



STIRLING

Village of Stirling

Meeting Minutes

June 18, 2025 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, June 18, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss

CAO, Scott Donselaar (via electronic device)
Municipal Clerk, Aletta Lightfoot

Link to join virtually:

<https://video.businessconnect.telus.com/join/814196730?pw=0f671cdfc505599fdce003a387d3239c>

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2. Adoption of Agenda

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

3. Public Hearing - Proposed Bylaw 556-25: Land Use Bylaw Amendment

Mayor Lewington called the Public Hearing to order at 7:00 p.m.

Mayor Lewington confirmed that there were no written submissions and that there were no persons registered to speak.

Mayor Lewington asked if anyone present wished to speak.

Mayor Lewington called a second time if anyone present wished to speak.

Mayor Lewington called a final time if anyone present wished to speak.

Mayor Lewington Closed the Public Hearing at 7:00 p.m.

4. Closed Session: Section 19 of the Access to Information Act

4.1 Motion to Enter into Closed Session

Moved By: Councillor Foss

To enter into Closed Session at 7:01 p.m. as per Section 19 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2025-173

2025-174

4.2 Motion to Come Out of Closed Session

Moved By: Councillor Davis

To come out of Closed Session at 7:27 p.m.

Carried

5. Recognition

Council extends congratulations to the U18 Soccer team players and coaches for taking home the gold and capping an undefeated season. Well done!

Council wishes congratulate Mayor Lewington for being recognized for his cross-boarder work which led to being named a Great Falls Development Alliance Ally for 2025.

6. Delegations**6.1 Stirling Lions Club - Beautification**

The Stirling Lions Club invited Architect David Cocks (Architect, AAA, MRAIC AP, Principal) of FWBA Architects to present information on the Stirling National Historic Site Information Centre (affectionately known as the Kiosk). He then presented a plan to refurbish the Centre, including costing, on behalf of the Lions Club.

6.2 Alberta Municipalities

Vice Presidents of Villages and Summer Village, Deborah Reid-Mickler gave a brief presentation on behalf of Alberta Municipalities

- Encourage advocacy - there is there to support its members
- Can pass along requests and challenges small town/rural municipalities face to Ministers
- Asked if the Village of Stirling Council members had any recommendations or concerns.
Council's remarks:
 - 1) Seniors Housing Funding Model: thanks for your support
 - 2) Police Funding Model:
 - Has to be some kind of credit for investment made into bylaw enforcement
 - Due to Stirling's rural crime index being so low, we will never see any added bodies and costs are increasing to \$100,000 in 2026
 - Need some measurable benefit
 - 3) LGFF (Local Government Fiscal Framework)
 - Requires predictability and sustainability
 - Fiscal capacity is a big issue - need to see that in calculations
 - The current model doesn't account for fiscal restraints that Stirling has in particular.
 - Equalized assessment is good, however what's the calculation behind it?

Deborah thanked Council for their service to their community.

7. Minutes**7.1 Adoption of Minutes – June 4, 2025**

Moved By: Councillor Bikman

That the minutes of the regular meeting of Council held on June 4, 2025 be approved as presented.

Carried

7.2 Business Arising from the Minutes

There was no new business arising from the minutes.

7.3 Motion Tracker

Council reviewed the Motion Tracker.

	8. Financial Items	
2025-177	8.1 Accounts Payable	
	Moved By: Councillor Foss	
	That accounts payable cheque # 20250064 to cheque # 20250069, EFT #769 to EFT #784 be approved.	
		Carried
2025-178	8.2 Bank Reconciliation: May 2025	
	Moved By: Deputy Mayor Nilsson	
	That the Bank Reconciliation for May 2025 be approved.	
		Carried
	9. Items for Discussion	
	9.1 Bylaw 556-25: Land Use Bylaw Amendment	
2025-179	9.1.1 Bylaw 556-25: Land Use Bylaw Amendment - Second Reading	
	Moved By: Councillor Foss	
	To provide Second Reading to Bylaw 556-25: Land Use Bylaw Amendment, as presented.	
		Carried
2025-180	9.1.2 Bylaw 556-25: Land Use Bylaw Amendment - Third and Final Reading	
	Moved By: Councillor Davis	
	To provide Third and Final Reading to Bylaw 556-25: Land Use Bylaw Amendment, as presented.	
		Carried
2025-181	9.2 DV07-25: Municipal Reserve Policy	
	Moved By: Councillor Bikman	
	To approve Policy DV07-25: Municipal Reserve Policy as amended.	
		Carried
2025-182	9.3 Seniors Housing Resolution	
	Moved By: Deputy Mayor Nilsson	
	To approve Administration to amend the previously approved resolution on Seniors Housing Funding, based on the feedback of Alberta Municipalities, to ensure Alberta Municipalities has the highest chance for success in advocacy to address the funding providing for Seniors Housing through the Alberta Affordable Housing Partnership Program.	
		Carried
2025-183	9.4 2025 Revised Capital Plan - SPU	
	Moved By: Councillor Foss	
	To direct Administration to utilize available unexpected wildfire deployment net revenues (after wages and expenses) against unbudgeted costs to accelerate the purchase of the required materials for the completion of the Structural Protection Unit (SPU).	

			Carried
2025-184	9.4.1 2025 Revised Capital Plan	<p>Moved By: Councillor Davis</p> <p>To accept the revised Capital Plan as information.</p>	
			Carried
2025-185	9.5 Community Costing Report	<p>Moved By: Mayor Lewington</p> <p>To accept the Community Costing Report as information, and direct Administration to include this in the new Council's orientation.</p>	
			Carried
2025-186	9.6 Settler Days Volunteer Donation	<p>Moved By: Councillor Davis</p> <p>To approve donating the profit, less the cost of each t-shirt sold, to the Stirling Wrestling Association, care of the Stirling School, for their participation in providing volunteer labor for the Settler Days Event.</p>	
			Carried
2025-187	9.7 Community Events Committee - June 12, 2025 Minutes	<p>Moved By: Councillor Bikman</p> <p>To accept the Community Events Committee June 12, 2025 Minutes as presented.</p>	
			Carried
2025-188	9.8 5th Avenue Lot Prices	<p>Moved By: Deputy Mayor Nilsson</p> <p>To direct Administration to set the prices for the 5th Avenue lots at \$79,000 and the smaller lot at \$75,000, excluding the one lot currently with an offer to purchase.</p>	
			Defeated
2025-189	9.8.1 5th Avenue Lot Prices	<p>Moved By: Deputy Mayor Nilsson</p> <p>To direct Administration to set the prices for the 5th Avenue lots at \$70,000 and the smaller lot at \$65,000, excluding the one lot currently with an offer to purchase.</p>	
			Carried
2025-190	9.9 Stirling Lions Club - Beautification	<p>Moved By: Councillor Bikman</p> <p>To direct that Administration approve Phase 1 of the Stirling Lions Club proposal to repair and refresh the National Historic Site Interpretive Centre, and further direct Administration to work with the Stirling Lions Club.</p>	
			Carried

9.9.1 Policy Development

Moved By: Councillor Foss

That Council direct Administration to develop a policy to set out safety, cost, quality and liability requirements for community projects and community labor contributions, and report back in December 2025.

Carried

10. CAO Report

Moved By: Councillor Foss

That the CAO Report be accepted as information.

Carried

11. Council Committee Meeting Reports

Mayor Lewington:

- Conducted an orientation for new board members of Ridge Utilities on June 10th.
- Attended the quarterly Four Mayors Meeting (Cardston, Raymond, Magrath and Stirling) on June 13th.

Deputy Mayor Nilsson:

- Ridge Water Services Commission (RWSC)
 - In good financial shape.

Councillor Bikman:

- Community Events Committee
 - See minutes.
 - Bishops confirmed happy to continue with the 3 annual opportunities to serve.
 - Ask that supplies be purchased and provided by the Committee.
- Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)
 - Looking at contracting trucking.
 - Still waiting for Stantec recommendations.
- Community Futures: Lethbridge Region (CF: LR)
 - AGM next week

Councillor Davis:

- Ridge Water Services Commission (RWSC)
- SouthGrow Meeting next week

Councillor Foss:

- Ridge Regional Public Safety Services (RRPSSC)

12. Correspondence and Items for Information

Moved By: Councillor Davis

That the following correspondence be accepted as information:

Carried

12.1 Ridge Regional Public Safety Services Commission (RRPSSC)**12.2 Town of Magrath - Magrath Days Parade****12.3 Alberta Municipal Affairs**

	12.4 Family & Community Support Services (FCSS)	
	12.5 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)	
2025-194	13. Council Highlights	
	Moved By: Deputy Mayor Nilsson	
	To highlight the following from this Council Meeting for immediate public release:	
	<ul style="list-style-type: none"> • Stirling Lions Presentation: Stirling National Historical Site Interpretive Centre • Alberta Municipalities presentation • Pool is open! 	
		Carried
	14. Closed Session: Section 19 of the Access to Information Act	
2025-195	14.1 Motion to Enter into Closed Session	
	Moved By: Councillor Davis	
	To enter into Closed Session at 9:24 p.m. as per Section 19 of the <i>Freedom of Information and Protection of Privacy Act</i> .	
	<i>Councillor Davis left at 9:55 p.m.</i>	
	<i>Councillor Davis returned at 9:55 p.m.</i>	
		Carried
2025-196	14.2 Motion to Come Out of Closed Session	
	Moved By: Deputy Mayor Nilsson	
	To come out of Closed Session at 9:55 p.m.	
		Carried
2025-197	14.3 Motion #1 from Closed Session	
	Moved By: Councillor Foss	
	To direct Administration to make a counter-offer to the proponent with the following requirements:	
	<ul style="list-style-type: none"> • Price of \$85,000.00 • Removal of the existing house within 6 months from the contract completion/sale date • Construction must begin within 9 months of the sale date • The Village retains the option to buy back the property at 20% less if there is no substantial completion with 18 months • Access to potable water in the rural system is subject to requirements and availability, with no guarantees • Both commercial and residential developments must meet design, landscaping and other requirements of the Municipal Planning Commission (MPC) (as amended from time to time) • Enter into a Development Agreement for servicing 	
		Carried
2025-198	14.4 Motion #2 from Closed Session	
	Moved By: Councillor Bikman	
	To direct Administration to engage with the second party to explore the use of the vacant space in the FCSS (Family and Community Support Services) building for redevelopment opportunities.	

Carried

2025-199

15. Adjournment

Moved By: Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 9:55 p.m.

Carried

These minutes to be approved on the 16th day of July 2025



Mayor - Trevor Lewington



CAO - Scott Donselaar