

## Village of Stirling

### Meeting Minutes

February 15, 2023 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, February 15, 2023, commencing at 7:00 p.m.

#### IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Matthew Foss

ORRSC Seniors Planner, Bonnie Brunner

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

2023-048

- 1. Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 7:01 p.m.

- 2. Adoption of Agenda**

**Moved By:** Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

- 3. Public Hearing - Proposed Bylaw 532-23 and 533-23: Land Use Bylaw Amendments**

Mayor Lewington called the Public Hearing for Bylaw 532-23 to order at 7:02 p.m.

Mayor Lewington confirmed that there were no written submissions and no one was registered to speak.

Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner provided a brief overview of Bylaw 532-23: Land Use Bylaw Amendment.

Mayor Lewington asked the members of the gallery if they had any questions, comments and/or wished to speak.

Mayor Lewington asked Administration if they had any questions, comments and/or wished to speak.

Mayor Lewington asked the Council members if they had any questions, comments and/or if they wished to speak.

Mayor Lewington called a second time if anyone present wished to speak.

Mayor Lewington called a third and final time if anyone present wished to speak.

Mayor Lewington closed the Public Hearing at 7:04 p.m.

Mayor Lewington called the Public Hearing for Bylaw 533-23 to order at 7:04 p.m.

Mayor Lewington confirmed that there were no written submissions and no one was registered to speak.

Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner provided a brief overview of Bylaw 533-23: Land Use Bylaw Amendment.

Mayor Lewington asked the members of the gallery if they had any questions, comments and/or wished to speak.

Mayor Lewington asked Administration if they had any questions, comments and/or wished to speak.

Mayor Lewington asked the Council members if they had any questions, comments and/or if they wished to speak.

Mayor Lewington called a second time if anyone present wished to speak.

Mayor Lewington called a third and final time if anyone present wished to speak.

Mayor Lewington Closed the Public Hearing at 7:05 p.m.

**4. Recognition**

Administration received the resignation of Assistant Fire Chief Michelle Higginson. Assistant Chief Higginson has been a dedicated and valued member of the Stirling Fire Department, whose contributions have helped shape the robust and recognized training program we have. We wish Assistant Chief Higginson all the best and offer a great thanks for all her valued contributions.

Council extends congratulations to Stirling School Student Jake Gedrasik on signing an athletic contract with the University of Regina.

Administration welcomes Amanda Schlenker as the new part-time Administrative Assistant.

**5. Delegations:**

**5.1 Director of Operations - 2022 Year End Report**

**5.2 Rural Water Request - Delbert Birky**

**6. Minutes**

**6.1 Adoption of Minutes – February 1, 2023**

**Moved By:** Councillor Foss

That the minutes of the regular meeting of Council held on February 1, 2023 be approved as presented.

Carried

**6.2 Business Arising from the Minutes**

None.

**6.3 Motion Tracker**

CAO Donselaar reviewed.

**7. Financial Items**

**7.1 Accounts Payable - #20230126 - #20230145 and #20230158 - #20230170**

2023-049

2023-050



**Moved By:** Councillor Foss

To accept the Director of Operations Year End report as information.

Carried

2023-058

**8.4 Council Delegation - Delbert Birky**

**Moved By:** Councillor Foss

To approve Delbert Birky's proposed rural water connection at SE 23 - 6 - 20 West of the 4th, pending engineer evaluation with cost, and further direct Administration to prepare the necessary contracts, including the Rural Water User Agreement, and further direct Administration to follow up contact with previous interested parties pending the outcome of the engineering evaluation, and direct Administration to come up with a rural water user policy to bring back to Council.

Carried

**8.5 FCSS - All Council Meeting**

2023-059

**8.6 Reschedule of the Regularly Scheduled April 5th Council Meeting and MPC Meeting Date**

**Moved By:** Mayor Lewington

To accept as information.

Carried

2023-060

**8.7 Accounts Receivable Delinquent Accounts**

**Moved By:** Deputy Mayor Nilsson

To write off the three accounts presented from outstanding accounts receivable .

*Councillor Bikman left the meeting at 7:51 p.m.*

*Councillor Bikman returned to the meeting at 7:54 p.m.*

Carried

**8.8 Property for Tax Sale**

2023-061

**8.8.1 Property Tax Sale - Sale Date**

**Moved By:** Councillor Bikman

To set the tax sale date for Lot 4, Block 13, Plan 7510875 (Tax Roll #10721) as May 1, 2023, at 12:00 p.m.

Carried

2023-062

**8.8.2 Property Tax Sale - Conditions of Sale**

**Moved By:** Deputy Mayor Nilsson

To set the following conditions for the sale of Lot 4, Block 13, Plan 7510875 (Tax Roll #10721):

- All bids must be presented in the form of a sealed bid on the date specified
- The only forms of payment that will be accepted will be cash or certified cheque

Carried

2023-063

**8.8.3 Property Tax Sale - Reserve Bid**

**Moved By:** Mayor Lewington

To set a reserve bid of \$61,000.00 for the tax sale, on the property located Lot 4, Block 13, Plan 7510875 (Tax Roll #10721).

Carried

**9. Closed Session Pursuant to Section 8 of the Freedom of Information and Protection of Privacy Act**

2023-064

**9.1 Motion to Enter Closed Session**

**Moved By:** Councillor Foss

To enter Closed Session pursuant to Section 8 of the Freedom of Information and Protection of Privacy Act. at 8:12 p.m.

Carried

**9.2 Moline Letter of Intent**

2023-065

**9.3 Motion to Come out of Closed Session**

**Moved By:** Deputy Mayor Nilsson

To come out of Closed Session at 8:27 p.m.

Carried

2023-066

**9.4 Motion from Closed Session**

**Moved By:** Councillor Bikman

To accept as information.

Carried

2023-067

**10. CAO Report**

**Moved By:** Councillor Bikman

That the CAO Report be accepted as information.

Carried

**11. Council Committee Meeting Reports**

Mayor Lewington:

- Attended monthly Mayors & Reeves meeting on February 3rd. Was able to meet briefly with Deputy Premier & Minister of Infrastructure Nathan Neudorf as well as MLA Grant Hunter to provide them with briefing binders regarding Stirling's Alberta Water and Waste Water Program (AWWP) Application.
- Met with North American Director of Hoymiles Energy regarding potential opportunities in Stirling with renewable energy projects.
- Exchanged correspondence with organizers of Eco-Solar Home Tour 2023 to add Stirling to the tour route as a business development opportunity for Ridge Utilities as well as an opportunity to profile our community as a great place to live to prospective residents. The event takes place on Saturday, June 17th.

Deputy Mayor Nilsson

- Stirling medical clinic

Councillor Bikman

- Attended the 1st of 2 day long Chief Mountain Regional Solid Waste Services Commission (CMRSWSC) strategic planning sessions; held in Magrath, prior to our regularly scheduled monthly board meeting. It was productive and should help us all be on the same page, focusing on meeting the needs of our communities.
- The board meeting itself included a candid discussion of the "4 Mayors" letter and general agreement with its points.
- With Scott, attended the joint use meeting in Cardston with representatives (CAOs) of Raymond, Magrath, Cardston, and the counties. Mutual benefits acknowledged and will be incorporated into a final agreement.

Councillor Foss

- Nothing to report

2023-068

**12. Correspondence and Items for Information**

**Moved By:** Councillor Bikman

That the following correspondence be accepted as information:

Carried

**12.1 RRPSSC**

**12.2 Ambulance Service**

**12.3 FCSS**

**12.4 Town of Smoky Lake: Letter of Support**

**12.5 Great Canadian Plains Railway Society**

2023-069

**13. Council Highlights**

**Moved By:** Councillor Foss

To highlight the following from this Council Meeting for immediate public release:

- Cleaning up the Land Use Bylaw
- Year End Report from Director of Operations
- Thank you, Assistant Fire Chief Michelle Higginson

Carried

14. **Adjournment**

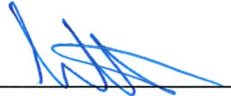
**Moved By:** Councillor Bikman

That the agenda matters have been concluded and that the meeting be adjourned at 8:39 p.m.

Carried

These minutes to be approved on the 1st day of March 2023.

  
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Mayor - Trevor Lewington

  
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CAO - Scott Donselaar