



STIRLING

Village of Stirling

Meeting Minutes

May 6, 2026 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, May 6, 2026, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:01 p.m.

2026-126

2. Adoption of Agenda

Moved By: Deputy Mayor Maynes

That the agenda be adopted as presented.

3. Recognition

Council would like to recognize May 3 to 9, 2026 as the 57th Annual National Municipal Clerks Week and extend sincere appreciation to the Village's Municipal Clerks for their professionalism, dedication, and continued service to the community. Their hard work and commitment play a vital role in the effective operation of municipal government and the services provided to residents.

Council would also like to recognize the Lions Clubs Citizen of the Month for April, Bronwyn Walk. This recognition reflects her contributions, community spirit, and positive impact within the Village of Stirling.

A heartfelt thank you is extended to the Stirling Soccer Board for once again organizing and supporting soccer in Stirling. Their efforts provide valuable recreational opportunities for local youth and families and help foster teamwork, sportsmanship, and community involvement.

May 4, 2026 marked International Firefighters' Day, and Council would like to express sincere gratitude to the members of the Stirling Fire Department for their selfless dedication, professionalism, and ongoing commitment to protecting and enhancing the safety of our community. Their service and sacrifice are deeply appreciated.

Council would also like to thank all volunteers who assisted with the Honoured Guest Party. Through the hard work and generosity of many individuals, the event was a tremendous success and a wonderful reflection of the community spirit.

Finally, Council would like to recognize the Stirling School cast and crew for their production of James and the Giant Peach. We commend the students, teachers, and volunteers for their creativity and dedication, and wish them continued success with all of their performances.

- 2026-127 **4. Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act**
- 4.1 Motion to Enter Closed**
- Moved By:** Councillor Foss
- To enter into Closed Session as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act at 7:04 p.m.
- Carried
- 2026-128 **4.2 Motion to Come out of Closed**
- Moved By:** Councillor Davis
- To come out of Closed Session at 7:17 p.m.
- Carried
- 2026-129 **4.3 Motion From Closed Session**
- Moved By:** Deputy Mayor Maynes
- That Council authorize Administration to proceed with the development agreement.
- Carried
- 5. Delegations**
- 5.1 Stirling Lions Club**
- David Cocks of FWBA Architects presented to Council on behalf of the Stirling Lions Club, regarding the preservation and restoration of the Stirling National Historic Site Interpretive Centre (affectionately known as the Kiosk). The presentation highlighted the Kiosk’s importance to Stirling’s National Historic Site designation, community identity, tourism opportunities, and main street activation initiatives. Proposed refurbishment work includes repairs to the building exterior and interpretive displays, lighting improvements, landscaping enhancements, and additional public amenities. The Lions Club also reaffirmed its financial commitment to the project and outlined proposed next steps, including a facility condition assessment and coordination with community partners.
- 5.2 Jack Hicken**
- Jack Hicken appeared before Council to request a reduction of his property taxes, consistent with previous Council decisions, on the basis that the land cannot be developed and is utilized solely for agricultural purposes.
- 5.3 Brad Hyggen**
- Mr. Hyggen appeared before Council to follow-up the discussion from the April 15, 2026 meeting, specifically speaking to the 2026 Budget, and inquiring about communication from the Administration Office.
- 6. Minutes**
- 2026-130 **6.1 Adoption of Council Minutes – April 15, 2026**
- Moved By:** Councillor Foss
- That the minutes of the regular meeting of Council held on April 15, 2026 be approved as presented.

Carried

6.2 Business Arising from the Approved Minutes

- Council discussed the delegation request from Mr. Hyggen regarding the proposed “deep dive” review into Village operations.

6.3 Motion Tracker

Council reviewed the Motion Tracker.

7. Financial Items

2026-131

7.1 Accounts Payable

Moved By: Councillor Foss

That accounts payable:

- Cheque #20260034 to Cheque #20260036.
- EFT #20266319 to EFT #20266334 and,
- EFT #20266352 to EFT #20266364

Carried

2026-132

7.2 Bank Reconciliation: March 2026

Moved By: Mayor Barton

That the Bank Reconciliation for March 2026 be approved.

Carried

2026-133

7.3 Budget Report

Moved By: Councillor Davis

That the Budget Report dated May 1, 2026 be accepted as information.

Carried

8. Items for Discussion

2026-134

8.1 Stirling Lions Club Delegation

Moved By: Councillor Norris

That Administration proceed with the condition assessment as outlined in the Lions Club Presentation, to be undertaken by FWBA Architects in coordination with the Village’s Public Works team, local electrical trades, and other specialists as required.

Carried

2026-135

8.2 Jack Hicken Delegation

Moved By: Deputy Mayor Maynes

That Council move to reduce the municipal portion of the 2026 property tax assessment for the parcel located at Lots 1-4, Block 43, Plan 752J by 50% of the current amount owing for 2026.

Carried

2026-136

8.3 Brad Hyggen Delegation

Moved By: Councillor Norris

To direct Administration to bring forward information, details, and proposed dates for Public Open Houses at the next regular Council meeting scheduled for May 20, 2026.

Carried

2026-137

8.4 Section 193 and 197 of the Municipal Government Act

Moved By: Deputy Mayor Maynes

To accept Sections 193, 197 and 201(2) of the MGA report as information.

Carried

2026-138

8.5 Council's 2026 Five Year Strategic Business Plan

Moved By: Deputy Mayor Maynes

To approve and adopt the 2026 Five Strategic Plan as presented.

Carried

2026-139

8.6 Relocation of Operations to 229 - 4th Avenue

Moved By: Councillor Davis

To direct Administration to begin the process of relocating Operations offices to 229 - 4th Avenue to facilitate Operations and Administration working from the same building, and to increase training capacity for NLS and other water safety courses offered at the pool.

Carried

2026-140

8.7 Development Permit Application for 214 - 3rd Avenue

Moved By: Councillor Foss

To accept the development permit application for 214 - 3rd Avenue report as information.

Carried

2026-141

8.8 8 Avenue Speed Reduction

Moved By: Mayor Barton

To draft a letter to the County or Warner to request the speed limit be reduced on 8 Avenue, between Highway 846 and 8 Street, noting the heavy truck speed limit of 60 km/h is already in existence.

Carried

2026-142

9. CAO Report

Moved By: Councillor Davis

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Scott Barton:

- April 3, 2026 - Mayors and Reeves Meeting
- April 21, 2026 - Meeting with CAO, update on Village matters while on vacation
- April 22, 2026 - Community Futures Board Meeting

- April 23, 2026 - AB Municipalities Finance and Economy Committee Meeting
- May 1, 2026 - AB Municipalities - Villages South Zone Meeting
- May 1, 2026 - Mayors and Reeves Meeting (Minister Nathan Neudorf, Affordability and Utilities)

Deputy Mayor Stacey Maynes:

- Ridge Utilities Ltd
 - April 20
 - Received a \$5,000 grant
- Community Events Committee
 - Stirling Days

Councillor Justin Davis:

- Ridge Utilities Ltd
 - Met on April 20
 - Approved new strategies to garner additional business
- Ridge Country Housing Authority

Councillor Matthew Foss:

- Cemetery Clean Up
 - May 9, starting at 9am

Councillor Nikole Norris:

- Stirling Historical Society
 - May 6 meeting
 - Canada Summer Jobs grants are fully funded for six summer student positions
- Family and Community Support Services (FCSS)
 - \$30,000 raised for Smile cookies

2026-143

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 Oldman River Regional Services Commission (ORRSC)

11.2 TELUS

11.3 Mayors & Reeves

11.4 Alberta Municipalities

11.5 Honourable Grant Hunter, MLA: Taber-Warner

2026-144

12. Council Highlights

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Approved the 2026 Five Year Strategic Business Plan
- Council is working in conjunction with the Stirling Lions Club to move forward with a condition assessment of the Information Kiosk.
- Upcoming Open Houses - watch for the dates!

Carried

2026-145


13. Adjournment

Moved By: Deputy Mayor Maynes


That the agenda matters have been concluded and that the meeting be adjourned at 9:02 p.m.

Carried

These minutes to be approved on the 20th day of May 2026.



Mayor - Scott Barton



CAO - Scott Donselaar