

Events Committee Meeting
8:30 AM, Date: 4/8/24

Agenda

- 1. Call to Order by:**
- 2. Adoption of the Agenda**
 - a. Additions?
- 3. Approval of previous Meeting Minutes of March 18, 2024**
- 4. Items for Discussion/update – Aimee to lead this:**
 - Finding a First Nations group or individual to perform or speak at the event.
 - Finalizing the event logo.
 - Setting a budget for flowers on Main Street.
 - Deciding on the cake walk prizes and looking at replacing bases (Stacey mentioned they're rough).
 - Confirming mini chucks and horse rides.
 - Planning the design for event T-shirts.
 - Discussing the possibility of having a concession stand at the Reunion Centre during the wall climbing and music performances.
 - We could sell T-shirts and affordable snacks.
 - Discussing a third handwash station, suggested by Public Works.
 - Setting a price for volunteer food; this would also be covered by the grant. (I've prepared the coupons, I just need the specifics – see separate attachment).
 - Reviewing the schedule to ensure everything flows smoothly and deciding the placement of activities.
- 5. Honored Guest party, under the capable direction of Sandra Nelson & the Stirling 3rd Ward**
 - a. Recognition letter:
 - b. Other updates?
- 6. 125th Birthday Party on Sunday afternoon, May 5th, at Community center**
 - a. Larry Nilsson/Historical Society in charge
 - i. When can we see publicity & invitation suggestions?
 1. Residents
 2. Media
- 7. Settler Days/125th Celebration Coordinators, **Aimee & Karma****
 - a. Events Committee – To-do List available for resending, if necessary
 - b. Budget review: (see separate sheet)
 - c. Parade: **Sandra** – updates/help needed (Our lips are sealed, so please share the secret identity of your trainee?)
 - d. Stirling 1st ward is doing Beef-on-a Bun
 - i. We did not fund this last year. The ward covered it...and couldn't remember if they broke even
 - e. Portable sign
 - i. Is it "here" yet & how are we gonna use it during the year?
 1. Brennan - ideas/design
 - f. Tents update
 - g. Food Trucks in designated area
 - i. Emilie - update on who and how many are coming?

1. They must complete & submit a vendor form (available at the office)
- h. Specific events: update
 - i. Verifying Fired Dept - Saturday breakfast
 - ii. Artisan Craft Show
 - iii. Craft Market
 - iv. Soft ball (**Emilie**)
 - v. Cakewalk (**Jenna**)
 - vi. Music on the veranda participants/performers?
 - vii. Saturday - early walk/run
 - viii. Special guests update – any confirmations yet?
 1. Mayor/Administration hosting them
 - a. Politicians & Church leaders
 2. Amenities, presentations, recognition, meals/snacks hosted by CAO/admin & Mayor – details on any solid plans
 3. Separate activities like touring historic sites; viewing pictures and history at the Kiosk
 - a. By Mayor/admin; car or on a wagon by Mayor or his designate
 - ix. Aimee – Magrath ideas/coordination with any of their events/ours
8. Other business
9. Adjournment