



Village of Stirling



Policy #011-10

Section:	PUBLIC WORKS	Subject:	Culvert Installation Policy
Approval Date:	May 5, 2010		

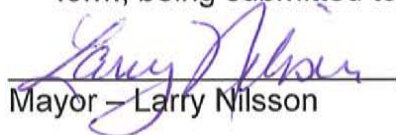
Culvert Installation Policy

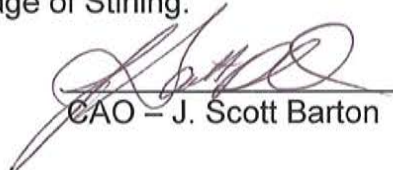
Policy Statement:

The Village of Stirling is committed to ensuring a systematic and planned approach to a storm water management system within the Village. This policy will assist the Manager of Operations with providing new home builders with a fair and equitable process of culvert installation. This policy will outline the rules and procedures associated with obtaining and requesting the Village to install a driveway culvert when building a brand new home.

Procedures & Rules:

1. The Village will provide installation services, free of charge, for the equivalent of one length of culvert that is no longer than 20 ft long (10" – 12" in diameter). The culvert(s) must be purchased by the homeowner, which may be purchased from the Village of Stirling.
 - a. If the home owner wishes to have more than one length of culvert installed by the Village, installation charges will apply on each subsequent length of culvert at an hourly rate.
2. The free installation of one length of culvert is only applicable in situations where a new home is being constructed. Existing homes are not eligible for this free service.
3. The Village will offer this as a one-time service, no future call outs will be entertained to install additional lengths of culvert – all culvert installation at one time
4. The Village is NOT responsible for constructing or developing the driveway - that is responsibility of the home owner. Furthermore, the Village is not responsible for any landscaping of a property – that is the responsibility of the homeowner.
5. Installation of the culvert is entirely dependent on the schedule of the Village of Stirling and is also dependent on the weather. There will be **NO** guarantees made in regards to the timing of installation.
6. The culvert installation location and grade is dependent on professional advice from the Village engineer.
7. No culvert installation will take place prior to a formal application, on the prescribed form, being submitted to the Village of Stirling.


 Mayor – Larry Nilsson


 CAO – J. Scott Barton