

<b>Application No.</b>
<b>Date Received:</b>
<b>Received By:</b>

FORM A  
**VILLAGE OF STIRLING**  
**DEVELOPMENT**  
**APPLICATION**

<b>Land Use District:</b>
<b>Plans Attached:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Application Fee:</b> (Non-Refundable)

I/WE hereby make application under the provisions of the LAND USE BYLAW NO. 415-08 to develop or use land and/or buildings in accordance with the plans and information submitted, which form a part of this application.

<b>APPLICANT'S NAME:</b> _____	<b>PHONE:</b> _____
<b>ADDRESS:</b> _____	<b>BOX #:</b> _____
<b>REGISTERED OWNER'S NAME:</b> _____	<b>PHONE:</b> _____
<b>ADDRESS:</b> _____	<b>BOX #:</b> _____

<b>PROPOSED DEVELOPMENT</b>	
<b>STREET ADDRESS:</b> _____	<b>POSTAL CODE:</b> _____
<b>MAILING ADDRESS:</b> _____	<b>BOX #:</b> _____
<b>LEGAL DESCRIPTION:</b> Lot(s) _____ Block _____ Plan _____	
<input type="checkbox"/> <b>CORNER LOT</b>	<input type="checkbox"/> <b>INTERIOR LOT</b>
<b>EXISTING USE:</b> _____	
<b>PROPOSED USE:</b> _____	
<b>MAIN BUILDING:</b> Floor area _____ Percentage of lot occupied _____ Height _____	
<b>SETBACK:</b> Front yard _____ Rear yard _____ Side yard _____ and _____	
<b>ACCESSORY BUILDINGS:</b> Total floor area _____ Percentage of lot occupied _____ Height _____	
<b>SETBACK:</b> Rear yard _____ Side yard _____ and _____	
<b>OFF-STREET PARKING:</b> No. of spaces _____ Size of space _____	
<b>OFF-STREET LOADING:</b> No. of spaces _____ Size of space _____	
<b>REQUESTED DURATION OF APPROVAL:</b> <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary	
<b>ESTIMATED DATE, COMMENCEMENT:</b> _____	
<b>ESTIMATED DATE, COMPLETION:</b> _____	
<b>ESTIMATED VALUE OF DEVELOPMENT (\$):</b> _____	

<b>ADDITIONAL INFORMATION – (PROPOSED HOME OCCUPATION ONLY)</b>			
<b>TYPE OF OPERATION:</b>	<input type="checkbox"/> Phone and office	<input type="checkbox"/> Retail sales or services	<input type="checkbox"/> Other
<b>LOCATION ON SITE:</b>	<input type="checkbox"/> Main building	<input type="checkbox"/> Accessory building	<input type="checkbox"/> Outside
<b>SUMMARY OF PROPOSED HOME OCCUPATION:</b> _____			

I have read and understand the terms noted on the reverse side of this form and hereby apply for permission to carry out the development described above and/or on the attached plans and specifications. I further certify that the owner of the land described above is aware of this application. I further authorize representatives of the Village to enter my land for purposes of a site visit in connection with my application for development.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**SEE IMPORTANT INFORMATION ON REVERSE**

## TERMS AND INFORMATION AFFECTING DEVELOPMENT APPLICATION

<b>DEVELOPMENT DEFINED</b>	Subject to the provisions of the Land Use Bylaw No. 415-08 of the Village of Stirling, the term "development" includes the making of any change in the use of buildings or land.
<b>ADDITIONAL INFORMATION</b>	Additional information such as building elevations, photographs, studies and reports, etc. may be required prior to a decision being made on this application (also see Appendix B of the Land Use Bylaw).
<b>LIMITATIONS OF INFORMATION</b>	Although the Designated Officer may provide information related to proposed development, this does not comprise or imply approval, and is without prejudice to the decision made on any application. Any development or use undertaken before a development permit is issued is at the applicant's own risk.
<b>DEEMED REFUSAL</b>	An application for a development permit shall, at the option of the applicant, be deemed refused if no decision is made within 40 days from the receipt of the application in its complete and final form, or within such longer period of time as the applicant may agree to through an extension agreement.
<b>RESUBMITTAL</b>	If an application for a development permit is refused by the Designated Officer, Municipal Planning Commission, or on appeal by the Village of Stirling Subdivision and Development Appeal Board, another application for a development on the same lot for the same or similar use may not be made for at least six months after the date of refusal.

## **DEVELOPMENT APPLICATIONS – INFORMATION AND FORMS**

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### **1. MANDATORY INFORMATION - ALL DISTRICTS AND USES**

An applicant for a development permit shall submit to the Designated Officer:

- (a) a completed development application, signed by the registered owner or his authorized representative;
- (b) a surveyor's sketch or a real property report prepared by an Alberta Land Surveyor, or a site plan acceptable to the Designated officer showing:
  - (i) a north arrow and scale;
  - (ii) the legal description of the lot with the municipal address, where relevant;
  - (iii) the lot boundaries;
  - (iv) the location of all existing and proposed buildings, structures, signs and easements including their distances from lot boundaries; and
  - (v) all adjoining public roadways, including lanes;
- (c) a drainage plan, professionally prepared, when development of a vacant lot is proposed;
- (d) a general description of the proposed development and its purpose.

### **2. ADDITIONAL INFORMATION**

To evaluate an application, the Designated Officer or the Municipal Planning Commission may also require:

- (a) the location and, where applicable, the dimensions of:
  - (i) existing and proposed driveways, vehicular accesses, parking areas, loading bays and refuse confinement areas;
  - (ii) public utility service connections;
  - (iii) existing and proposed private sewage disposal systems;
  - (iv) existing and proposed grades, contours and on-site drainage; and
  - (v) notable topographic features, including depressions and watercourses;
- (b) details of existing and proposed landscaping;
- (c) the height of all proposed development, buildings and structures including signs, accessory buildings and fences;
- (d) a landscaping plan, prepared by a landscape architect, showing the location and other details of all existing and proposed landscaping and contours;
- (e) a set of building plans, drawn to scale, showing the floor plans including the front, rear and side elevations of any proposed building, as well as the colour and materials proposed for its exterior finish;
- (f) drainage plans, servicing and infrastructure plans, soils analysis, geotechnical reports or other reports regarding site suitability; and/or
- (g) any other information as may be deemed necessary by the Designated Officer or the Municipal Planning Commission to properly evaluate the application.