



**STIRLING**  
**Village of Stirling**

**Meeting Minutes**

**September 6, 2023 - Regular Meeting of Council - 07:00 PM**

The regular meeting of the Council of the Village of Stirling was held in the Council Chambers, located at the Stirling Community Centre/Lions Hall at 409 - 2 Street, on Wednesday, September 6, 2023, commencing at 7:00 p.m.

IN ATTENDANCE

Mayor Trevor Lewington, Deputy Mayor Larry Nilsson, Councillors Gary Bikman, Devynn Bohn (attended virtually) and Matthew Foss

CAO, Scott Donselaar  
Municipal Clerk, Aletta Lightfoot

**1. Regular Council Meeting – Call Meeting to Order**

The Meeting was called to order at 7:00 p.m.

2023-236

**2. Adoption of Agenda**

**Moved By:** Councillor Foss

That the agenda be adopted as amended.

Carried

**3. Recognition**

**4. Delegations**

**4.1 Raymond RCMP - New Detachment Commander Sgt. Brad Noss**

**4.2 Interim Fire Chief Birky - End of Summer Report**

**5. Minutes**

2023-237

**5.1 Adoption of Minutes – August 2, 2023**

**Moved By:** Deputy Mayor Nilsson

That the minutes of the regular meeting of Council held on August 2, 2023 be approved as amended.

Carried

**5.2 Business Arising from the Minutes**

None.

**5.3 Motion Tracker**

Council reviewed and discussed.

**6. Financial Items**

|                                |  |                                       |  |         |
|--------------------------------|--|---------------------------------------|--|---------|
| 2023-238                       | <b>6.1 Accounts Payable - #20230837 - #20230877, and #20230918 - #20230957</b> | <b>Moved By:</b> Councillor Foss      | That accounts payable cheque No. 20230837 to cheque No. 20230877, and cheque No. 20230918 to cheque No. 20230957 be approved.  | Carried |
| 2023-239                       | <b>6.2 Budget Report</b>   | <b>Moved By:</b> Councillor Bikman    | That the Budget Report dated September 1, 2023 be accepted as information.   | Carried |
| <b>7. Items for Discussion</b> |  |                                       |  |         |
| 2023-240                       | <b>7.1 Bylaw 539-23 Noise Control Bylaw -</b>                                  | <b>Moved By:</b> Deputy Mayor Nilsson | To approve Bylaw 539-23: Noise Control Bylaw as amended to update Schedule B with Iteration 1.   | Carried |
| 2023-241                       | <b>7.1.1 Bylaw 539-23: Noise Control Bylaw - Second Reading</b>                | <b>Moved By:</b> Councillor Foss      | To provide Second Reading of Bylaw 539-23: Noise Control Bylaw, as presented.  | Carried |
| 2023-042                       | <b>7.1.2 Bylaw 539-23: Noise Control Bylaw - Third Reading</b>                 | <b>Moved By:</b> Councillor Bikman    | To provide Third and Final Reading of Bylaw 539-23: Noise Control Bylaw, as presented.   | Carried |
| 2023-243                       | <b>7.2 Fortis Franchise Agreement</b>  | <b>Moved By:</b> Deputy Mayor Nilsson | To direct Administration to sign the 5-year renewal agreement, and upon signing return the fully executed agreement to Cody Webster, Fortis Stakeholder Relations Manager. | Carried |
|                                |  |                                       | <i>Councillor Bikman left at 7:49 p.m.</i>   |         |
| 2023-244                       | <b>7.3 Bylaw 540-23 Water Restrictions Bylaw</b>                               | <b>Moved By:</b> Councillor Foss      | To provide First Reading to Bylaw 540-23 Water Restrictions Bylaw.   | Carried |
| 2023-245                       | <b>7.4 Clean Energy Improvement Agreement</b>                                  |                                       |  |         |

**Moved By:** Councillor Foss

*Councillor Bikman returned at 7:53 p.m*

To approve the Clean Energy Improvement Agreement (CEIP) for program applications as amended, and further to any recommendations from Alberta Municipalities (AMSC).

Carried

2023-246            **7.5    FCSS Community Needs Assessment ACP Application**

**Moved By:** Deputy Mayor Nilsson

To approve Administration to apply on behalf of Barons, Eureka, Warner FCSS member communities, to the Alberta Community Partnership Intermunicipal Collaboration Fund for the Community Needs Assessment project.

Carried

2023-247            **7.6    OP02-23 Field Booking Policy**

**Moved By:** Councillor Bikman

To approve policy OP02-23 Field Booking Policy.

Carried

2023-248            **7.7    Columbarium Update Report**

**Moved By:** Councillor Foss

To accept the columbarium update report as information.

Carried

2023-249            **7.8    Camp Kitchen Conversion**

**Moved By:** Councillor Bikman

To accept the camp kitchen report as information.

Carried

2023-250            **7.9    2022 to 2025 Strategic Plan Highlights Sheet**

**Moved By:** Deputy Mayor Nilsson

To accept the 2022 to 2025 Strategic Plan Highlights Sheet as information.

Carried

2023-251            **7.10   Development Permit Listing Report**

**Moved By:** Councillor Foss

To accept the Development Permit Listing Report as information.

Carried

2023-252            **7.11   Atco Natural Gas Franchise Fee**

**Moved By:** Councillor Foss

To approve leaving the franchise fee at the set twelve percent (12%) and direct Administration to communicate this to Dan Magnan to inform him of such.

Carried

2023-253

**8. CAO Report**

**Moved By:** Councillor Bikman

That the CAO Report be accepted as information.

Carried

**9. Council Committee Meeting Reports**

Mayor Lewington:

- Attended the grand opening for the Agrifood Hub and Trade Centre in Lethbridge along with elected officials from across the region on Thursday, August 10th.
- Hosted 33 teachers and 4 staff from Inside Education on August 29 as part of a professional development program for educators. The group toured Stirling's Net Zero projects and engaged in discussion about implications for other communities.
- Hosted meeting with local Reeves and a representative from the Canadian Renewable Energy Association (CANREA) in Stirling on August 29 to discuss the provincial government moratorium on renewable energy projects and local policy recommendations to address the concerns of municipalities.

Deputy Mayor Nilsson:

- Family and Community Support Services (FCSS)
  - Seniors Expo, Wednesday, October 25 in Taber
  - Alberta Community Partnership

Councillor Bikman:

- Nothing to report

Councillor Bohn:

- Nothing to report

Councillor Foss:

- Ridge Regional Public Safety Services Commission (RRPSSC)
  - September 18 meeting - Council alternate?

2023-254

**10. Correspondence and Items for Information**

**Moved By:** Councillor Foss

That the following correspondence be accepted as information:

Carried

**10.1 Utility Safety Partners**

**10.2 RRPSSC**

**10.3 Alberta Health Services**

**10.4 Municipal Affairs**

**10.5 FCSS**

**10.6 Chinook Arch Regional Library System**

**10.7 Town of Raymond**

**10.8 Eternal River Clean Energy Project**

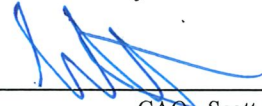
- 2023-255      **11. Closed Session: Section 16, 17 and 25 of the Freedom of Information and Protection of Privacy Act**
- 2023-255      **11.1 Motion to Enter into Closed Session**
- Moved By: Councillor Bikman
- To enter into Closed Session at 8:35 p.m. as per Sections 16, 17 & 25 of the *Freedom of Information and Protection of Privacy Act*.
- Councillor Foss recused himself at 9:05 p.m.*
- Carried
- 2023-256      **11.2 Motion to Come out of Closed Session**
- Moved By: Councillor Bikman
- To come out of Closed Session at 9:10 p.m.
- Carried
- 2023-257      **11.3 First Motion from Closed Session**
- Moved By: Deputy Mayor Nilsson
- To approve the Stirling Waste Transfer Station Operator Agreement.
- Councillor Foss returned to the meeting at 9:12 p.m.*
- Carried
- 2023-258      **11.4 Second Motion from Closed Session**
- Moved By: Councillor Bikman
- To authorize Administration to proceed with the acquisition of Plan 752J, Block 33, Lots 5 and 6, as well as the east 75 feet portions of Plan 752J, Block 33, Lots 3 and 4 for \$70,000.00 (seventy thousand dollars) with a discretionary amount up to the value of an additional lot, having costs related to subdivision, legal for the purpose of acquiring and registering the property, bore by the Village.
- Carried
- 2023-259      **12. Council Highlights**
- Moved By: Councillor Bikman
- To highlight the following from this Council Meeting for immediate public release:
- Thank you to the Pool, Concession and What's Popin' staff
  - Fall Festival this Saturday
  - Congratulations to our new Fire Chief
  - Bylaw 539-23: Noise Bylaw - updated hours
- Carried
- 2023-260      **13. Adjournment**
- Moved By: Deputy Mayor Nilsson
- That the agenda matters have been concluded and that the meeting be adjourned at 9:13 p.m.
- Carried

These minutes to be approved on the 20th day of September 2023.



---

Mayor - Trevor Lewington



---

CAO - Scott Donselaar