



STIRLING

Village of Stirling

Meeting Minutes

July 17, 2024 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, July 17, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss (via Zoom)

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 6:37 p.m.

2024-197

2. **Adoption of Agenda**

Moved By: Councillor Bikman

That the agenda be adopted as presented.

Carried

3. **Closed Session: Section 16 and 25 of the Freedom of Information and Protection of Privacy Act**

2024-198

3.1 **Motion to Enter Closed Session**

Moved By: Councillor Bikman

To enter into Closed Session at 6:37 p.m. as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

The Closed Session was recessed at 6:57 p.m.

Carried

4. **Recognition**

Council extends appreciation to members of the Community Events Committee for their dedication and hard work planning the annual Settler Days festivities on behalf of the community. A heartfelt thanks to: Mike Amen, Aimee Donselaar, Emilie Foss, Brennan Lightfoot, Karma McClenaghan, Jenna Smith along with community supporter Sandra Nelson, Director of Operations Shane Still and Chair Gary Bikman for the countless hours of planning and organizing.

5. **Delegation**

5.1 **Michael Kapcsos**

Mr. Kapcsos was not in attendance at the Council Meeting.

6. **Minutes**

2024-199	<p>6.1 Adoption of Minutes – June 19, 2024</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That the minutes of the regular meeting of Council held on June 19, 2024 be approved as amended.</p> <p style="text-align: right;">Carried</p>
	<p>6.2 Business Arising from the Minutes</p> <p>None.</p>
	<p>6.3 Motion Tracker</p> <p>Council reviewed.</p>
	<p>7. Financial Items</p>
2024-200	<p>7.1 Accounts Payable - #20240562 - #20240732</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That accounts payable cheque No. 20240562 to cheque No. 20240732 excepting cheque No. 20240566 and cheque No. 20240712, be approved.</p> <p style="text-align: right;">Carried</p>
2024-201	<p>7.1.1 Accounts Payable - #20240566</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That accounts payable cheque No. 20240566 be approved.</p> <p style="text-align: right;">Councillor Davis abstained</p> <p style="text-align: right;">Carried</p>
2024-202	<p>7.1.2 Accounts Payable - #20240712</p> <p>Moved By: Councillor Davis</p> <p>That accounts payable cheque No. 20240712 be approved.</p> <p style="text-align: right;">Mayor Lewington abstained</p> <p style="text-align: right;">Carried</p>
2024-203	<p>7.2 Bank Reconciliation: June 2024</p> <p>Moved By: Councillor Bikman</p> <p>That the Bank Reconciliation for June 2024 be approved.</p> <p style="text-align: right;">Carried</p>
2024-204	<p>7.3 Budget Report</p> <p>Moved By: Deputy Mayor Nilsson</p> <p>That the Budget Report dated July 12, 2024 be accepted as information.</p> <p style="text-align: right;">Carried</p>
	<p>8. Items for Discussion</p>
2024-205	<p>8.1 Council Delegation - Michael Kapcsos</p>

Moved By: Councillor Bikman

To deny Michael Kapsco's request as per the 2024 Tax Rate Bylaw.

Carried

2024-206

8.2 Freedom of the Village

Moved By: Mayor Lewington

Be it resolved, permission to enter the Village is hereby extended to the 20th Independent Field Battery, Royal Canadian Artillery and permission is hereby granted to march through the community with drums beating, colours and honours flying, and bayonets fixed without hindrance or trespass on any and all occasions.

Be it further resolved, in particular and without limiting the foregoing, this Freedom is granted and to be recognized as a memorial to all ranks from said Regiment and its predecessors contributing to its distinguished history, who have given their lives on the altar of freedom in the performance of their duty and earned for their comrades and all who came after them, the honours now recognized and being secured to them in perpetuity by their fellow citizens.

Carried

2024-207

8.3 Events Committee Member Resignation

Moved By: Councillor Bikman

To approve renewing Aimee Donselaar, Emilie Foss, and Karma McClenaghan to another three year appointment to the Community Events Committee, should they wish to continue with the committee; and further direct Administration to advertise any vacancies to ensure a full committee of volunteers as permitted under Bylaw 524-22 Council Committee Bylaw.

Carried

2024-208

8.4 Stirling Wrestling Association Donation

Moved By: Councillor Bikman

To approve Administration to calculate the total net proceeds on a per-shirt basis of sales of Setter Days T-Shirts and provide a cheque in that amount to the Stirling Wrestling Association.

Carried

2024-209

8.5 Roadside Stands

Moved By: Mayor Lewington

To direct Administration to gather additional information and bring back to Council for further discussion.

Carried

2024-210

9. CAO Report

Moved By: Councillor Davis

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Lewington:

- Stirling hosted the Alberta Municipalities Summer Municipal Leaders' Caucus on June 26 and I was fortunate to be able to present on several best practices from our community that we thought would be of interest to attendees.
- Participated in a media availability on June 26 with MLA Grant Hunter to formally announce the \$2.5 million funding received for potable water system improvements under the Alberta Municipal Water Wastewater Program.
- Attended the quarterly Four Mayors meeting (Magrath, Cardston, Raymond & Stirling) in Raymond on June 28th.
- Met with Ridge Utilities GM Donselaar on June 28 to review financial performance and anticipated prudential cash calls in the next quarter.
- Met with CAO Donselaar on July 2nd to deliver Council's annual performance review and discuss career development, succession planning and the resulting compensation recommendation.
- Attended the Minister of Transportation & Economic Corridors Calgary Stampede reception on July 7, in part, to express appreciation for recent funding received through the Ministry under the Alberta Municipal Water/Waste Water Program.
- Attended the Community Events Committee meeting of July 8 for the final preparations for Settler Days and the 125th Anniversary celebrations.
- Met with representatives from Utility Network & Partners Inc and Energy Smart to explore a joint venture opportunity that could benefit both the Village and Ridge Utilities.

Deputy Mayor Nilsson:

- Ridge Water Services Commission
 - Stirling is down 14% in water usage in June

Councillor Bikman:

- Community Futures: Lethbridge Region
 - Annual General Meeting and regular meeting

Councillor Davis:

- Southgrow
 - Offering grant advising programs for committees

Councillor Foss:

- Nothing to report

2024-211

11. Correspondence and Items for Information

Moved By: Councillor Bikman

That the following correspondence be accepted as information:

Carried

11.1 Oldman River Regional Services Commission (ORRSC)

11.2 Mayors & Reeves of Southwest Alberta

11.3 Southgrow

11.4 Ridge Country Housing

11.5 Ridge Regional Public Safety Services Commission (RRPSSC)

11.6 Invitation to Stirling 125th Anniversary

2024-212

12. Council Highlights

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Stirling's 125th Settler Days this weekend!
- Thank you to the Community Events Committee for their hard work for organizing Settler Days
- Thank you, Brennan Lightfoot, for your time on the Community Events Committee

The Closed Session was resumed at 7:40 p.m.

Carried

2024-213 **13. Motion to Come out of Closed Session**

Moved By: Councillor Bikman

To come out of Closed Session at 8:02 p.m.

Carried

2024-214 **13.1 Motion #1 from Closed Session**

Moved By: Councillor Davis

To approve the lease agreement with the owner of the Stirling ATB Agency, Nathan Cutler, for the lease of office space at 229 - 4 Avenue, and direct Administration to complete and sign the contract for a one (1) year term, with the expiration date of August 1, 2025.

Carried

2024-215 **13.2 Motion #2 from Closed Session**

Moved By: Deputy Mayor Nilsson

To direct Administration to gather additional information on Block A, Plan 8411065, including exploration of the appraisal, development and cost of a storm lagoon and infrastructure, cost of future infill development, purchasing and payment options, and potential lot sale prices.

Carried

2024-216 **13.3 Motion #3 from Closed Session**

Moved By: Councillor Bikman

To direct Mayor Lewington to gather additional information on alternative site locations, direct Administration to gather additional concepts and further explore development opportunities for Block 32, Lot 5, Plan 752J, and further direct that the closed meeting presentations, report, documents, and discussions with respect to development remain confidential pursuant to Sections 26 (Harmful to Business Interests of a Third Party) and 23 (Local Public Body Confidences) of the Freedom of Information and Protection of Privacy Act.

Carried

2024-217 **14. Adjournment**

Moved By: Councillor Foss


That the agenda matters have been concluded and that the meeting be adjourned at 8:08 p.m.

Carried

These minutes to be approved on the 21st day of August 2024.



Mayor - Trevor Lewington



CAO - Scott Donselaar