



STIRLING

Village of Stirling

Meeting Minutes

December 18, 2024 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, December 18, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss

ORRSC Senior Planner, Bonnie Brunner
Village of Stirling Director of Operations, Shane Still
Wilde Bros. Engineering CEO, Darin Wilde
CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2024-342

2. Adoption of Agenda

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as amended to include:

- Discussion Item 7.8: Bylaw 552-24: Borrowing Bylaw
- Discussion Item 7.9: Tax and Assessment Lot 4 Block 20 Plan 752J

Carried

3. Recognition

Councillor Foss arrived at 7:01 p.m.

Administration would like to recognize the members of the Community Event's Committee; Stirling Lions; Stirling Fire Department; and Phil and Maralyn Still who all helped contribute to a successful Christmas event.

Administration would like to thank Community Foundations of Lethbridge for their awarding us \$10,000.00 for the grant submitted on behalf of the Stirling Historical Society by Aimee Donselaar, to acquire us more materials for hosting of events.

4. Delegations

None.

5. Closed Session: Section 16 and 25 of the Freedom of Information and Protection of Privacy Act

2024-343

5.1 Motion to Enter into Closed Session

Moved By: Councillor Bikman

To enter into Closed Session at 7:02 p.m. as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

*ORRSC Senior Planner Bonnie Brunner was present
Village of Stirling Director of Operations Shane Still was present
Wilde Bros. Engineering CEO Darin Wilde was present*

Carried

2024-344

5.2 Motion to Come out of Closed Session

Moved By: Councillor Bikman

To come out of Closed Session at 7:43 p.m.

Wilde Bros. Engineering CEO Darin Wilde left the meeting at 7:44 p.m.

Carried

6. Minutes

2024-345

6.1 Adoption of Minutes – December 4, 2024

Moved By: Councillor Foss

That the minutes of the regular meeting of Council held on December 4, 2024 be approved as amended.

Carried

6.2 Business Arising from the Minutes

None.

6.3 Motion Tracker

Council reviewed.

7. Financial Items

2024-346

7.1 Accounts Payable - Cheque # 20240994 - Cheque # 20240997, EFT #210 - EFT #219, EFT #238 - EFT # 273, and EFT # 287 - EFT # 291

Moved By: Deputy Mayor Nilsson

That accounts payable cheque No. 20240994 to cheque # 20240997, EFT # 210 - EFT # 219, EFT # 238 - EFT # 263, and EFT #287 - EFT # 291, excepting EFT # 248 and EFT # 249, be approved.

Carried

2024-347

7.1.1 Accounts Payable - EFT #248

Moved By: Councillor Foss

That accounts payable EFT # 248 be approved.

Councillor Davis abstained

Carried

2024-348	<p>7.1.2 Accounts Payable - EFT #249</p> <p>Moved By: Councillor Davis</p> <p>That accounts payable EFT # 249 be approved.</p>	<p>Councillor Foss abstained</p> <p>Carried</p>
2024-349	<p>7.2 Bank Reconciliation: August & September 2024</p> <p>Moved By: Councillor Foss</p> <p>That the Bank Reconciliation for August & September 2024 be approved.</p>	<p>Carried</p>
	<p>8. Items for Discussion</p>	
2024-350	<p>8.1 Bylaw 549-24: Land Use Bylaw</p> <p>Moved By: Mayor Lewington</p> <p>To Table Bylaw 549-24: Land Use Bylaw to a future Council Meeting for Second Reading.</p> <p><i>ORRSC Senior Planner Bonnie Brunner left the meeting at 8:09 p.m.</i></p>	<p>Carried</p>
2024-351	<p>8.2 Director of Operations 2024 Year End Report</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>To accept the Director of Operations 2024 Year End Report as information.</p>	<p>Carried</p>
2024-352	<p>8.3 2025 Interim Capital Budget</p> <p>Moved By: Councillor Bikman</p> <p>To approve the 2025 Interim Capital Budget as amended, including Option 2 with respect to the Foremain and Lift Station project.</p> <p><i>Village of Stirling Director Operations Shane Still left the meeting at 8:51 p.m.</i></p>	<p>Carried</p>
2024-353	<p>8.4 2025 Interim Operating Budget</p> <p>Moved By: Councillor Bikman</p> <p><i>Councillor Bikman left the meeting at 9:02 p.m.</i> <i>Councillor Bikman returned to the meeting at 9:04 p.m.</i></p> <p>To approve the 2025 Interim Operating Budget as presented.</p>	<p>Carried</p>
2024-354	<p>8.5 2025 Stirling Fire Department 5 Year Strategic Business Plan</p> <p>Moved By: Mayor Lewington</p> <p>To approve the 2025 Stirling Fire Department 5-Year Strategic Business Plan in principle, and</p>	

further direct Administration to implement a policy recommendation around honorariums to return to Council for consideration during the 2026 budget process.

Carried

2024-355 **8.6 Wildland Urban Interface Grant Program Funding Opportunity**

Moved By: Councillor Foss

To approve the previously submitted application to the Wildland Urban Interface Program.

Carried

2024-356 **8.7 Meeting schedule January 2025**

Moved By: Councillor Bikman

To cancel the January 1st regularly scheduled Council meeting and move the January 1st, 2025 Municipal Planning Commission meeting date to January 15th, 2025 as required.

Carried

2024-357 **8.8 Bylaw 552-24: Borrowing Bylaw**

Moved By: Councillor Foss

To provide Third and Final Reading to Bylaw 552-24: Borrowing Bylaw.

Carried

2024-358 **8.9 Tax and Assessment Lot 4 Block 20 Plan 752J**

Moved By: Councillor Davis

To direct Administration to provide Lot 4 Block 20 Plan 752J with an additional tax reimbursement of \$23.74.

Carried

2024-359 **9. CAO Report**

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Nothing to report

Deputy Mayor Nilsson:

- Ridge Water Services Commission (RWSC)
- Stirling Historical Society
 - Received a \$10,000 grant from Community Foundation of Lethbridge + Southwestern Alberta

Councillor Bikman:

- Community Futures - Lethbridge Region

Councillor Davis:

- Nothing to report

Councillor Foss:

- Ridge Water Services Commission (RWSC)
 - water going up \$0.99 for one (1) cubic meter
- Oldman River Regional Services Commission (ORRSC)
 - Council to discuss Council representative re-appointment in the January 15, 2025 Council Meeting

2024-360

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 Ridge Regional Public Safety Services Commission (RRPSSC)

11.2 Nitro Construction & MPE Engineering

11.3 Family & Community Support Services (FCSS)

11.4 Alberta Municipal Affairs

11.5 Oldman River Regional Services Commission (ORRSC)

11.6 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)

2024-361

12. Council Highlights

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Thank you to Community Foundation Lethbridge + Southwestern Alberta for the \$10,000 grant for Stirling Historical Society
- Merry Christmas!

Carried

2024-362

13. Adjournment

Moved By: Councillor Davis


That the agenda matters have been concluded and that the meeting be adjourned at 9:27 p.m.

Carried

These minutes to be approved on the 15th day of January 2025



Mayor - Trevor Lewington



CAO - Scott Donselaar