



Village of Stirling

Meeting Minutes

January 18, 2023 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, January 18, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Devynn Bohn, and Matthew Foss

Oldman River Regional Services Commission
Senior Planner, Bonnie Brunner

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:02 p.m.

2. Adoption of Agenda

Moved By: Councillor Foss

That the agenda be adopted as presented.

Carried

3. Public Hearing - Proposed Bylaw 529-22: Land Use Bylaw Amendment

Mayor Lewington called the Public Hearing to order at 7:03 p.m.

Mayor Lewington confirmed that there were no written submissions and no one was registered to speak.

Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner provided a brief overview of Bylaw 529-22: Municipal Development Plan.

Mayor Lewington asked the members of the gallery if they had any questions, comments and/or wished to speak.

Mayor Lewington asked Administration if they had any questions, comments and/or wished to speak.

Mayor Lewington asked the Council members if they had any questions, comments and/or if they wished to speak.

Mayor Lewington called a second time if anyone present wished to speak.

Mayor Lewington called a third and final time if anyone present wished to speak.

Mayor Lewington Closed the Public Hearing at 7:05 p.m.

2023-016

3.1 Public Hearing - Proposed Bylaw 529-22: Land Use Bylaw Amendment - For First Reading

3.2 Public Hearing - Proposed Bylaw 529-22: Land Use Bylaw Amendment

4. Recognition

Administration would like to recognize Director of Operations Shane Still for his work on enhancing the pool projects cost savings, which translated into a larger portion of the project costs being shared by PrairiesCan through our Canada Community Revitalization Fund (CCRF) Agreement.

Council extends appreciation to CAO Donselaar and the public works team for their assistance to the Mayor hosting "Inside Education" for tours and activities on January 18th showcasing Stirling's Journey to Net Zero for electrical purposes. Approximately 50 students and teachers from grades 9-12 visited Stirling from St. Joseph's school in Lethbridge and the Piikani Nation's Secondary High School.

Council also recognizes the work of CAO Donselaar in conjunction with Fortis to move from an interval to cumulative meter at the lift station. The Village recognized a credit of \$7,386 for all electrical expenses in 2022 (including the cost of capital for our solar arrays) as compared to a cost of \$31,172 in 2017 at lower electrical rates. That represents almost \$40,000 in productivity that can be reinvested annually into the Village's operations.

5. Delegations:

5.1 Progressive West Consulting - Peter Casurella (via Zoom)

Councillor Bikman left the meeting at 7:16 p.m.

Councillor Bikman returned to the meeting at 7:17 p.m.

5.2 Robert Grbavac - Proposed Rural Water Connection

5.3 Stirling Fire Department 2022 Review

Councillor Bikman left the meeting at 8:06 p.m.

Councillor Bikman returned to the meeting at 8:07 p.m.

6. Minutes

2023-017

6.1 Adoption of Minutes – January 4, 2023

Moved By: Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on January 4, 2023 be approved as presented.

Carried

6.2 Business Arising from the Minutes

None.

6.3 Motion Tracker

Council reviewed.

7. Financial Items

2023-018

7.1 Accounts Payable - #20230052 - #20230082

Moved By: Councillor Foss

That accounts payable cheque No. 20230052 to cheque No. 20230082 be approved.

Carried

2023-019 **7.2 Bank Reconciliation: December 2022**

Moved By: Councillor Bikman

That the Bank Reconciliation for December 2022 be approved.

Carried

2023-020 **7.3 Budget Report**

Moved By: Deputy Mayor Nilsson

That the Budget Report dated January 13, 2023 be accepted as information.

Carried

8. Items for Discussion

8.1 Bylaw 529-22: Land Use Bylaw Amendment

2023-021 **8.1.1 Bylaw 529-22: Land Use Bylaw Amendment - Second Reading**

Moved By: Councillor Foss

To provide Second Reading of Bylaw 529-22: Land Use Bylaw Amendment, as presented.

Carried

2023-022 **8.1.2 Bylaw 529-22: Land Use Bylaw Amendment - Third and Final Reading**

Moved By: Councillor Bikman

To provide Third and Final Reading of Bylaw 529-22: Land Use Bylaw Amendment as presented.

ORRSC Senior Planner Bonnie Brunner left the meeting at 8:16 p.m.

Carried

2023-023 **8.2 Council Delegation: Robert Grbavac - Proposed Rural Water Connection**

Moved By: Councillor Foss

To approve Robert Grbavac's proposed rural water connection at SW 24 - 6 - 20 West of the 4th pending engineer evaluation with cost, and further directs Administration to prepare the necessary contracts, including the Rural Water User Agreement.

Carried

2023-024 **8.3 Council Delegation: Progressive West Consulting - Peter Casurella**

Moved By: Councillor Bikman

Councillor Foss left the meeting at 8:19 p.m.

Councillor Foss returned to the meeting at 8:20 p.m.

To direct Administration to engage with Progressive West Consulting (PWC) about Green and Inclusive Community Buildings (GICB) grant and their ability to execute it, and authorize CAO to negotiate a contract of no more than \$5,000.00.

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|----------|---|--|---------|
| | | | Carried |
| 2023-025 | 8.4 Council Delegation - Stirling Fire Department | | |
| | Moved By: Deputy Mayor Nilsson | | |
| | To provide the funds for the 2007 Spartan Rosenbauer Pumper truck out of the existing revenues, and further direct the CAO work with the Fire Department to bring back a strategic business plan for Council's review. | | |
| | | | Carried |
| 2023-026 | 8.5 Bylaw 532-23 Land Use Bylaw Amendment | | |
| | Moved By: Councillor Foss | | |
| | To provide First Reading to Bylaw 532-23: Land Use Bylaw Amendment, and direct Administration to schedule and advertise a public hearing to be set for the February 15, 2023 regular Council meeting. | | |
| | | | Carried |
| 2023-027 | 8.6 Bylaw 533-23 Land Use Bylaw Amendment | | |
| | Moved By: Councillor Bikman | | |
| | To provide First Reading to Bylaw 533-23: Land Use Bylaw Amendment, and direct Administration to schedule and advertise a public hearing to be set for the February 15, 2023 regular Council meeting. | | |
| | | | Carried |
| 2023-028 | 8.7 Village of Stirling Independent Contractor Agreements | | |
| | Moved By: Councillor Bohn | | |
| | To approve the changes to the independent contractor agreements as amended (to include the Campground/Reunion Centre, Administration Office, and Community Centre/Library), and direct the Administration notify the current contract holders of the tendering process and begin such tendering, and further direct Administration to investigate the status and move forward for the waste transfer station agreement and bring back to Council for review and discussion. | | |
| | | | Carried |
| 2023-029 | 8.8 Village Logo Redesign Options | | |
| | Moved By: Mayor Lewington | | |
| | To table this agenda item and invite Brennan Lightfoot to attend a meeting with the Tourism and Economic Development Committee on February 15, 2023 at 5:00 p.m. | | |
| | | | Carried |
| 2023-030 | 8.9 Rural Waste Agreement | | |
| | Moved By: Councillor Foss | | |
| | To approve the Rural Waste Agreement as amended. | | |
| | | | Carried |
| 2023-031 | 8.10 Stirling Medical Clinic Letter | | |
| | Moved By: Deputy Mayor Nilsson | | |

To approve the letter to the Raymond Medical Clinic and Chinook Primary Care Network as presented and to further direct Mayor Lewington to sign the letter for Administration to send to the Raymond Medical Clinic and Chinook Primary Care Network.

Carried

2023-032

9. CAO Report

Moved By: Councillor Bikman

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Met with Ken Wardley, Director of Marketing & Visibility of Foothills Energy Co-op on January 5th to discuss business strategy and marketing related to Ridge Utilities. (Foothills is an Energy Marketer in the Utilitynet family based in High River.)
- Hosted "Inside Education" and approximately 50 students from St. Joseph School in Lethbridge and Piikani Nation Secondary High for tours and discussions on renewable energy on January 18th.
- Guest Speaker at the Tourism and Economic Development Committee.

Deputy Mayor Nilsson

- Nothing to report

Councillor Bikman:

- Chief Mountains Solid Waste Services Commission (CMRSWSC)
 - Verify some operating approaches on maintaining equipment
 - Communication between board and stations
- Tourism and Economic Development Committee meeting

Councillor Bohn:

- Tourism and Economic Development Committee meeting
 - Plan of action for next meeting

Councillor Foss:

- Nothing to report

2023-033

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 2022-11-10 ORRSC Executive Committee Meeting Minutes

11.2 2023 Fortis Alberta Approved Rates

11.3 CCRF Agreement Amendment Letter

11.4 Stirling Wind Project

11.5 Bow Island EMS Letter to Honourable Minister Jason Copping

11.6 Foremost Swimming Pool Request

11.7 National Police Federation Email

11.8 Mayors and Reeves Minutes - December 2022

11.9 RRPSS December 2022 Stats

11.10 CMRSWSC

2023-034

12. Council Highlights

Moved By: Councillor Foss

To highlight the following from this Council Meeting for immediate public release:

- Land Use Bylaw amendment - changing main street property from Residential to Commercial zoning.
- Fire Department presented year in review. Thanks for all the hard work!
- Village exploring a re-tooling of current logo.

2023-035

13. Adjournment

Moved By: Mayor Lewington

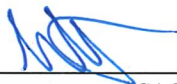
That the agenda matters have been concluded and that the meeting be adjourned at 10:10 p.m.

Carried

These minutes to be approved on the 1st day of February 2023.



Mayor - Trevor Lewington



CAO - Scott Donselaar