



**STIRLING**  
**Village of Stirling**  
**Meeting Minutes**

**June 5, 2024 - Regular Meeting of Council - 07:00 PM**

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, June 5, 2024, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

**1. Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 7:00 p.m.

2024-159

**2. Adoption of Agenda**

**Moved By:** Councillor Bikman

That the agenda be adopted as amended to include:

- Discussion Item 7.7: Emergent Item - ORRSC Subdivision File 2024-0-061
- Discussion Item 7.8: Emergent Item - Equipment Item
- Discussion Item 7.9: LGFF - Capital and Operating MOA
- To move Discussion Item #11 after Discussion Item #5

Carried

**3. Minutes**

2024-160

**3.1 Adoption of Minutes – May 15, 2024**

**Moved By:** Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on May 15, 2024 be approved as presented.

Carried

**3.2 Business Arising from the Minutes**

None.

**3.3 Motion Tracker**

Council reviewed.

**4. Recognition**

Council extends congratulations to the 2024 graduating class of Stirling High School.

Council extends appreciation to the cast and crew of the school musical production of Shrek for their hard work delivering an outstanding entertainment experience. In particular, Council wishes to thank Director Mandy Nilsson and Assistant Directors Jenny Shockey and Amanda Anderson for their leadership and investment of many hours to create this opportunity for students.

Council thanks Brennan and Aletta Lightfoot for their help with the Community Garage Sale.

**5. Delegations**

**5.1 Sandra Nelson**

Stirling Lion's Club

- Active Communities Initiative grant
  - The initiative supports eligible organizations to renew, expand, and/or build small to medium-sized public-use community sport and recreation facilities.
  - Funding Range: Stream 1 offers a minimum of \$100,000 and a maximum of \$500,000. Stream 2 offers a minimum of \$500,001 and a maximum of \$1.5 million.
  - The maximum funding from the Government of Alberta cannot exceed 50% of the total project cost.
- Other grants include New Horizons for Seniors grant and Community Foundations grant

**6. Closed Session: Section 16 and 25 of the Freedom of Information and Protection of Privacy Act**

*Darren Atkins present  
Darren left at 7:25 p.m.*

2024-161

**6.1 Motion into Enter Closed Session**

**Moved By:** Councillor Bikman

To enter into Closed Session at 7:14 p.m. as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

*Deputy Mayor Nilsson recused himself from the meeting at 7:15 p.m.*

Carried

2024-162

**6.2 Motion to Come Out of Closed Session**

**Moved By:** Councillor Bikman

To come out of Closed Session at 7:26 p.m.

*Deputy Mayor Nilsson returned to the meeting at 7:31 p.m.*

Carried

**7. Financial Items**

2024-163

**7.1 Accounts Payable - #20240435 - #20240499**

**Moved By:** Deputy Mayor Nilsson

That accounts payable cheque No. 20240435 to cheque No. 20240499, excepting cheque No. 20240455, be approved.

Carried

2024-164

**7.1.1 Accounts Payable - #20240455**

**Moved By:** Councillor Foss

That accounts payable cheque No. 20240455 be approved.

Councillor Davis abstained

Carried

2024-165

**7.2 Budget Report**

**Moved By:** Councillor Bikman

That the Budget Report May 31, 2024 be accepted as information.

Carried

**8. Items for Discussion**

2024-166

**8.1 Emergent Item - ORRSC Subdivision File 2024-0-061**

**Moved By:** Councillor Bikman

To support the revised proposal for subdivision file 2024-0-061 upon review of Oldman River Regional Services Commission Seniors Planners Bonnie Brunner and Steve Harty's comments.

Carried

2024-167

**8.2 Organizational Matters - Legislative Boards/Committees, Council Standing Committees/Internal Committees, and External Boards/Committees**

**Moved By:** Councillor Foss

To appoint:

- Justin Davis to the Municipal Planning Commission (MPC)
- Justin Davis as Council representative to the Municipal Library Board
- Justin Davis as Council representative to the Chinook Arch Regional Library System
- Justin Davis as Council representative to the SouthGrow Regional Partnership

Carried

2024-168

**8.3 Summer Council Meeting Schedule**

**Moved By:** Councillor Davis

To move the Regular Council and Municipal Planning Commission meeting date for July 2024 to July 17, and hereby cancel the Regular Council meeting for July 3rd, also cancelling the Municipal Planning Commission Meeting Scheduled for July 3rd; and further move the Regular Council and Municipal Planning Commission meeting date for August 2024 to August 21 and hereby cancel the Regular Council meeting for August 7th, also cancelling the Municipal Planning Commission Meeting Scheduled for August 7th.

Carried

2024-169

**8.4 Request for Security Refund**

**Moved By:** Councillor Bikman

To provide the CAO with approval to release of Mr. Cutler's \$5,000.00 deposit by the Village Realtor back to Mr. Cutler.

Carried

2024-170

**8.5 South Zone All Hazards Incident Management Team**

**Moved By:** Deputy Mayor Nilsson

To authorize Chief Administrative Officer (CAO) Scott Donselaar's continued participation with the South Zone All Hazards Incident Management Team and direct Mayor Lewington to sign the provided declaration.

Carried

2024-171

**8.6 Ridge Regional Protective Services Priorities**

**Moved By:** Councillor Foss

To direct Ridge Regional Public Safety Services Commission (RRPSSC) with Council's top priorities for enforcement within the Village:

- unsightly properties
- animal control
- business licenses

Carried

2024-172

**8.7 Ridge Water Services Commission Letter**

**Moved By:** Deputy Mayor Nilsson

To direct Administration to undertake a campaign of education in an effort to achieve overall water use reduction targets, as per the Government of Alberta's request.

Carried

2024-173

**8.8 Emergent Item - Equipment Failure**

**Moved By:** Councillor Foss

To direct Administration to conduct a cost/benefit analysis of a new dump truck purchase, including utilization rates, compared to other contracted services or rental equipment options.

Carried

2024-174

**8.9 LGFF - Capital and Operating MOA**

**Moved By:** Mayor Lewington

To approve that CAO Donselaar and Mayor Lewington sign the Local Government Fiscal Framework (LGFF) Capital and Operating MOAs, as presented.

2024-175

**9. CAO Report**

**Moved By:** Councillor Foss

That the CAO Report be accepted as information.

Carried

**10. Council Committee Meeting Reports**

Mayor Lewington:

- Conducted a Discovery Insights Workshop for the Stirling Fire Department leadership on May 23rd.
- Attended the Stirling High School graduation ceremony on May 31st.

Deputy Mayor Nilsson

- Family and Community Support Services (FCSS)
  - Counselling services
    - Working with Stirling Fire Department & Taber Police Services

- Stirling Community Garage Sale
  - 39 households registered
  - Great success!

Councillor Bikman

- Community Futures Lethbridge Region (CFLR)

Councillor Davis

- Nothing to report

Councillor Foss

- Ridge Regional Public Safety Services Commission (RRPSSC)
  - Police review.
    - Contractor coming to the area June 17 - 21 and they are asking if the stakeholders would like to meet with the Contractor during this time.
  - They said they are focusing on unsightly.

2024-176

**11. Correspondence and Items for Information**

**Moved By:** Councillor Bikman

That the following correspondence be accepted as information:

Carried

**11.1 Oldman River Regional Services Commission (ORRSC)**

**11.2 Ridge Country Housing**

**11.3 Government of Alberta**

**11.4 From the Office of MP Glen Motz**

**11.5 Province of Alberta**

**11.6 Chinook Arch Regional Library System**

**11.7 Alberta Municipal Affairs**

2024-177

**12. Council Highlights**

**Moved By:** Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Summer Council Meeting schedule: July 17 and August 21
- Stirling Lions Club presentation: Recreation opportunities and collaboration with the Village
- What's Popin' Pop Shop is open

Carried

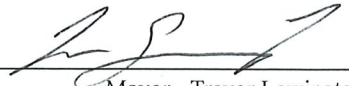
2024-178

**13. Adjournment**

**Moved By:** Councillor Foss

That the agenda matters have been concluded and that the meeting be adjourned at 8:33 p.m.

Carried



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Mayor - Trevor Lewington



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CAO - Scott Donselaar