



# STIRLING

## Village of Stirling

### Meeting Minutes

October 2, 2024 - Municipal Planning Commission - 06:00 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, October 2, 2024, commencing at 6:00 p.m.

#### IN ATTENDANCE

Commission Chair Matthew Foss, Mayor Trevor Lewington (via digital communication), Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Justin Davis

Development Officer, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

1. **MPC Meeting – Call Meeting to Order**

The Meeting was called to order at 6:00 p.m.

2024-035

2. **Adoption of Agenda**

**Moved By:** Councillor Davis

That the agenda be adopted as presented.

Carried

2024-036

3. **Minutes From August 21, 2024**

**Moved By:** Councillor Bikman

That the Minutes of the Municipal Planning Commission held August 21, 2024 to be adopted as presented.

*Deputy Mayor Nilsson arrived at 6:02 p.m.*

Carried

4. **Items for Discussion**

2024-037

4.1 **Motion to Enter Into Closed Session**

**Moved By:** Councillor Bikman

To enter into Closed Session at 6:53 p.m. as per Section 17 of the *Freedom of Information and Protection of Privacy Act*.

Carried

2024-038

4.2 **Motion to Come Out of Closed Session**

**Moved By:** Deputy Mayor Nilsson

To come out of Closed Session at 7:15 p.m.

Carried

2024-039

**4.3 DA11-24: Home Occupation Major - Music Lessons**

**Moved By:** Deputy Mayor Nilsson

To approve the proposed Home Occupation Major located at 83 - 5 Street with the following conditions.

Conditions:

1. The applicant is required to obtain an annual business license from the Village.
2. The applicant must ensure music lessons are in adherence to the Village Noise Bylaw times where noise may be permitted.
3. Music lessons are to be provided within the confines of the principal dwelling building.
4. One sign advertising the business is permitted of no greater than 2 square feet in size and must adhere to Schedule 7 of Land Use Bylaw 415-08. Any additional signage or signage greater in size will require a new sign permit application.
5. Schedule 8, section f of Land Use Bylaw 415-08 applies.

Carried

**4.3.1 Development Officer Report**

**4.3.2 Application Submissions**

**4.3.3 Public Submissions**

None.

**4.3.3.1 Scheduled Presenters**

None.

**4.3.3.2 Written Submissions**

None.

**4.3.4 Applicant Rebuttal**

None.

2024-040

**4.4 DA11-24: Home Occupation Major - Machine Shop**

**Moved By:** Councillor Davis

To table DA11-24: Home Occupation Major - Machine Shop until the building comes into compliance, and then bring back to the Municipal Planning Commission.

Carried

**4.4.1 Development Officer Report**

**4.4.2 Application Submissions**

**4.4.3 Public Submissions**

None.

**4.4.3.1 Scheduled Presenters**

Emma Fehr presenting

Steven La Hay presenting  
Mike Selk presenting  
Annetta Slingerland presenting

#### 4.4.3.2 Written Submissions

None.

#### 4.4.4 Applicant Rebuttal

The applicant confirmed the following:

- no additional traffic
  - any supplies/materials would be brought in via the applicants' personal vehicle (no delivery vehicles)
  - minimal customer visits
    - a few residents who have contact him personally for private work
- minimal noise disruption
  - will abide by the noise bylaw
- complies with provincial and/or federal regulation as required

2024-041

#### 5. Adjournment

**Moved By:** Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 7:15 p.m.

Carried

These minutes to be approved on the 6th day of November 2024.



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Commission Chair - Matthew Foss



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CAO - Scott Donselaar