



STIRLING

Village of Stirling

Meeting Minutes

September 2, 2026 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, September 2, 2026, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Scott Barton, Deputy Mayor Stacey Maynes, Councillors Justin Davis, Matthew Foss, and Nikole Norris

Chief Administrative Officer, Scott Donselaar
Senior Administrative Assistant, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2026-220

2. Adoption of Agenda

Moved By: Councillor Davis

That the agenda be adopted as amended to include:

- Delegation Item 4.1: RCMP Raymond/Magrath Detachment
- Discussion Item 7.9: Council Courses

Carried

3. Recognition

Council welcomed all students back for the start of the new school year and wished them a successful year ahead.

Council thanked everyone who spent time at the Stirling Swimming Pool this summer and helped make it an enjoyable season. Council also extended its appreciation to the pool staff for their hard work and dedication throughout the summer. The pool's final day of operation will be Monday, September 7, 2026.

4. Delegations

4.1 RCMP Raymond Magrath Detachment

Sgt. Brad Noss reviewed stats for the last quarter, including:

- Traffic concerns in town
 - The RCMP logged certain hours in town
 - One of the main areas of concern was along 4 Avenue
 - The average speed of vehicles was 45-50km/hr during that time frame
 - There were no calls of speeding vehicles during that specific time.
- All six positions have been filled
 - Cst. Rodriguez will be starting before winter
- Please contact the RCMP about scheduling any upcoming events, workshops, or learning opportunities

- o Fall Festival will be Saturday, September 19

4.2 Marianne Fox

Marianne brought forward three main concerns with regard to the indoor riding arena currently being built on the northwest side of Stirling:

1. Visual impact
2. Notification process
3. Land Use Bylaw - specifically gaps in agriculture section

Administration was present and did confirm that the Senior Planner from ORRSC had been contacted for verification, confirmed that the development met all the required bylaws, and that the proper process was followed.

Marianne respectfully requested a review notification process as per section 39 of the Land Use Bylaw, and if there was any recourse under the Municipal Government Act (MGA).

4.3 Trevor Lewington - Ridge Utilities

Trevor Lewington presented the Ridge Utilities 2025 Annual Report. Ridge Utilities continued to grow in 2025, with a 30% increase in customer accounts, exceeding its 28% target. Net revenue increased by 37.4% to \$199,738, while customer turnover and bad debt rates continued to improve.

The company also fully repaid the startup loan provided by the Village of Stirling and increased funds held to meet its financial obligations. Ridge Utilities met its 2025 contract performance requirements with no performance shortfall.

5. Minutes

2026-221

5.1 Adoption of Council Minutes – August 12, 2026

Moved By: Councillor Foss

That the minutes of the regular meeting of Council held on August 12, 2026 be approved as amended.

Carried

5.2 Business Arising from the Minutes

Please add the Chinook Regional Hospital Foundation: Bringing Hearts Home Cardiac Campaign to the September 16, 2026 Council Agenda.

5.3 Motion Tracker

6. Financial Items

2026-222

6.1 ATB Credit Card Statement

Moved By: Councillor Norris

That Council request the ATB credit card statement brought forward monthly and be added to the Accounts Payable discussion item.

Carried

2026-223

6.2 Accounts Payable

Moved By: Deputy Mayor Maynes

That accounts payable:

- Cheque #20260072 to Cheque #20260078
- EFT #20266758, EFT #20266797 to EFT #20266863

be approved.

Carried

2026-224

6.3 Bank Reconciliation: July 2026

Moved By: Councillor Davis

That the Bank Reconciliation for July 2026 be approved.

Carried

2026-225

6.4 Budget Report

Moved By: Deputy Mayor Maynes

That the Budget Report dated August 28, 2026 be accepted as information.

Carried

7. Items for Discussion

2026-226

7.1 Council Delegation - Marianne Fox

Moved By: Councillor Foss

That Council direct Administration to review the current notification process and bring the matter forward to the October 7, 2026 Municipal Planning Commission meeting for further discussion.

Carried

2026-227

7.2 Municipally Controlled Corporation - Annual Financial Statements

Moved By: Mayor Barton

That Council receive the 2025 annual financial statements submitted by Ridge Utilities Ltd. as information in compliance with Section 75.2 (1) of Alberta's Municipal Government Act with respect to municipally controlled corporations. Further moved that Council also accept the accompanying operations report of the corporation as information.

Carried

2026-228

7.3 Municipally Controlled Corporation - Annual Shareholder Resolution

Moved By: Councillor Davis

That Council, acting in its capacity as the sole shareholder of Ridge Utilities Ltd. (a municipally controlled corporation) approve the Resolution of the Sole Shareholder as proposed and ratify the appointment of the Board of Directors contained therein. Further moved that the Mayor and Deputy Mayor be authorized to sign the same.

Carried

2026-229

7.4 Bylaw 586-26: Amending Bylaw 490-20 Intermunicipal Development Plan

Moved By: Deputy Mayor Maynes

To give first reading to Bylaw 586-26: Amending Bylaw 490-20 Intermunicipal Development Plan.

Carried

2026-230

7.4.1 Set Public Hearing for Bylaw 586-26: Amending Bylaw 490-20 Intermunicipal Development Plan

Moved By: Mayor Barton

To set a public hearing for October 7, 2026 to be held at 7:00 pm, in the Village of Stirling and further direct Administration to advertise and provide notifications as required by legislation.

Carried

2026-231 7.5 **Subdivision Referral 2026-0-116**

Moved By: Councillor Foss

To direct administration to communicate with the Oldman River Regional Services Commission that we require an easement for our rural water infrastructure in the form as found in the applicant's rural water agreement.

Carried

2026-232 7.6 **2027 ATCO Franchise Fee**

Moved By: Councillor Davis

To direct Administration to advise ATCO Gas the 2027 Franchise Fee will remain at the 12% valuation.

Carried

2026-233 7.7 **2027 Fortis Franchise Fee**

Moved By: Deputy Mayor Maynes

To direct Administration to advise Fortis the 2027 Franchise Fee will remain at the 12% valuation.

Carried

2026-234 7.8 **2026 ABmunis Resolutions Book**

Moved By: Mayor Barton

To table the 2026 ABmunis Resolutions and bring back to the September 16, 2026 Council agenda for discussion.

Carried

2026-235 7.9 **Council Courses**

Moved By: Councillor Foss

To approve expenses related to Deputy Mayor Maynes to attend the AB Munis Officials Training Program for September and November 2026 courses, and further direct Administration to craft a policy in relation to elected official education expenses.

Carried

2026-236 8. **CAO Report**

Moved By: Councillor Foss

That the CAO Report be accepted as information.

Carried

9. **Council Committee Meeting Reports**

Councillor Davis left the meeting at 8:14 p.m.

Councillor Davis returned to the meeting at 8:16 p.m.

Mayor Scott Barton:

- August 15: Attended the Meet & Greet BBQ with MP Glen Motz

Deputy Mayor Stacey Maynes:

- August 15: Attended the Meet & Greet BBQ with MP Glen Motz
- Community Events Committee
 - Fall Festival - Sept 19

Councillor Justin Davis:

- Nothing to report

Councillor Matthew Foss:

- Nothing to report

Councillor Nikole Norris:

- Family and Community Support Services (FCSS)
 - New housing program grant
 - Helped 17 individuals since April

2026-237

10. Correspondence and Items for Information

Moved By: Deputy Mayor Maynes

That the following correspondence be accepted as information:

Carried

10.1 Oldman River Regional Services Commission (ORRSC)

10.2 Family and Community Support Services (FCSS)

10.3 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)

10.4 Chinook Arch Library Regional System (CARLS)

10.5 Canadians For Safe Technology

10.6 National Police Federation (NPF)

2026-238

11. Council Highlights

Moved By: Councillor Norris

To highlight the following from this Council Meeting for immediate public release:

- RCMP presentation:
 - Completed traffic assessment related to speeding in town (received zero complaints while performing the assessment)
 - Will continue to monitor
 - Encourage people to call in to report
- Review of the Agricultural Zoning in the Land Use Bylaw
- School is back in! School zones are in effect!
- Ridge Utilities Ltd. presented the 2025 financial report and paid back the financial commitment to Stirling

Carried

12. Closed Session: Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act

2026-239

12.1 Motion to Enter into Closed Session**Moved By:** Councillor Davis

To enter into Closed Session as per Section 19 of the Access to Information Act, Statutes of Alberta, 2024, Chapter A-1.4 Privacy Act at 8:25 p.m.

Carried

12.2 Personnel

2026-240

12.3 Motion to Come Out of Closed Session**Moved By:** Mayor Barton

To come out of Closed Session at 9:30 p.m.

Carried

2026-241

12.4 Motion from Closed Session**Moved By:** Councillor Foss

That Council approve to adjust CAO Donselaar's performance incentive pay for June 2025 - June 2026 for earning his CLGM designation in line with the performance incentive matrix, and for Mayor Barton to provide CAO Donselaar with a response regarding Council's interpretation of performance incentive pay in the CAO Employment Agreement.

Carried

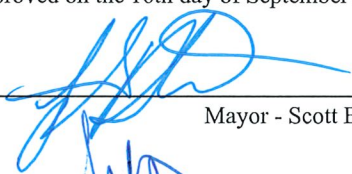
2026-242

13. Adjournment**Moved By:** Councillor Davis

That the agenda matters have been concluded and that the meeting be adjourned at 9:36 p.m.

Carried

These minutes to be approved on the 16th day of September 2026.



Mayor - Scott Barton


CAO - Scott Donselaar