



STIRLING

Village of Stirling

Meeting Minutes

July 16, 2025 - Municipal Planning Commission - 06:30 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 16, 2025, commencing at 6:30 p.m.

IN ATTENDANCE

Commission Chair Matthew Foss, Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, and Councillor Justin Davis

ORRSC Senior Planner, Bonnie Brunner
Development Officer, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. MPC Meeting – Call Meeting to Order

The Meeting was called to order at 6:33 p.m.

2025-024

2. Adoption of Agenda

Moved By: Mayor Lewington

That the agenda be adopted as presented.

Carried

2025-025

3. Minutes From June 4, 2025

Moved By: Deputy Mayor Nilsson

That the Minutes of the Municipal Planning Commission held June 4, 2025 to be adopted as presented.

Carried

4. Items for Discussion

2025- 4.1 DA13-25 Request for Decision
026

Moved By: Mayor Lewington

In the matter of the development of property located at: Lot / Block 10/ Plan 752J for rendering a decision on the definition of a shipping container has been:

REFUSED for the following reason(s):

1. The applicants submission was determined to meet the definition of a shipping container as per Bylaw 549-24 and not an accessory building.

APPEALS

The Municipal Government Act provides that any person affected by the issue of a decision of a development application may appeal to the Subdivision and Development Appeal Board by serving written notice accompanied by the appeal fee to the secretary of the Development Appeal Board within 21 days after the written notice of decision was given.

Additional information

The Appeal Process

(excerpts taken from Province of Alberta Municipal Government Act, Revised Statutes of Alberta 2000, Ch. M-26 as amended)

Grounds for appeal

685(1) If a development authority

- (a) fails or refuses to issue a development permit to a person, or
- (b) issues a development permit subject to conditions, or
- (c) issues an order under section 645

the person applying for the permit or affected by the order under section 645 may appeal to the subdivision and development appeal board.

(2) In addition to an applicant under subsection (1), any person affected by an order, decision or development permit made or issued by a development authority may appeal to the subdivision and development appeal board.

(3) Despite subsections (1) and (2), no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted or the application for the development permit was deemed to be refused under section 683.1(8). (RSA 2000 cM-26 s685; 2015 c8 s73; 2016 c24 s127)

Appeals

686(1) A development appeal to a subdivision and development appeal board is commenced by filing a notice of the appeal, containing reasons, with the board

(a) in the case of an appeal made by a person referred to in section 685(1)

(i) with respect to an application for a development permit,

(A) within 21 days after the date on which the written decision is given under section 642, or

(B) if no decision is made with respect to the application within the 40-day period, or within any extension of that period under section 684, within 21 days after the date the period or extension expires,
or

(b) in the case of an appeal made by a person referred to in section 685(2), within 21 days after the date on which the notice of issuance of the permit was given in accordance with the land use bylaw.

Reapplication for a Development Permit

If an application for a development permit is refused by the development officer, the Municipal Planning Commission or, following an appeal, by the Development Appeal Board, another application for a development on the same lot, and for the same or a similar use, may not be made for at least six months from the date of refusal.

Carried

2025-027

5. Adjournment

Moved By: Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 6:43 p.m.

Carried

These minutes to be approved on the 20th day of August 2025.


Commission Chair - Matthew Foss


CAO - Scott Donselaar