



# STIRLING

## Village of Stirling

### Meeting Minutes

October 29, 2025 - Organizational Meeting - 07:00 PM

The Organizational Meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, October 29, 2025, commencing at 7:00 p.m.

#### IN ATTENDANCE

Councillors Scott Barton, Justin Davis, Matthew Foss, Stacey Maynes (attended virtually), and Nikole Norris

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

<https://video.businessconnect.telus.com/join/433193571?pw=e211f5a9966f068aca1a78b20dce96be>

**1. Organizational Meeting – Call Meeting to Order**

The Meeting was called to order by CAO Donselaar at 7:00 p.m.

2025-299

**2. Adoption of Agenda**

**Moved By:** Chief Administrative Officer Donselaar

That the agenda be adopted as presented.

Carried

**3. Items for Discussion**

**3.1 Village of Stirling Corporate Handbook & Pecuniary Interest for Municipal Councillors Handbook**

2025-300

**3.2 Appointment of Mayor**

**Moved By:** Deputy Mayor Maynes

To appoint Scott Barton as Mayor of the Village of Stirling.

Carried

2025-301

**3.3 Appointment of Deputy Mayor**

**Moved By:** Mayor Barton

To appoint Stacey Maynes as Deputy Mayor of the Village of Stirling.

Carried

2025-302

**3.4 Council Meeting Times**

**Moved By:** Councillor Davis

That the Village of Stirling Council hold regular Council Meetings on the 1st and the 3rd

Wednesdays of each month, beginning at 7:00 p.m., located in Council Chambers at 409 - 2 Street, Stirling, AB and;

the Village of Stirling Municipal Planning Commission, as required, on the 1st Wednesday of each month, beginning at 6:30 p.m., located in Council Chambers at 409 - 2 Street, Stirling, AB and;

the Village of Stirling Committee of the Whole, as required, on the 3rd Wednesday of each month, beginning at 6:30 p.m., located in Council Chambers at 409 - 2 Street, Stirling, AB.

Carried

2025-303

### 3.5 Legislative Board and Committee Appointments

**Moved By:** Mayor Barton

To approve the following Legislative Board and Committee Appointments:

- Assessment Review Board: Oldman River Regional Services Commission (ORRSC) appointed.

- Municipal Planning Commission (MPC): Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillor Justin Davis, Councillor Matthew Foss, and Councillor Nikole Norris.

- Regional Subdivision and Development Appeal Board (SBAD): Two members of the Community chosen from appointed members including: Karla Mather-Cocks and Ray Smith.

- Emergency Management Committee: County of Warner Regional Emergency Partnership (CoWREP) and Stirling Councillor Nikole Norris with Deputy Mayor Stacey Maynes as alternate.

- Intermunicipal Collaboration Framework (ICF): Councillor Justin Davis and Councillor Matthew Foss.

- Joint Use Planning Agreement: Mayor Scott Barton and Deputy Mayor Stacey Maynes.

Carried

2025-304

### 3.6 Council Standing Committee/Internal Committee Appointments

**Moved By:** Councillor Foss

To approve the following Council Standing Committee/Internal Committee Appointments, as well as approving the community appointments for Community Events Committee, the Municipal Library Board, and the Tourism and Economic Development Committee:

- Community Events Committee: Deputy Mayor Stacey Maynes and Councillor Nikole Norris with community members: Mike Amen and Jenna Smith.

- Municipal Library Board: Councillor Mathew Foss and alternate Deputy Mayor Stacey Maynes with community members: Cordena Bingham, Roselyn Birky, Veneta Cooper, Rhonda Holden, Melissa Olsen, Sharon MacDonald, Lora Thomas, and Crystal Wilde.

- Tourism and Economic Development Committee: Mayor Scott Barton and Councillor Nikole Norris with community members: Evan Barr, Ron Bore, Sandra Nelson, and Josh Shockey.

Carried

2025-305

### 3.7 External Board and Committee Appointments

**Moved By:** Councillor Davis

To approve the following External Board and Committee Appointments, as presented:

- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC): Councillor Matthew Foss with Mayor Scott Barton as alternate.

- Chinook Arch Regional Library System (CARLS): Deputy Mayor Stacey Maynes with

Councillor Justin Davis as alternate.

- Community Futures Lethbridge Region (CFLR): Mayor Scott Barton.

- Family and Community Support Services (FCSS): Councillor Nikole Norris with Mayor Scott Barton as alternate.

- Oldman River Regional Services Commission (ORRSC): Mayor Scott Barton with Councillor Matthew Foss as alternate.

- Regional 4 Mayors Meeting: Mayor Scott Barton.

- Ridge Country Housing Authority (RCHA): Councillor Justin Davis with Deputy Mayor Stacey Maynes as alternate.

- Ridge Regional Public Safety Services Commission (RRPSSC): Councillor Matthew Foss with Councillor Nikole Norris as alternate.

- Ridge Water Services Commission (RWSC): Councillor Matthew Foss and Councillor Justin Davis.

- Ridge Utilities Ltd. (a municipally controlled corporation under the Business Corporations Act) (RUL): Councillor Justin Davis and Deputy Mayor Stacey Maynes.

- Stirling Cemetery Society: Mayor Scott Barton.

- Stirling Historical Society: Councillor Nikole Norris.

- Southern Alberta Chief Elected Officials: Mayor Scott Barton.

- SouthGrow Regional Partnership: Councillor Justin Davis with community member Sandra Nelson.

- Warner County Regional Emergency Management Committee: Deputy Mayor Stacey Maynes with Councillor Nikole Norris as alternate.

Carried

2025-306

**3.8 Appointment of Assessor**

**Moved By:** Councillor Norris

To appoint Ryan Vogt of Benchmark Assessments as the Village of Stirling's designated Assessor.

Carried

2025-307

**4. Adjournment**

**Moved By:** Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 7:40 p.m.

Carried

These minutes to be amended on the 4th day of February 2026.

  
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Mayor - Scott Barton

  
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CAO - Scott Donselaar