



STIRLING

Village of Stirling

Meeting Minutes

November 5, 2025 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, November 5, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2025-308

2. Adoption of Agenda

Moved By: Councillor Davis

That the agenda be adopted as amended to include:

- Item 6.1.1: Adoption of Organizational Minutes

Councillor Foss arrived at 7:03 p.m.

Carried

3. Delegations

3.1 Coulee Medical Clinic

Chief Executive Officer Ryan Torrie (MD), Chief Business Officer Stan Torrie (MBA), and Chief Clinical Officer Stefanie Nicol (LPN) presented.

They spoke of the process of attracting international doctors to Canada, the wheel-and-spoke-hub business model in southern Alberta, and different tiers of care Coulee Medical could offer to rural communities. They also spoke about the involvement of the municipality, including town and financial support that would be required (depending on the tier potentially best-suited for Stirling).

4. Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act

2025-309

4.1 Motion to Enter into Closed Session

Moved By: Councillor Foss

To enter into Closed Session at 7:39 p.m. as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4

Carried

2025-310

4.2 Motion to Come Out of Closed Session

Moved By: Deputy Mayor Maynes

To come out of Closed Session at 8:34 p.m.

Carried

5. Recognition

Council extends appreciation to everyone who contributed to the FCSS Clothing Exchange held on October 15, 2025. With 80 volunteers, generous donations from Stirling and surrounding areas, and over 250 participants, the event was a great success. Special thanks to Jodi Wilde for her help in making this community event possible.

6. Minutes

2025-311

6.1 Adoption of Council Minutes – October 1, 2025

Moved By: Councillor Foss

That the minutes of the Regular Meeting of Council held on October 1, 2025 be approved as presented.

Carried

2025-312

6.1.1 Adoption of Organizational Minutes

Moved By: Deputy Mayor Maynes

That the minutes of the Organizational Meeting held on October 29, 2025 be approved as presented.

Carried

6.2 Business Arising from the Minutes

There was no new business arising from the minutes.

6.3 Motion Tracker

Council reviewed and discussed the Motion Tracker.

7. Financial Items

2025-313

7.1 Accounts Payable

Moved By: Councillor Foss

That accounts payable:

- Cheque #20250124 to Cheque #20250127,
- EFT #1296 to EFT #1311,
- EFT #1325 to EFT #1338, and
- EFT# 1356 to EFT #1373

excepting EFT #1359, EFT #1361 and EFT # 1366, be approved.

Carried

2025-314

7.1.1 Accounts Payable: EFT #1359

Moved By: Mayor Barton

That accounts payable EFT #1359 be approved.

Councillor Davis abstained

Carried

2025-315

7.1.2 Accounts Payable - EFT # 1361

Moved By: Deputy Mayor Maynes

That accounts payable EFT #1361 be approved.

Councillor Foss abstained

Carried

2025-316

7.1.3 Accounts Payable - EFT #1366

Moved By: Councillor Davis

That accounts payable EFT #1366 be approved.

Councillor Norris abstained

Carried

2025-317

7.2 Bank Reconciliation: September 2025

Moved By: Councillor Davis

That the Bank Reconciliation for September 2025 be approved.

Carried

2025-318

7.3 Budget Report

Moved By: Councillor Foss

That the Budget Report dated October 31, 2025 be accepted as information.

Carried

8. Items for Discussion

8.1 Bylaw 560-25: Amending Bylaw 524-22 Schedule D-1 Community Events Committee Terms of Reference

2025-319

8.1.1 Bylaw 560-25: Amending Bylaw 524-22 Schedule D-1 Community Events Committee Terms of Reference - Second Reading

Moved By: Deputy Mayor Maynes

To provide Second Reading to Bylaw 560-25: Amending Bylaw 524-22 Schedule D1 Community Event's Committee Terms of Reference.

Carried

2025-320

8.1.2 Bylaw 560-25: Amending Bylaw 524-22 Schedule D-1 Community Events Committee Terms of Reference - Third and Final Reading

Moved By: Councillor Norris

To provide Third and Final Reading to Bylaw 560-25 Amending Bylaw 524-22 Schedule D1 Community Event's Committee Terms of Reference.

Carried

2025-321

8.2 Property for Tax Sale

Moved By: Councillor Foss

To direct the removal of Lot 9, Block 32, Plan 0612257 from the tax sale list and not proceed with the auction sale of the property.

Carried

2025-322

8.3 Community Events Committee Resignation

Moved By: Mayor Barton

To accept the resignation of Sandra Nelson from the Community Events Committee as information, and further direct Administration to put out a call for Community Events Committee members.

Carried

2025-323

8.4 Bylaw 561-25: 2026 Fees, Rates, and Charges Bylaw

Moved By: Councillor Davis

To provide First Reading to Bylaw 561-25: Fees, Rates, and Charges Bylaw.

Carried

2025-324

8.5 Alberta Municipalities Conference – November 11th to 14th

Moved By: Deputy Mayor Maynes

To approve sending three more Council representatives to the November 11th - 14th, 2025 Alberta Municipalities Conference and ensure Administration has those members booked for hotels and registration.

Carried

2025-325

8.6 Motion #1 from Closed Session

Moved By: Mayor Barton

To direct Administration to establish an ad hoc committee consisting of the Stirling CAO, Mayor Barton, and Councillor Norris, and to arrange a meeting with the Coulee Medical Clinic.

Carried

2025-326

8.7 Motion #2 from Closed Session

Moved By: Councillor Davis

That Council establish a multi-family residential mill rate, with the municipal portion set at 5%, and direct Administration to include this rate in the 2026 Tax Rate Bylaw.

Councillor Norris left the meeting at 9:16 p.m.

Councillor Norris returned to the meeting at 9:18 p.m.

Carried

2025-327

9. CAO Report

Moved By: Councillor Davis

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Scott Barton:

- Nothing to report.

Deputy Mayor Stacey Maynes:

- Community Events Committee
 - Christmas at the Kiosk
 - December 8, 2025
 - Activities being planned

Councillor Justin Davis:

- Nothing to report.

Councillor Matthew Foss:

- Nothing to report.

Councillor Nikole Norris:

- Family and Community Support Services (FCSS)

2025-328

11. Correspondence and Items for Information

Moved By: Councillor Foss

That the following correspondence be accepted as information:

Carried

11.1 Family & Community Support Services (FCSS)

11.2 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)

11.3 Natural Resources Conservation Board

11.4 Halton Region Correspondence

11.5 Oldman River Regional Services Commission (ORRSC)

11.6 S.T.A.R.S.

11.7 Community Futures Lethbridge Region

11.8 Municipal Affairs

2025-329

12. Council Highlights

Moved By: Councillor Foss

To highlight the following from this Council Meeting for immediate public release:

- Community Events Committee: Volunteers wanted!
- Remembrance Day: Tuesday, November 11, 2025 @ 10:30am at the Community Centre
- Mark your calendars! Christmas at the Kiosk! Monday, December 8, 2025

Carried

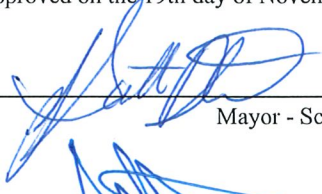
13. Adjournment

Moved By: Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 9:37 p.m.

Carried

These minutes to be approved on the 19th day of November 2025.



Mayor - Scott Barton

CAO - Scott Donselaar