



# Village of Stirling

## AR10 - 22



<b>Section:</b>	Administration	<b>Subject:</b>	Artisan Support Policy
<b>Approval Date:</b>	2022		

### Village of Stirling Artisan Support Policy

**Policy Statement:**

The Village of Stirling is committed to supporting local artists by displaying and selling their art on behalf of the artist, which will be displayed within the Village Administration Building.

**Definitions**

**“Administration Building”** means the Village of Stirling Administration building located at 337 4 Avenue, Stirling Alberta.

**“Artwork”** means a painting, sketch, photograph, or such thing which can be hung in one of the designated locations for public art display within the Village of Stirling Administration Building.

**“CAO”** means the Chief Administrative Officer of the Village of Stirling, or their designate.

**“Local Artist”** means the person who created the artwork, known by their given name or pseudonym they choose to use and who also resides within the Village of Stirling, or within 1 Kilometer of the Village boundary.

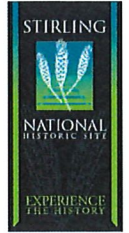
**Policy**

1. The Village of Stirling CAO will determine dedicated locations for artwork provided by local artists to display. These locations may be filled with contemporary art if not in use by a local artist.
2. Artwork submitted for display must not be political in nature and be such that it would compliment a professional office space. The CAO may refuse artwork which in the opinion of the CAO is not tasteful, or suitable for a professional office space.
3. Administration will require the local artist to complete the form attached as Schedule A of this Policy which permits the display of the artwork and permits the Village



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Administration Staff to sell the artwork on behalf of the local artist. Schedule A also indemnifies the Village of Stirling for any loss due to theft, vandalism, or other events out of the Village of Stirling’s control whereby the artwork is damaged or destroyed.

4. Art offered for sale will have the price set by the local artist and the artwork will have a card placed with it, which will identify the local artist; the price of the artwork; contact details of the local artist; and can provide for a website for the local artist.
  
5. When a piece of artwork sells the local artist will be notified within 24 hours of the sale by Village of Stirling Administration and a check will be printed for the next accounts payable run, for the full amount of the sale. The local artist will have the opportunity to add a new piece of artwork. If the local artist declines the space will be advertised as available for interest from other local artists.
  - a. In the event there are more local artists with artwork to display a process of cycling will be developed whereby works which do not sell within 3 months will be returned to the local artist and a new artwork will be placed for the next local artist in the rotation.
  - b. At any point, if a cycling system is necessary, when an artwork sells the next local artist in the rotation will be able to have their artwork displayed and offered for sale.
  
6. At any time during business hours a local artist may request their artwork returned and the Village will provide the artwork back to the local artist.

Council Motion:# 2022-043

  
 Mayor – Trevor Lewington

  
 CAO – Scott Donselaar



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### Schedule A

I \_\_\_\_\_ hereby agree to provide my \_\_\_\_\_  
(Artist Name) (Artwork Type & Title)  
 for display within the Village of Stirling Administration Office. I further permit the Administration Staff to sell my artwork for a price of \_\_\_\_\_. I acknowledge I will  
(Sale Price)  
 receive this payment after the sale is complete and on the next accounts payable run for the Village. I agree to have my details displayed with my artwork on a card, as follows:

Name or Pseudonym: \_\_\_\_\_  
 Artwork Title: \_\_\_\_\_  
 Contact Email: \_\_\_\_\_  
 Website: \_\_\_\_\_

I further indemnify the Village of Stirling for any loss of my artwork due to theft; vandalism; fire; natural disaster; or any other event outside of the control of the Village of Stirling.

I understand I can request the return of my artwork at anytime during business hours and the Village of Stirling may opt out of displaying my artwork at anytime upon providing me 24 hours notice to pick up the artwork.

\_\_\_\_\_  
(Artist Signature)

\_\_\_\_\_  
(CAO Signature)

\_\_\_\_\_  
(Witness Signature)