

## APPENDIX "B"

### WASTE MANAGEMENT POLICY MOTION #

#### **PURPOSE:**

To delineate all of the details related to the collection and disposal of waste for businesses, commercial institutions and residents within the Village of Stirling.

#### **POLICY STATEMENT:**

The Village of Stirling Waste Management Policy will outline all of the requirements, rules and details for businesses, commercial institutions and residents to dispose of their waste through the Village solid waste collection programs including cart collection and Transfer Station operation.

#### **WASTE COLLECTION PROCEDURE:**

##### General Rules

In order to establish a standardized method of collecting waste the Village and Village businesses, commercial institutions, and residents shall adhere to the following regulations:

1. Waste includes:
  - a) Wet or dry offal refuse, animal and vegetable matter created from a domestic or commercial kitchens, stoves, or ovens.
  - b) Waste or trash created from domestic activities
2. Waste does not include:
  - a) Waste or trash from lawn and gardens (including grass clippings)
  - b) Trees
  - c) Manure
  - d) Dead Animals
  - e) Any larger object that does not fit into a Village issued 360L waste collection cart.
  - f) Dangerous, toxic or hazardous waste
  - g) Concrete
  - h) Dirt
  - i) Automobile bodies
3. Every residency shall be provided with one 360L Waste Collection Cart provided by the Village.
4. Every residency shall only use the Village issued Waste Collection Cart for the disposal of their waste.
5. Every Village issued Waste Collection Cart shall be the sole responsibility of the property owner.
6. If a Village issued Waste Collection Cart is lost, stolen, damaged, or another Waste Collection Cart is required the replacement cost shall be absorbed by the property owner.

7. All waste that is deposited into the Village issued Waste Collection Cart shall be bagged in a plastic bag tied at the top and shall fit into the Waste Collection Cart so that the lid can close.
8. Every residency and Village business on the collection day shall:
  - a) Place only the Village issued Waste Collection Cart within 0.6 m (2 feet) of the curb or traveled area of the street before 8:00 a.m. with the arrow (on the lid of the Waste Collection Cart) facing the street.
  - b) Ensure that there is nothing that would obstruct the automated pickup of the Waste Collection Cart by ensuring that there is nothing located directly in front of the Waste Collection Cart and that there is nothing found within a 1 m (3.3 feet) circumference of the Waste Collection Cart.
  - c) Ensure that the Waste Collection Cart is returned to their property before 10:00 p.m. the day of collection.
9. If a residency or Village business is not in adherence to section 8 the cart will not be picked up on that day and will only be picked up next week on the scheduled collection day, if it is in adherence to Section 8.
10. The Village of Stirling will collect waste carts from each residency and Village business once a week on Tuesday.
11. If a scheduled pickup as outlined in Section 10 falls upon a statutory holiday the waste shall be collected on the next business day.
12. Commercial institutions will be required to contract waste collection services from a qualified garbage collection company and shall do so on a regular weekly basis unless otherwise required by the Village of Stirling.

### **Transfer Station**

The purpose of this section is to outline the hours of operation, explain what acceptable and non-acceptable waste is and to set guidelines for the Stirling Transfer Station.

13. The Transfer Station shall have the following hours of operation:

#### **Year-Round Hours**

**Tuesday 4:00 p.m. – 8:00 p.m.**

**Saturday 9:00 a.m. – 4:00 p.m.**

## **PROCEDURE:**

### General Rules

14. Turn off vehicle while unloading in station.
15. Please ensure that all garbage is secured while transporting waste to the Transfer Station.
16. Litter on the way to the Transfer Station is not acceptable and will be subject to the fines and penalties as outlined in "Appendix A" of Bylaw No. 464-16 Waste Management.
17. Children are to remain in the vehicle while unloading.
18. Domestic Garbage Only will be accepted.
19. Scavenging is not permitted unless authorized by the Village of Stirling.
20. Transfer Station Operator has the right to inspect any load. The Transfer Station Operator may refuse any waste that in the judgment of the Operator should be rejected by reason of unknown content that may be a hazard.
21. The following waste products must be placed inside the Stirling Transfer Station Shed in accordance with the Chief Mountain Regional Solid Waste Authority Standards.
  - a) Domestic Garbage.
  - b) Ashes.
  - c) Microwaves, Video recorders, DVD players and stereos.
  - d) P.V.C pipe, vinyl siding. To be broken into 4ft pieces and put inside on the side of the building.
  - e) Couches, mattresses, box springs, rolls of carpet, plastic sheeting such as silage cover. To be placed inside on the side of the building.
22. The following waste products must be placed outside, in the designated disposal bin area, as directed.
  - a) Metal scraps. To be no bigger than 6ft.
  - b) Branches. To be no bigger than 6ft.
  - c) E-Waste. E-Waste includes: Televisions, Computers, including hard drives, computer mouse, keyboards and monitors.
  - d) Paint.
  - e) Grass clippings.
23. The following waste products will not be accepted at the Stirling Transfer Station.
  - a) Liquid Wastes.
  - b) Any commercial waste.
  - c) Toxic or hazardous substances including flammable liquids.
  - d) Propane Tanks.
  - e) Car or truck bodies and parts.
24. Recyclable goods can be disposed of at the Stirling Recycling Trailer. All recyclable goods must be correctly sorted and disposed of in the Stirling Recycling Trailer located in the 300 Block of 4<sup>th</sup> Avenue.

## **CONSTRUCTION SITE WASTE**

25. Every owner and occupant, including the general contractor of a construction site shall ensure the following:
  - a) There are sufficient waste receptacles to contain the construction waste.
  - b) A construction site is maintained in a tidy manner and is free of any debris or construction waste.
  - c) Construction waste does not remain loose, free or uncontrolled on the premises.
  - d) Proper disposal of the construction waste at an appropriate disposal site.
  - e) Any waste that escapes from the construction site is retrieved and deposited into a waste receptacle designated for the construction site.
  - f) Shipping containers are prohibited in the Village of Stirling as per Land Use Bylaw No. 415-08.
26. The Village may require the owner, occupant or general contractor to provide fencing that will prevent construction waste from escaping the construction site.

### **HAZARDOUS WASTE**

27. Any person that produces or possesses any dangerous, toxic or hazardous waste shall remove, transport and dispose of such waste in accordance with applicable Provincial and Federal statutes and regulations.
28. No person shall dispose of dangerous, toxic or hazardous waste into any waste receptacle located on Village owned property.

### **ANIMAL CARCASSES**

29. No person shall bring a dead horse, cow, pig, sheep, or other large animal into the Village for disposal.
30. No person responsible for an animal shall permit an animal carcass to remain on any road for longer than four (4) hours after the carcass is discovered.
31. A person that is responsible for a dead animal located on a road shall dispose of the animal carcass at their own cost.
32. An owner of a dead cat, dog or other small animal shall dispose of the animal in a proper manner at their own cost.

### **GENERAL RULES**

33. No Person shall:
  - a) Import waste of any kind into the Village for disposal.
  - b) Transport waste within the Village unless it is securely covered in such a manner as to prevent the waste from falling out of the vehicle during transportation. If waste does escape during transportation the owner or person driving the vehicle must clean up the waste immediately.
  - c) Place waste of any type on a road or other public place.