



STIRLING

Village of Stirling

Meeting Minutes

July 16, 2025 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 16, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Justin Davis, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2025-200

2. Adoption of Agenda

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as amended to include:

- A third Closed Session item
- Discussion Item 8.6: Library Board Appointment

Carried

3. Recognition

Council extends appreciation to Chief Marv Birky for his leadership of and tireless service to the Stirling Fire Department. Council wishes him well as he pursues other opportunities and moves to be closer to family in the United States.

Council is pleased to report the positive performance of the newly upgrade lift station and force main during recent heavy rain events. The system performed well and the investments made should help protect our community during storms moving forward as well as accommodate future growth.

Council extends its sincere appreciation to all the dedicated coaches of our community's sports teams, including basketball, baseball, soccer, and wrestling. Your commitment, time, and leadership play a vital role in supporting youth development and keeping the spirit of sport alive and thriving in our town. Thank you for your invaluable contributions.

4. Delegations

4.1 Stirling Fire Department - Chief Birky

Chief Birky announced his resignation as Fire Chief effective July 31, 2025. He then provided a brief overview of the Fire Departments statistics for the first half of 2025.

5. Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4

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| 2025-201 | <p>5.1 Motion to Enter into Closed Session</p> <p>Moved By: Councillor Foss</p> <p>To enter into Closed Session at 7:14 p.m. as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4</p> <p>Carried</p> |
| | <p>5.2 Closed Session Item 1</p> |
| | <p>5.3 Closed Session Item 2</p> |
| | <p>5.4 Closed Session Item 3</p> |
| 2025-202 | <p>5.5 Motion to Come Out of Closed Session</p> <p>Moved By: Councillor Davis</p> <p>To come out of Closed Session at 7:39 p.m.</p> <p>Carried</p> |
| | <p>6. Minutes</p> |
| 2025-203 | <p>6.1 Adoption of Minutes – June 18, 2025</p> <p>Moved By: Councillor Foss</p> <p>That the minutes of the regular meeting of Council held on June 18, 2025 be approved as amended.</p> <p>Carried</p> |
| | <p>6.2 Business Arising from the Minutes</p> <p>There was no new business arising from the minutes.</p> |
| | <p>6.3 Motion Tracker</p> <p>Council reviewed the motion tracker.</p> |
| | <p>7. Financial Items</p> |
| 2025-204 | <p>7.1 Accounts Payable</p> <p>Moved By: Councillor Foss</p> <p>That accounts payable Cheque #20250070 to Cheque #202500084, EFT #813 to EFT #830, EFT #870 to EFT #906, and EFT #947 to EFT #960 , excepting EFT #874, be approved.</p> <p>Carried</p> |
| 2025-205 | <p>7.1.1 Accounts Payable - EFT #874</p> <p>Moved By: Mayor Lewington</p> <p>That accounts payable EFT #874 be approved.</p> <p>Councillor Davis abstained</p> <p>Carried</p> |
| 2025-206 | <p>7.2 Budget Report</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That the Budget Report dated July 11, 2025 be accepted as information.</p> |

Carried

8. Items for Discussion

2025-207

8.1 Policy DV07-25: Municipal Reserve Policy Amendment

Moved By: Councillor Davis

To approve the amendment removing schedule A to Policy DV07-25: Municipal Reserve Policy.

Carried

2025-208

8.2 5th Avenue Green Space Use Conversation

Moved By: Mayor Lewington

To designate the green space located south of 5 Avenue, between Highway 846/1 Street and 2 Street, as an open park space, and further, that future development of the area include the addition of a walking trail.

Carried

8.3 Property for Tax Sale

2025-209

8.3.1 Property for Tax Sale: Sale Date

Moved By: Councillor Foss

To set the tax sale date for Lot 4, Block 13, Plan 7510875 (tax Roll #10721) as September 10, 2025, at 12:00 p.m.

Carried

2025-210

8.3.2 Property for Tax Sale: Conditions

Moved By: Deputy Mayor Nilsson

To set the following conditions for the sale of Lot 4, Block 13, Plan 7510875 (Tax Roll #10721):

- All bids must be presented in the form of a sealed bid on the date specified
- The only forms of payment that will be accepted will be cash or certified cheque

Carried

2025-211

8.3.3 Property for Tax Sale: Reserve Bid

Moved By: Councillor Davis

To set a reserve bid of \$89,780.00 for the tax sale, on the property located Lot 4, Block 13, Plan 7510875. (Tax Roll #10721).

Carried

2025-212

8.4 Policy FD04-25: Fire Fighter Honorarium/Paid on Call

Moved By: Mayor Lewington

To approve Policy FD04-25: Firefighter Honorarium/Paid On Call as amended, repealing policy #015-12: Fire Department Honorarium, and further direct Administration to develop a policy addressing fire cost recovery and the allocation of external revenues to fire department reserves.

Carried

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| 2025-213 | <p>8.5 County of Warner Notice of Development Hearing</p> <p>Moved By: Councillor Davis</p> <p>To accept the County of Warner Notice of Development Hearing as information.</p> <p>Carried</p> |
| 2025-214 | <p>8.6 Stirling Library Board Appointment</p> <p>Moved By: Councillor Foss</p> <p>To appointment Sharon MacDonald to the Stirling Library Board.</p> <p>Carried</p> |
| 2025-215 | <p>9. CAO Report</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That the CAO Report be accepted as information.</p> <p>Carried</p> <p>10. Council Committee Meeting Reports</p> <p>Mayor Lewington:</p> <ul style="list-style-type: none"> • Attended the International Economic Development Council's "Rural Retreat" in Great Falls, Montana from June 23 through June 25 to learn from hands on tours of small towns and their various efforts to attract, retain and develop small businesses. • Attended a call with Ellis Don Community Builders on July 7 about pre-engineered community housing options that reduce cost and accelerate development timing for such projects. <p>Deputy Mayor Nilsson:</p> <ul style="list-style-type: none"> • Nothing to report <p>Councillor Davis:</p> <ul style="list-style-type: none"> • SouthGrow AGM <p>Councillor Foss:</p> <ul style="list-style-type: none"> • Nothing to report on any Committees • Galt Railway Park |
| 2025-216 | <p>11. Correspondence and Items for Information</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That the following correspondence be accepted as information:</p> <p>Carried</p> <p>11.1 Family & Community Support Services (FCSS)</p> <p>11.2 Oldman River Regional Services Commission (ORRSC)</p> <p>11.3 Town of Coalhurst</p> <p>11.4 Ridge Regional Public Safety Services Commission (RRPSSC)</p> <p>11.5 Occupational Health & Safety (OH&S)</p> |

2025-217

12. Council Highlights

Moved By: Councillor Foss

To highlight the following from this Council Meeting for immediate public release:

- Settler Days Officially Begins!
- Location Changes for some events – see www.stirling.ca/settler-days-2025
- Galt Railway Historical Park:
Summer on the Tracks Sat. Jul. 19 @ 1pm
Councillor Foss has volunteered for the dunk tank

Carried

13. Closed Session: Section 20(1) of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4

2025-218

13.1 Motion to Enter into Closed Session

Moved By: Councillor Davis

To enter into Closed Session at 8:25 p.m. as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4

Councillor Foss left the meeting at 8:25 p.m.

Councillor Foss returned at 8:26 p.m.

Carried

2025-219

13.2 Motion to Come Out of Closed Session

Moved By: Deputy Mayor Nilsson

To come out of Closed Session at 8:59 p.m.

Carried

2025-220

13.3 Motion #1 From Closed Session

Moved By: Councillor Davis

That Council direct Administration to grant an option for the purchase of Lot 19, Block 20, Plan 771150 to Initia Real Estate / ProActive Real Estate Team for a period of 12 months, and further, that Administration be directed to work with the proponent to support any necessary due diligence and preliminary engineering activities to facilitate future project discussions and determine servicing costs.

Carried

2025-221

13.4 Motion #2 from Closed Session

Moved By: Councillor Foss

That Council direct Administration to explore preliminary cost estimates for the development of the vacant space in the FCSS Building, and further, that Administration be directed to work with the project proponent to develop a cost recovery-based lease proposal for future consideration.

Carried

2025-222

13.5 Motion #3 from Closed Session

Moved By: Deputy Mayor Nilsson

That Council direct Administration to accept the offer of \$60,000.00 for Lot 17, Block 33, Plan

2411616, and further direct Administration to enter into a purchase contract and development agreement.

Carried

2025-223

13.6 Motion #4 from Closed Session

Moved By: Mayor Lewington

That Council approve the CAO Review and corresponding compensation recommendation and direct the Mayor to deliver the same.

Carried

2025-224

14. Adjournment

Moved By: Councillor Davis

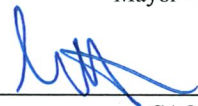
That the agenda matters have been concluded and that the meeting be adjourned at 9:01 p.m.

Carried

These minutes to be approved on the 20th day of August 2025



Mayor - Trevor Lewington



CAO - Scott Donselaar