



STIRLING

**February 11, 2025**

The Village of Stirling is accepting proposals for the operation of the Village Transfer Station. The successful proposal will operate the waste transfer station every Tuesday from 4:00pm to 8:00pm and Saturday from 9:00am to 4:00pm. The successful applicant will be reporting directly to the Director of Operations.

Requirements for the function of the transfer station are as follows:

- a. All loads shall be inspected and the dumping of all patrons of the waste transfer station shall be directed as to where to deposit items.
- b. No unpermitted dumping shall be allowed to occur and any patrol who dumps contrary to the direction of the Operator or is caught by the Operator dumping unpermitted materials shall be reported to the Peace Officer or Bylaw Officer of jurisdiction.
- c. The transfer station shall not be left open when unattended.
- d. No third-party representative, unless the proposal is made by a company, may fill in for the operator. Should the operator be unable to attend the Director of Operations shall be notified and a decision will be made at that time regarding staffing or closure of the Waste Transfer Station during the absence.
- e. All documentation required for the recycling, paint, and metal programs shall be completed in the manner prescribed by the program and submitted in the manner prescribed.

The Village will be entering into a two-year agreement with the successful applicant. The contract will be open for renewal following the two-year agreement should both parties wish to proceed.

The Village will accept proposals until March 14, 2025, at 4:00pm, with a selection to be made and contract awarded on March 21, 2025. Applicants can drop their application off at the Village office located at 237 - 4 Avenue, and are encouraged to email submission to [office@stirling.ca](mailto:office@stirling.ca)