



STIRLING

Village of Stirling

Meeting Minutes

May 7, 2025 - Municipal Planning Commission - 06:30 PM

The meeting of the Municipal Planning Commission of the Village of Stirling was held in the Council Chambers, located at Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, May 7, 2025, commencing at 6:30 p.m.

IN ATTENDANCE

Commission Chair Matthew Foss, Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, and Justin Davis

Development Officer, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. **MPC Meeting – Call Meeting to Order**

The Meeting was called to order at 6:30 p.m.

2025-014

2. **Adoption of Agenda**

Moved By: Deputy Mayor Nilsson

That the agenda be adopted as presented.

Carried

2025-015

3. **Minutes From April 16, 2025**

Moved By: Mayor Lewington

That the Minutes of the Municipal Planning Commission held April 16, 2025 to be adopted as presented.

Carried

4. **Items for Discussion**

2025-016

4.1 **DA08-25 Use of Two Temporary Shipping Containers**

Moved By: Councillor Bikman

Mayor Lewington recused himself from the Commission table and joined the Gallery as the applicant to provide additional details regarding application DA08-25 at 6:34 p.m.

Mayor Lewington remained in the Gallery and abstained from participating in the vote during the Commission's deliberation and decision on application DA08-25.

To APPROVE application DA08-25 subject to the following conditions:

Conditions:

1. The use of up to two temporary shipping containers is permitted.
2. The temporary shipping containers shall be removed no later than September 30, 2025.

3. The temporary shipping containers shall be oriented as per the site plan most accommodating to the delivery company.

Informative:

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.

Mayor Lewington returned to the Commission table at 6:41 p.m.

Carried

4.1.1 Development Officer Report

4.1.2 Application Submissions

4.1.3 Public Submissions

None.

4.1.3.1 Written Submissions

None.

4.1.3.2 Scheduled Presenters

None.

4.1.4 Applicant Rebuttal

None.

2025-017

4.2 DA10-25 Add use Restaurant with parking waiver - parking waiver to use of Retail Store Limited

Moved By: Mayor Lewington

To APPROVE the application DA10-25 subject to the following conditions:

Conditions

1. Add use restaurant and retail store limited as per application DA10-25.
2. All public health certificates, or any other certificates required to operate a food based business shall be required.
3. Any signage being undertaken for the restaurant or retail store limited businesses shall be required to adhere to Part Seven of Land Use Bylaw 549-24.
4. Any signage requiring a permit will be required to be done prior to the implementation of the sign.
5. A parking waiver is hereby granted by agreement with the Village for both access sides of the business' location.
6. Grease is not permitted to be drained into the sanitary system and any grease shall have to be managed by the applicant through an alternate party.

Informative:

1. The applicant must contact Alberta One Call (1-800-242-3447) to locate any utility lines prior to commencement.
2. Temporary use of a shipping container for site storage while construction takes place requires a development permit in accordance with the Land Use Bylaw.

Carried

4.2.1 Development Officer Report

4.2.2 Application Submissions

4.2.3 Public Submissions

None.

4.2.3.1 Written Submissions

None.

4.2.3.2 Scheduled Presenters

None.

4.2.3.3 Scheduled Presenters

None.

4.2.4 Applicant Rebuttal

None.

2025-018

4.3 Opinion on Setback

Moved By: Councillor Davis

To direct Administration to reach out to Oldman River Regional Services Commission (ORRSC) Senior Planner Bonnie Brunner to search for conflicting land width situations as part of the lane regulations, and further direct Administration to allow all permitted use to return to the Municipal Planning Commission (MPC) for a decision if it is not a permitted use.

Carried

2025-019

5. Adjournment

Moved By: Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 6:56 p.m.

Carried

These minutes to be approved on the 4th day of June 2025.



Commission Chair - Matthew Foss



CAO - Scott Donselaar