



STIRLING

Village of Stirling

Meeting Minutes

July 15, 2026 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 15, 2026, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

CAO, Scott Donselaar

Senior Administrative Assistant, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 6:59 p.m.

2026-193

2. Adoption of Agenda

Moved By: Councillor Foss

That the agenda be adopted as presented.

Carried

3. Recognition

The Stirling Lions Club recognized Steve Evanson as its Citizen of the Month for July. Council congratulates Steve on this recognition.

Council congratulates McKoy Reeder on his outstanding achievements finishing 8th in the world in Team Roping, 4th in the world in Ribbon Roping, and among the top 20 in Goat Tying.

Council congratulates the McKee Family on receiving recognition through the Alberta Century Farm and Ranch Award, honouring 100 years of continuous family ownership and operation of their farm. The award recognizes Alberta farm and ranch families who have continuously owned and actively operated the same land for 100 years or more.

4. Minutes

2026-194

4.1 Adoption of Council Minutes – June 17, 2026

Moved By: Councillor Davis

That the minutes of the regular meeting of Council held on June 17, 2026 be approved as presented.

Carried

4.2 Business Arising from the Minutes

There was no new business arising from the approved minutes.

4.3 Motion Tracker

Council reviewed the Motion Tracker.

5. Financial Items

2026-195

5.1 Accounts Payable

Moved By: Deputy Mayor Maynes

That accounts payable:

- Cheque #20260043 to Cheque #20260052
- EFT #20266507 - EFT #20266517, and EFT #20266557 - EFT #20266633

Carried

2026-196

5.2 Bank Reconciliation: May 2026

Moved By: Councillor Foss

That the Bank Reconciliation for May 2026 be approved.

Carried

2026-197

5.3 Budget Report - July 10, 2026

Moved By: Councillor Davis

That the Budget Report dated July 10, 2026 be accepted as information.

Carried

6. Items for Discussion

2026-198

6.1 Organizational Review and Strategic Audit Initiative

Moved By: Councillor Davis

WHEREAS Council of the Village of Stirling is committed to sound governance, continuous organizational improvement, and evidence-based strategic planning; and

WHEREAS Council recognizes the importance of conducting a comprehensive organizational review to assess the Village's current capacity, performance, risks, opportunities, and long-term sustainability; and

WHEREAS the Village of Stirling Strategic Planning Framework provides for the completion of both an External Audit and an Internal Audit to identify organizational strengths, weaknesses, opportunities, and threats (SWOT) and to establish a foundation for future strategic direction; and

WHEREAS the External Audit shall examine economic, social, demographic, environmental, political, legal, technological, and competitive factors affecting the Village and its operations; and

WHEREAS the Internal Audit shall evaluate the Village's management, human resources, finance, operations, stakeholder relations, information systems, innovation capacity, and overall organizational effectiveness; and

WHEREAS the results of the External and Internal Audits will be integrated into a SWOT Analysis and used to identify strategic issues, establish priorities, and establish Council's strategic planning process.

NOW, THERE BE IT RESOLVED THAT:

1. Council authorizes the completion of a comprehensive Organizational Review of the Village of Stirling, consisting of both an External Audit and an Internal Audit in

accordance with the Village of Stirling Strategic Planning Framework.

2. Mayor Scott Barton and Chief Administrative Officer Scott Donselaar are hereby appointed as the responsible leads for coordinating, conducting, and overseeing the Organizational Review process.
3. The Organizational Review shall include:

- An assessment of internal strengths and weaknesses across all major functional areas; and
- The development of Internal Factor Evaluation (IFE) analysis where appropriate; and
- Identification of key strategic issues and organizational priorities for Council consideration.

4. Mayor Barton and CAO Donselaar shall engage Village departments, stakeholders, and any external resources deemed necessary to ensure a thorough and objective review.

5. A final Organizational Review Report, including findings, recommendations, SWOT Analysis, and strategic considerations, shall be presented to Council no later than September 30, 2026.

6. The results of the Organizational Review shall be used as a foundational document for Council's Fall Strategic Planning Sessions and for the development of future strategic objectives and priorities.

Carried

2026-199

6.2 ORRSC Organizational Update and Strategic Direction

Moved By: Deputy Mayor Maynes

To accept the ORRSC Organizational Update and Strategic Direction report as information.

Carried

2026-200

6.3 Alberta Municipalities Convention 2026

Moved By: Councillor Foss

That Council authorize the attendance of up to three members of Council at the 2026 Alberta Municipalities Convention, to be held September 23–25, 2026, in Edmonton, Alberta.

Carried

2026-201

6.4 20260706 IDP Brief Package

Moved By: Deputy Mayor Maynes

That Council accept the 20260706 IDP Briefing Package as information, and further direct Administration to coordinate with the County of Warner to schedule the Joint Use Planning Hearing.

Carried

2026-202

6.5 Joint Use Planning Agreement with Westwind School Division

Moved By: Councillor Foss

That Council direct Mayor Barton to sign the Joint Use Planning Agreement, as amended, with Westwind School Division, following approval and execution of the Agreement by Westwind School Division.

Carried

2026-203

6.6 Village-Owned Lots for Sale

Moved By: Councillor Norris

That Council direct Administration to install "For Sale" signs on the three Village-owned lots currently available for sale on 5 Avenue prior to Stirling Settler Days, and further direct

Administration to arrange for the grass and weeds on the lots to be mowed or cut as soon as possible.

Carried

2026-204

7. CAO Report

Moved By: Councillor Foss

That the CAO Report be accepted as information.

Carried

8. Council Committee Meeting Reports

Mayor Scott Barton:

- June 24, 2026 - Community Futures Board Meeting
- July 6, 2026 - IDP Meeting with the County of Warner
- July 6, 2026 - County of Warner meeting regarding Stirling Fire Department
- July 8, 2026 - CAO Performance Review
- July 10, 2026 - Grant narratives for New Horizons for Seniors and Build Communities Strong Fund for Administrations consideration
- July 10, 2026 - CAO Meeting re: performance review information and BCSF grant narrative
- July 10, 2026 - AB Munis Finance and Economy Committee Meeting
- July 15, 2026 - Drafted Corporate review process outline (Deep Dive)
- July 15, 2026 - Meeting with CAO performance review information and corporate review process discussion

Deputy Mayor Stacey Maynes:

- Community Events Committee
 - Stirling Settler Days
 - June 18 meeting
 - Stirling Coulee Medical Clinic
 - donation towards Beef on a Bun (Settler Days)
 - Director of Operations
 - Multiple meetings over the last few weeks Settlers Days lead-up

Councillor Justin Davis:

- Ridge Country Housing Authority
 - Fewer meetings (bi-monthly?)
 - Budget discussions coming up
 - Setting aside funds for future projects

Councillor Matthew Foss:

- Nothing to report

Councillor Nikole Norris:

- Nothing to report

2026-204

9. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

9.1 Family and Community Support Services (FCSS)

- 9.2 **Municipal Government Act**
- 9.3 **Community Events Committee**
- 9.4 **Sandra Nelson**
- 9.5 **Oldman River Regional Services Commission (ORRSC)**
- 9.6 **Ridge Regional Public Safety Services Commission (RRPSSC)**
- 9.7 **Moses Lake, Cardston & County Powwow**
- 9.8 **Coaldale Summerfest**
- 9.9 **Coalhurst Miners Day Parade**
- 9.10 **MP Glen Motz**
- 2026-205 10. **Council Highlights**

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Settler Days! July 15 – 18
[Stirling Settler Days - Stirling, AB](#)
- Meet & Greet BBQ with MP Glen Motz
Sat. Aug. 15 4pm – 6pm
Reunion Centre
- Joint Use Planning Agreement (JUPA) with Westwind School Division is moving forward

Carried

- 11. **Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act**

2026-206

- 11.1 **Motion to Enter into Closed Session**

Moved By: Councillor Davis

To enter into Closed Session as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act at 8:24 p.m.

CAO Donselaar and Senior Administrative Assistant Lightfoot left at 8:44 p.m.

Carried

2026-207

- 11.2 **Motion to Come Out of Closed Session**

Moved By: Councillor Davis

To come out of Closed Session at 9:52 p.m.

Carried

2026-208

- 12. **Adjournment**

Moved By: Councillor Norris

That the agenda matters have been concluded and that the meeting be adjourned at 9:53 p.m.

Carried

These minutes to be approved on the 12th day of August 2026.



Mayor - Scott Barton

Councillor - Matthew Foss