STIRLING

Village of Stirling

Meeting Minutes

December 3, 2025 - Municipal Planning Committee - 06:30 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, December 3, 2025, commencing at 6:30 p.m.

IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

Development Officer, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. MPC Meeting – Call Meeting to Order

CAO Scott Donselaar called the Municipal Planning Commission meeting to order at 6:30 p.m.

2025-036 **2. Appointment of Commission Chair**

Moved By: Deputy Mayor Maynes

To nominate Councillor Matthew Foss as Chair for the Municipal Planning Commission.

Carried

2025-037 **3. Adoption of Agenda**

Moved By: Mayor Barton

That the agenda be adopted as presented.

Carried

2025-038 **4. Minutes From September 17, 2025**

Moved By: Councillor Davis

That the Minutes of the Municipal Planning Commission held September 17, 2025 to be adopted as presented.

Carried

5. Items for Discussion

2025-039 **5.1 DA14-24 Permit Extension Request**

Moved By: Mayor Barton

To approve a one-year extension for Development Permit DA14-24, permitting the development to be completed no later than December 24, 2026.

Carried

2025-040 **5.2 DA06-24 Permit Extension Request**

Moved By: Mayor Barton

To approve a one-year extension for Development Permit DA06-24, permitting the development to be completed no later than July 17, 2026.

Deputy Mayor Maynes abstained

Carried

5.3 Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act

Carried

2025-041 **5.3.1 Motion to Enter into Closed Session**

Moved By: Councillor Davis

To enter into Closed Session at 6:45 p.m. as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4.

Carried

2025-042 **5.3.2 Motion to Come Out of Closed Session**

Moved By: Councillor Davis

To come out of Closed Session at 6:59 p.m.

Carried

2025-043 **5.4 DA21-25: Fence Variance**

Moved By: Councillor Davis

That Council APPROVE the development application for the property located at Lot 17, Block 35, Plan 0910576 (Application No. DA21-25), to grant a fence height variance permitting a fence height of 5 feet along the secondary front (5th Avenue), subject to the following conditions:

1. A fence height variance is hereby granted for a fence height of 5 feet along 5th Avenue, provided the fence does not extend beyond the frontage of the principal dwelling.
2. The fence shall be constructed of materials approved in Part 4, Section 10 of Land Use Bylaw 549-24;

Informative:

- The applicant must contact Alberta One Call (1-800-242-3447) to locate all utility lines prior to commencing construction.
- Temporary use of a shipping container for site storage during construction requires a development permit in accordance with the Land Use Bylaw.)

and further, that Council REFUSE the development request for the same property (Lot 17, Block 35, Plan 0910576) to permit wire fencing for the control of dogs jumping, for the following reason:

- The proposed wire fencing does not meet the standards for materials suitable for a residential parcel.

Carried

5.4.1 Applicant Submissions

5.4.2 Development Officer Report

5.4.3 Public Submissions

There were no public submissions.

5.4.3.1 Scheduled Presenters

There were no scheduled presenters.

5.4.3.2 Written Submissions

There were no written submissions.

5.4.4 Applicant Rebuttal

There was no applicant rebuttal.

2025-044 **6. Adjournment**

Moved By: Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 7:00 p.m.

Carried

These minutes to be approved on the 4th day of March 2026.

Commission Chair - Matthew Foss

CAO - Scott Donselaar