other person prior to declaring my intent to become a candidate for municipal office;
- am eligible under sections 21 and 47 of the *Local Authorities Election Act* to be elected to the office that I intend to seek;
- am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- have read sections 12, 21, 22, 23, 27, 47, 68.1, 147.11, 147.2, 147.21 and 151 of the *Local Authorities Election Act* and understand their contents;
- hereby apply for registration under section 147.21 of the *Local Authorities Election Act* as an intended candidate; and
- am appointing the following person as my Official Agent (if applicable):

(Name of Official Agent)

(Contact Information - Complete Address with Postal Code and Telephone Number of Official Agent)

Candidate Full Name:

(May include nicknames, but not titles, i.e. Mr., Mrs., Dr.)

Candidate Address:

(Complete Address with Postal Code)

Address(es) Where Candidate
Records are Maintained:

My campaign for municipal office is entirely self-funded up to a limit of \$10,000.

Name(s) and Address(es) of financial institutions where campaign contributions will be deposited:

Name(s) of signing authorities for each depository listed above:

SWORN (AFFIRMED) before me)
at the _____ of)
_____, in)
the Province of Alberta, this _____)
day of _____, _____ .)

(Signature of Candidate)

(Signature of Commissioner for Oaths)

IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT CONTAINS A FALSE STATEMENT

The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 147.21 of the *Local Authorities Election Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact the Legislative & Policy Services Manager at 403-995-2774.

Nomination Paper and Candidate's Acceptance

Local Authorities Election Act
 (Sections 12, 21, 22, 23, 27, 28, 47,
 68.1, 151, Part 5.1)
Education Act (Sections 4(4), 74)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under sections 21 and 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

_____ Business Phone Number
 Title of the Responsible Official

LOCAL JURISDICTION: _____, PROVINCE OF ALBERTA

We, the undersigned electors of _____, nominate
 Name of Local Jurisdiction and Ward (if applicable)

_____ of
 Candidate Surname Given Names

_____ as a candidate at the election
 Complete Address and postal code

about to be held for the office of _____
 Office Nominated for

of _____
 Name of Local Jurisdiction

Signatures of at least **5 ELECTORS ELIGIBLE TO VOTE** in this election in accordance with sections 27 and 47 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable). If a city or a board of trustees under the *Education Act* passes a bylaw under section 27(2) of the *Local Authorities Election Act*, then the signatures of up to 100 electors eligible to vote may be required.

Printed Name of Elector	Complete Address and Postal Code of Elector	Signature of Elector

Candidate's Acceptance

I, the above named candidate, solemnly swear (affirm)

- THAT I am eligible under sections 21 and 47 (and section 12, in the case of summer villages) of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) to be elected to the office;
- THAT I am not otherwise disqualified under section 22 or 23 of the *Local Authorities Election Act*;
- THAT I will accept the office if elected;
- THAT I have read sections 12, 21, 22, 23, 27, 28, 47, 68.1, and 151 and Part 5.1 of the *Local Authorities Election Act* and sections 4(4) and 74 of the *Education Act* (if applicable) and understand their contents;
- THAT I am appointing

_____ Name, Contact Information or Complete Address and Postal Code and Telephone Number of Official Agent (if applicable)
 as my official agent.

- THAT I will read and abide by the municipality's code of conduct if elected (if applicable); and
- THAT the electors who have signed this nomination paper are eligible to vote in accordance with the *Local Authorities Election Act* and the *Education Act* and resident in the local jurisdiction on the date of signing the nomination.

Print name as it should appear on the ballot

_____ Candidate's Surname _____ Given Names (may include nicknames, but not titles, i.e., Mr., Ms., Dr.)

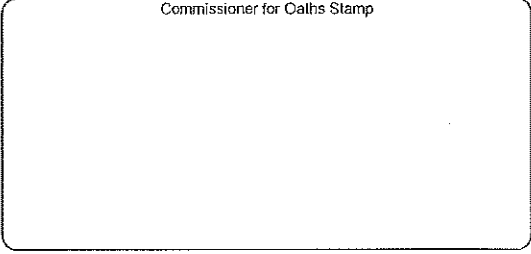
SWORN (AFFIRMED) before me

at the _____ of _____,
 in the Province of Alberta,
 this _____ day of _____, 20_____.



_____ Candidate's Signature

 Signature of Returning Officer or Commissioner for Oaths
 or Notary Public in and for Alberta
 (Also include printed or stamped name and expiry date)



RETURNING OFFICER'S ACCEPTANCE

Returning Officer signals acceptance by signing this form:

 Signature of Returning Officer

**IT IS AN OFFENCE TO SIGN A FALSE AFFIDAVIT OR A FORM THAT
 CONTAINS A FALSE STATEMENT**

Candidate Financial Information

Local Authorities Election Act
(Section 27)

Note: The personal information on this form is being collected to support the administrative requirements of the local authorities election process and is authorized under section 27 of the *Local Authorities Election Act* and section 33(c) of the *Freedom of Information and Protection of Privacy Act*. The personal information will be managed in compliance with the privacy provisions of the *Freedom of Information and Protection of Privacy Act*. If you have any questions concerning the collection of this personal information, please contact

_____ Title of the Responsible Official Business Phone Number _____

Candidate's Full Name _____

Candidate's Address and Postal Code _____

Address(es) of Place(s) where Candidate Records are Maintained _____

Name(s) and Address(es) of Financial Institutions where Campaign Contributions will be Deposited (if applicable)

Name(s) of Signing Authorities for each Depository Listed Above (if applicable)

Where there is any change in the above mentioned information, the candidate shall notify the local jurisdiction in writing within 48 hours of such changes by submitting a completed information form.