



STIRLING

Village of Stirling

Meeting Minutes

September 3, 2025 - Regular Meeting of Council - 07:00 PM

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, September 3, 2025, commencing at 7:00 p.m.

IN ATTENDANCE

Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Justin Davis, and Matthew Foss

CAO, Scott Donselaar
Municipal Clerk, Aletta Lightfoot

1. Regular Council Meeting – Call Meeting to Order

The Meeting was called to order at 7:00 p.m.

2025-254

2. Adoption of Agenda

Moved By: Deputy Mayor Foss

That the agenda be adopted as presented.

Carried

3. Recognition

Councilor Davis arrived at 7:01 p.m.

Council recognizes former Mayor, Trevor Lewington, for his dedication and service to Stirling during his 12 years on Council (four as Council member, eight years as Mayor).

4. Delegations

4.1 Stirling Lions Club - Kiosk

David Cocks (Architect, AAA, MRAIC AP, Principal) of FWBA Architects, on behalf of the Stirling Lion's Club, provided Council with a follow-up to his June 18, 2025 presentation and updated Council on the Club's proposals for future refurbishment of the Stirling National Historic Site Information Centre.

5. Minutes

2025-255

5.1 Adoption of Minutes – August 20, 2025

Moved By: Deputy Mayor Foss

That the minutes of the regular meeting of Council held on August 20, 2025 be approved as amended.

Carried

5.2 Business Arising from the Minutes

There was no new business arising from the minutes.

5.3 Motion Tracker

Council reviewed the Motion Tracker.

6. Financial Items

2025-256

6.1 Accounts Payable

Moved By: Councillor Bikman

That accounts payable Cheque #20250110 to Cheque #20250111, and EFT #1151 to EFT #1179, be approved.

Carried

2025-257

6.2 Bank Reconciliation: July 2025

Moved By: Deputy Mayor Foss

That the Bank Reconciliation for July 2025 be approved.

Carried

2025-258

6.3 Budget Report

Moved By: Councillor Bikman

That the Budget Report dated August 29, 2025 be accepted as information.

Carried

7. Items for Discussion

7.1 Appointment of the Mayor and Deputy Mayor

2025-259

7.1.1 Motion to Appoint the Mayor

Moved By: Councillor Bikman

To appoint Larry Nilsson as Mayor of the Village of Stirling.

Carried

2025-260

7.1.2 Motion to appoint the Deputy Mayor

Moved By: Councillor Bikman

To appoint Matthew Foss as Deputy Mayor of the Village of Stirling.

Carried

7.2 Library Board Appointments Motion Amendments

2025-261

7.2.1 Library Board Appointments Motion Amendments - March 5, 2025 Council Meeting

Moved By: Councillor Davis

To amend the motion respecting library board appointments made at the March 5, 2025 Council meeting to appoint the following individuals to the Village of Stirling Library Board for the specified terms:

Lora Thomas – Term expiry date March 5, 2028

Carried

2025-262

7.2.2 Library Board Appointments Motion Amendments - May 7, 2025 Council Meeting

Moved By: Councillor Davis

To amend the motion respecting library board appointments made at the May 7, 2025 Council meeting to appoint the following individuals to the Village of Stirling Library Board for the specified terms:

Roselyn Birky – Term expiry date May 7, 2028

Carried

2025-263

7.2.3 Library Board Appointments Motion Amendments - July 16, 2025 Council Meeting

Moved By: Councillor Davis

To amend the motion respecting library board appointments made at the July 16, 2025 Council meeting to appoint the following individuals to the Village of Stirling Library Board for the specified terms:

Sharon MacDonald – Term expiry date July 16, 2028

Carried

7.3 Property for Tax Sale

2025-264

7.3.1 Property for Tax Sale: Sale Date

Moved By: Councillor Bikman

To set the tax sale date for Lot 9, Block 32, Plan 0612257 (Tax Roll #10225) as November 10, 2025, at 12:00 p.m.; and

Carried

2025-265

7.3.2 Property for Tax Sale: Conditions

Moved By: Deputy Mayor Foss

To set the following conditions for the sale of Lot 9, Block 32, Plan 0612257 (Tax Roll #10225):

- All bids must be presented in the form of a sealed bid on the date specified,
 - The only forms of payment that will be accepted will be cash or certified cheque
- ; and

Carried

2025-266

7.3.3 Property for Tax Sale: Reserve Bid

Moved By: Councillor Davis

To set a reserve bid of \$330,840.00 for the tax sale, on the property located Lot 9, Block 32, Plan 0612257 (Tax Roll #10225).

Carried

2025-267

7.4 Motion to hold a Municipal Planning Commission Meeting September 17, 2025

Moved By: Councillor Bikman

To set a Municipal Planning Commission meeting for September 17, 2025 starting at 6:50 pm to deal with any matters which come forward prior to the Municipal election.

Carried

2025-268	7.5 ATCO Franchise Rate Moved By: Deputy Mayor Foss To hold the 2026 ATCO Franchise Fee at twelve percent and direct Administration to communicate this to ATCO. Carried
2025-269	7.6 2026 Fortis Franchise Fee Rate Setting Moved By: Deputy Mayor Foss To hold the 2026 Fortis Franchise Fee at twelve percent and direct Administration to communicate this to Fortis. Carried
2025-270	7.7 Delegation - Stirling Lions Moved By: Councillor Bikman To accept the Stirling Lions Delegation as information. Carried
2025-271	8. CAO Report Moved By: Councillor Bikman That the CAO Report be accepted as information. Carried
	9. Council Committee Meeting Reports Mayor Nilsson: • Family and Community Support Services (FCSS) ◦ Zakk Morrison ▪ Annual Program Report has been submitted and approved Councillor Bikman: • Community Events Committee ◦ Fall Festival preparation Councillor Davis: • Nothing to Report Deputy Mayor Foss: • Nothing to report
2025-272	10. Correspondence and Items for Information Moved By: Deputy Mayor Foss That the following correspondence be accepted as information: Carried
	10.1 Alberta Municipal Affairs

10.2 CPKC Rail

10.3 Chinook Arch Regional Library

10.4 Oldman River Regional Services Commission

10.5 Alberta Municipalities

10.6 Chief Mountain Regional Solid Waste Services Commission (CMRSWSC)

2025-273

11. Council Highlights

Moved By: Councillor Davis

To highlight the following from this Council Meeting for immediate public release:

- Stirling Lions Club Delegation (Kiosk)
- Congratulations to our new Mayor, Larry Nilsson, and Deputy Mayor, Matthew Foss
- Thank you to former Mayor, Trevor Lewington, for your commitment and service to Stirling

Carried

2025-274

12. Adjournment

Moved By: Councillor Davis

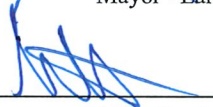
That the agenda matters have been concluded and that the meeting be adjourned at 7:54 p.m.

Carried

These minutes to be approved on the 17th day of September 2025.



Mayor - Larry Nilsson



CAO - Scott Donselaar