



February 15, 2023

REQUEST FOR PROPOSAL

VILLAGE OF STIRLING INDEPENDENT CONTRACTOR AGREEMENTS

The Village of Stirling has three independent Contractor Agreements we are putting tender. Each of these agreements is attached to this request for proposal. The independent contractor agreements are for:

1. The operation of the Village Campground and cleaning of the Reunion Centre
2. Cleaning of the Lions Hall Community Centre and Theodore Brandley Municipal Library
3. The Cleaning of the Village Administration Office

Interested applicants are required to provide an expression of interest, by submitting their proposal in writing to the Village Administration Office located at 237 4th Avenue; or via email to cao@stirling.ca. All submissions should be made attention to Scott Donselaar, CAO.

Applicant submissions are required to include their expected monthly rate for the services requested within the agreement, as well as how they will be able to meet the terms outlined to the specific agreement they are applying for in their expression of interest.

Submissions will be graded based on completeness of the submission, cost benefit to the Village, and any previous working history with the Village.

Only those submissions provided prior to the closing date will be considered.

The successful applicant(s) will be required to provide a clear criminal record check and sign a non-disclosure agreement with the Village prior to the commencement of service. Both these requirements will have to be completed within one week of being awarded the agreement.

This Request for Proposal shall close March 7th, 2023, at 4:00 P.M.