



# STIRLING

## Village of Stirling

### Meeting Minutes

November 19, 2025 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, November 19, 2025, commencing at 7:00 p.m.

#### IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss and Nikole Norris

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

#### 1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2025-331

#### 2. Adoption of Agenda

Moved By: Councillor Foss

That the agenda be adopted as amended as follows:

- To remove the Lions Club as a Council Delegation
- To add Discussion Item 7.3: Strategic Planning
- To add Discussion Item 7.4: Economic Development Lethbridge - Canadian Western Gateway

Carried

#### 3. Recognition

Council recognizes Councillor Matthew Foss. Councillor Foss presented a resolution for Alberta Municipalities (AB Munis) to lobby the Government of Alberta to review the current funding model for Senior's housing to better support small municipalities like Stirling.

Council would like to thank everyone who came out to the Remembrance Day ceremony. A special thanks goes to 20th Independent Field Battery Royal Canadian Army Captain Joel Mensah, Ridge Regional Public Safety Services Commission Sgt. Ross Bond, The Royal Canadian Legion, Stirling School Principal Ingeborg Pot, Stirling Fire Department Chief Nicole Mrak, the Stirling Lions Club and the Church of Jesus Christ of Latter Day Saints.

#### 4. Delegations

##### 4.1 Economic Development Lethbridge

Brady Schnell, Economic Lethbridge/CWG Cluster Development Manager presenting.

Council received a presentation on the Canada's Western Gateway initiative, outlining regional collaboration to support economic growth through cluster development, investment readiness, marketing, workforce development, and direct business support. Key outcomes include creating an asset map, identifying investment-ready land, supporting skilled labour needs, and building long-term capacity for community growth.

|          |  |                               |
|----------|--|-------------------------------|
|          | <b>5. Minutes</b>  |                               |
| 2025-332 | <b>5.1 Adoption of Minutes – November 5, 2025</b>  |                               |
|          | Moved By: Deputy Mayor Maynes  |                               |
|          | That the minutes of the regular meeting of Council held on November 5, 2025 be approved as presented.  |                               |
|          |  | Carried                       |
|          | <b>5.2 Business Arising from the Minutes</b>   |                               |
|          | Update on meeting dates with Coulee Medical Clinic?  |                               |
|          | <ul style="list-style-type: none"> <li>Hoping to touch base in December to schedule a meeting</li> </ul>   |                               |
|          | <b>5.3 Motion Tracker</b>  |                               |
|          | Council reviewed the Motion Tracker.   |                               |
|          | <b>6. Financial Items</b>  |                               |
| 2025-333 | <b>6.1 Accounts Payable</b>  |                               |
|          | Moved By: Councillor Foss  |                               |
|          | That accounts payable:   |                               |
|          | <ul style="list-style-type: none"> <li>Cheque #20250128 to Cheque #20250130,</li> <li>EFT #1374 to EFT #1387 and,</li> <li>EFT #1404 to EFT #1416</li> </ul> |                               |
|          | <u>excepting</u> EFT #1377 and EFT #1411, be approved.   |                               |
|          |  | Carried                       |
| 2025-334 | <b>6.1.1 Accounts Payable - EFT #1377 and EFT #1411</b>  |                               |
|          | Moved By: Councillor Davis   |                               |
|          | That accounts payable EFT #1377 and EFT #1411 be approved.   |                               |
|          |  | Deputy Mayor Maynes abstained |
|          |  | Carried                       |
| 2025-335 | <b>6.2 Bank Reconciliation: October 2025</b>   |                               |
|          | Moved By: Mayor Barton   |                               |
|          | That the Bank Reconciliation for October 2025 be approved.   |                               |
|          |  | Carried                       |
|          | <b>7. Items for Discussion</b>   |                               |

|          |   |
|----------|---|
| 2025-336 | <p><b>7.1 2026 Interim Operating Budget</b></p> <p><b>Moved By:</b> Mayor Barton</p> <p>To approve the 2026 Interim Operating Budget as presented.</p> <p>Carried</p>   |
|          | <p><b>7.2 Bylaw 561-25 2026 Fees Rates and Charges Bylaw</b></p>  |
| 2025-337 | <p><b>7.2.1 Bylaw 561-25: 2026 Fees, Rates, and Charges Bylaw - Second Reading</b></p> <p><b>Moved By:</b> Councillor Davis</p> <p>To provide Second Reading to Bylaw 561-25: 2026 Fees, Rates, and Charges Bylaw, as presented.</p> <p>Carried</p>   |
| 2025-338 | <p><b>7.2.2 Bylaw 561-25: 2026 Fees, Rates, and Charges Bylaw - Third Reading</b></p> <p><b>Moved By:</b> Councillor Norris</p> <p>To provide Third and Final Reading to Bylaw 561-25: 2026 Fees, Rates, and Charges Bylaw, as presented, and repealing Bylaw 551-24: 2025 Fees Rates and Charges Bylaw as of January 1, 2026.</p> <p>Carried</p>   |
| 2025-339 | <p><b>7.3 Strategic Planning</b></p> <p><b>Moved By:</b> Deputy Mayor Maynes</p> <p>That Council establish January 30, 2026, from 12:00 p.m. to 4:00 p.m., and January 31, 2026, from 9:00 a.m. to 4:00 p.m., as the dates and times for Council's Strategic Planning sessions.</p> <p>Carried</p>  |
| 2025-340 | <p><b>7.4 Economic Development Lethbridge - CWG</b></p> <p><b>Moved By:</b> Councillor Davis</p> <p>That Council commit funding of \$1,000 per year for a three-year term to the Lethbridge Economic Development Canadian Western Gateway program, and further direct that Councillor Matthew Foss be appointed as the beloved Board Representative to the Canadian Western Gateway on behalf of the Village of Stirling Council.</p> <p>Carried</p>  |
| 2025-341 | <p><b>8. CAO Report</b></p> <p><b>Moved By:</b> Councillor Foss</p> <p>That the CAO Report be accepted as information.</p> <p>Carried</p>   |
|          | <p><b>9. Council Committee Meeting Reports</b></p> <p>Mayor Scott Barton:</p> <ul style="list-style-type: none"> <li>November 7, I attended the Mayors and Reeves Meeting. It was a good opportunity to meet the Mayors and Reeves in Southern Alberta. The most important discussion item was by ECL MLA Grant Hunter on the Water Act and inter-basin transfers, water license priority, and the decision-making framework. New water storage projects are being discussed. (Chin)</li> </ul> |

- November 11, Remembrance Day Ceremony in Stirling. The overall Ceremony was excellent, and I was pleased with the participation. Nikole and I have a few ideas to enhance the Ceremony for next year, which we will discuss with Administration.
- November 12-14, AB Munis Convention, which was a great opportunity to network with other Communities. We were able to meet with Premier Smith, Minister Williams, and ECL MLA Hunter for a few minutes each. This was an excellent opportunity to put Stirling in their minds. We were able to arrange for Deputy Minister Hunter to come to Stirling to meet with Council in the New Year. I greatly appreciate Matt presenting the Seniors Housing Funding Resolution at the Convention, this is an important issue for Stirling. Justin also represented Stirling during the Ministers Bear Pit Q&A session. I felt we were able to make some very critical connections that will benefit the Village as we move forward in this Council term. I was also able to have a meeting with Mayor Hyggen and Alderman Campbell which we discussed meeting in the New Year to discuss how Lethbridge and Stirling can work together.

Deputy Mayor Stacey Maynes:

- Community Events Committee
  - Christmas Festival
    - December 8
      - Gingerbread house contest
      - Sleigh rides
      - More events to come!

Councillor Justin Davis:

- AB Munis Convention
- Ridge Country Housing meeting Nov 20

Councillor Matthew Foss:

- Economic Developers of Alberta has a business/investment readiness tool which shows readiness of the community based on a survey. Maybe a useful tool for the Tourism and Economic Development group. They offer training for Economic Development also.  
[https://edaalberta.ca/community\\_investment\\_readiness.php](https://edaalberta.ca/community_investment_readiness.php)

Councillor Nikole Norris:

- Nothing to report.

2025-342

## 10. Correspondence and Items for Information

**Moved By:** Councillor Foss

That the following correspondence be accepted as information:

Carried

### 10.1 Ridge Regional Public Safety Services Commission (RRPSSC)

### 10.2 Alberta Municipal Affairs

### 10.3 Family & Community Support Services (FCSS)

### 10.4 Office of MP Glen Motz

2025-343

## 11. Council Highlights

**Moved By:** Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Canadian Western Gateway presentation
- Interim Operating Budget passed
- 2026 Fees, Rates, and Charges Bylaw passed
- FCSS Survey: <https://bit.ly/shortsurveyfcss>

Carried

2025-344

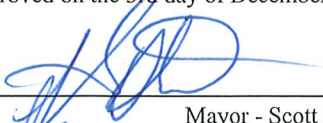
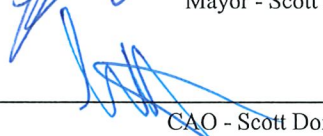
**12. Adjournment**

**Moved By:** Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 9:20 p.m.

Carried

These minutes to be approved on the 3<sup>rd</sup> day of December 2025.

  
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Mayor - Scott Barton  
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CAO - Scott Donselaar