STIRLING

Village of Stirling

Meeting Minutes

October 7, 2026 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, October 7, 2026, commencing at 7:00 p.m.

IN ATTENDANCE
Meeting Link:
https://video.businessconnect.telus.com/join/999820796?pw=2b41ecdd2b34c8b97bf9bb9061e8f424

Public Hearing & Council Meeting:
https://www.youtube.com/watch?v=DN39bXpPvUM

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

Oldman River Regional Commission Services (ORRSC) Senior Planner, Bonnie Brunner
Chief Administrative Officer, Scott Donselaar
Senior Administrative Assistant, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:03 p.m.

2026-251 **2. Adoption of Agenda**

That the agenda be adopted as presented.

Carried

3. Public Hearing - Bylaw 586-26: Amendment to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan

In Attendance:

County of Warner
Reeve Randy Taylor
Deputy Reeve Phil Jensen
Councillor David Cody
Councillor Ross Ford
Councillor Jack Heggie
Councillor David Nilsson
Councillor Shawn Rodgers
Development Officer Nicole Paul

Village of Stirling
Mayor Scott Barton
Deputy Mayor Stacey Maynes
Councillor Justin Davis
Councillor Matthew Foss
Councillor Nikole Norris
CAO Scott Donselaar
Senior Administrative Assistant Aletta Lightfoot

Oldman River Regional Commissions Services
Senior Planner Bonnie Brunner
Senior Planner Steve Harty

Mayor Scott Barton called the Public Hearing to order at 7:03 p.m.

Senior Planner Steve Harty gave a brief overview of the proposed amendments to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan at 7:06 p.m.

It was confirmed by both the County of Warner No. 5 and the Village of Stirling that there were no written submissions and that there were no persons registered to speak.

Planning Chairman Ross Ford opened the floor to comments and/or questions at 7:09 p.m.

First person to speak:
Larry Johnson
7:09 p.m.
Mr. Johnson expressed concerns about the proximity of a future poultry confined animal feeding operation close to his property, and expressed that he would prefer it to be located further toward the north. ORRSC Planners provided information that County of Warner Land Use Bylaw No. 930-17 stipulates that no CAFO may be located closer than 800 feet to a neighbouring landowner dwelling.

Second person to speak:
Brian Edwards
7:14pm
Mr. Edwards questioned how close to the highway a poultry CAFO could be located. Feedback from ORRSC Senior Planners provided that Alberta Transportation regulates the permitted proximity of CAFOs to Alberta Highways, and that is out of the County's control.

Third person to speak:
Clarence Visser
7:16pm
Mr. Visser expressed that all of his future poultry CAFO operations would adhere to National Resources Conservation Board regulations.

Mayor Barton called a second time and asked the members of the gallery if they had any questions, comments and/or wished to speak at 7:18 p.m.

Mayor Barton called a third and final time and asked the members of the gallery if they had any questions, comments and/or wished to speak at 7:18 p.m.

Mayor Scott Barton closed the Public Hearing at 7:18 p.m.

At 7:20 p.m. Reeve Taylor noted to all those in attendance that there was a correction to be made with regard to the County of Warner Bylaw numbers which were advertised on some of the Public Notice documents circulated and posted in advance of this Public Hearing. Bylaw numbers 2015-26 and 2016-26 are incorrect, and are to be recorded as Bylaw numbers 1015-26 and 1016-26.

Stirling Council then reconvened for the regular Council Meeting in the Council Chambers at 7:24 p.m.

3.1 Draft Bylaw 586-26: Amendment to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan

3.2 Public Hearing Notice

3.3 Bylaw 490-20: Bylaw 586-26: County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan

3.4 Registration List

3.5 Westwind Weekly Advertising

4. Recognition

The regular Council Meeting resumed in the Council Chambers at 7:24 p.m.

Sandra Nelson, on behalf of the Stirling Lions Club, presented the October Citizen of the Month Award to Phil and Marilyn Still.

Council would like to thank everyone who volunteered for the Stirling Fall Festival, and to everyone who came out and celebrated the day.

Council would like to thank everyone who came out to support the Family and Community Support Servies (FCSS) Clothing Exchange on September 30. There were over 70 volunteers, over 250 people attended, and there were over 150 volunteer hours.

5. Delegations

ORRSC Senior Planner Bonnie Brunner left the meeting at 7:31 p.m.

5.1 Chinook Arch Regional Library Systems

Council received a presentation from Yanet Grajeda of Chinook Arch Regional Library System, highlighting the services and support provided to member libraries. The presentation included an overview of the system's governance, funding, and 2025 achievements, including increased use of digital resources, improvements to technology, and continued support for local libraries.

The presentation also outlined a proposed increase in the municipal membership levy from $7.76 to $8.17 per capita for 2027. The current Plan of Service has been extended through 2027, with a new four-year plan and budget scheduled for 2028–2031.

6. Minutes

2026-252

6.1 Adoption of Council Minutes – September 16, 2026

Moved By: Councillor Foss

That the minutes of the regular meeting of Council held on September 16, 2026 be approved as presented.

Carried

6.2 Business Arising from the Minutes

There was no business arising from the approved minutes.

6.3 Motion Tracker

Council reviewed the Motion Tracker.

7. Financial Items

2026-253

7.1 Accounts Payable

Moved By: Councillor Foss

That accounts payable:

- Cheque #20260086 to Cheque #20260095,
- EFT #20266924, EFT #20266949 to EFT #20266964, and EFT #20266984 to EFT #202667013

excepting EFT #20266950, 20266953, 20266985, 20266986, 20266990, and 20266998, be approved.

Carried

2026-254 **7.1.1 Accounts Payable: EFT #20266953 and EFT #20266998**

Moved By: Councillor Davis

That accounts payable EFT #20266953 and #20266998, be approved.

Deputy Mayor Maynes abstained

Carried

2026-255 **7.1.2 Accounts Payable - EFT #20266950 and EFT #20266990**

Moved By: Deputy Mayor Maynes

That accounts payable EFT #20266950 and EFT #20266990 be approved.

Councill Davis abstained

Carried

2026-256 **7.1.3 Accounts Payable: EFT #20266985 and EFT #20266986**

Moved By: Deputy Mayor Maynes

That accounts payable EFT #20266985 and EFT #20266986 be approved.

Mayor Barton abstained

Carried

2026-257 **7.2 Bank Reconciliation: August 2026**

Moved By: Councillor Davis

That the Bank Reconciliation for August 2026 be approved.

Carried

2026-258 **7.3 Budget Report**

Moved By: Mayor Barton

That the Budget Report dated October 2, 2026 be accepted as information.

Carried

8. Items for Discussion

8.1 Draft Bylaw 586-26: Amendment to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan

2026-259 **8.1.1 Draft Bylaw 586-26: Amendment to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan - Second Reading**

Moved By: Councillor Davis

To provide Second Reading of Bylaw 586-26: Amending Bylaw 490-20 Intermunicipal Development Plan.

Carried

2026-260 **8.1.2 Draft Bylaw 586-26: Amendment to County of Warner No. 5 and Village of Stirling Intermunicipal Development Plan - Third and Final Reading**

Moved By: Deputy Mayor Maynes

To provide Third and Final Reading of Bylaw 586-26: Amending Bylaw 490-20 Intermunicipal Development Plan.

Carried

8.2 Council Delegation: Chinook Arch Regional Library Systems

2026-261 **8.3 Mayor's Deep Dive and Report on Municipal Health (Governance)**

Moved By: Councillor Davis

Deputy Maynes left the meeting at 8:20 p.m.
Deputy Maynes returned to the meeting at 8:22 p.m. and was present for voting

To accept the Mayor's Deep Dive and Report on Municipal Health (Governance) as information, and to include it in the Strategic Planning Session.

Carried

2026-262 **8.4 2026 Internal Audit Report**

Moved By: Deputy Mayor Maynes

Councillor Davis left the meeting at 8:41 p.m.
Councillor Davis returned to the meeting at 8:43 p.m. and was present for voting

Councillor Norris left the meeting at 8:44 p.m.
Councillor Norris returned to the meeting at 8:45 p.m. and was present for voting

To accept the 2026 Internal Audit Report for Information and to include it in the Strategic Planning Session.

Carried

2026-263 **8.5 Council's Strategic Planning Session for 2027**

Moved By: Councillor Davis

To schedule a Council Strategic Planning Session for Saturday, November 7, 2026 beginning at 10:00am.

Carried

2026-264 **9. CAO Report**

Moved By: Deputy Mayor Maynes

That the CAO Report be accepted as information.

Carried

10. Council Committee Meeting Reports

Mayor Scott Barton:

- AB Munis 2026 Convention
    - Affordable Housing
- Community Futures - Lethbridge Region
- Mayors & Reeves
- Lions Club
- Oct. 10 5:30-7pm - Fire Prevention Open House at Stirling Fire Hall
- Nov 11 - Remembrance Day Ceremony

Deputy Mayor Stacey Maynes:

- Sept 14th Interview with Westwind Weekly
- Sept 19th Fall Festival
- Sept 22nd Effective Meetings Training

- Sept 23-25th AB Munis Conference

Councillor Justin Davis:

- AB Munis 2026 Convention

Councillor Matthew Foss:

- Library Board Meeting

Councillor Nikole Norris:

- Nothing to report

2026-265 **11. Correspondence and Items for Information**

Moved By: Councillor Davis

That the following correspondence be accepted as information:

Carried

11.1 Oldman River Regional Services Commission (ORRSC)

2026-266 **12. Council Highlights**

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Fire Prevention Open House
  Saturday, October 10, 2026
  Stirling Fire Hall
  5:30pm - 7:00pm
  Free BBQ, kids activities, fire truck tours,
  meet the team!
- Mayor and CAO Deep Dive into Municipal Health (Governance) and 2026 Internal Audit
- Joint Public Hearing with County of Warner
- Chinook Arch Regional Library Presentation

Carried

2026-267 **13. Adjournment**

Moved By: Deputy Mayor Maynes

That the agenda matters have been concluded and that the meeting be adjourned at 9:48 p.m.

Carried

These minutes to be approved on the 21st day of October 2026.

Mayor - Stacey Maynes

CAO - Scott Donselaar